



town of *Tyngsborough* massachusetts Annual Town Report 2024



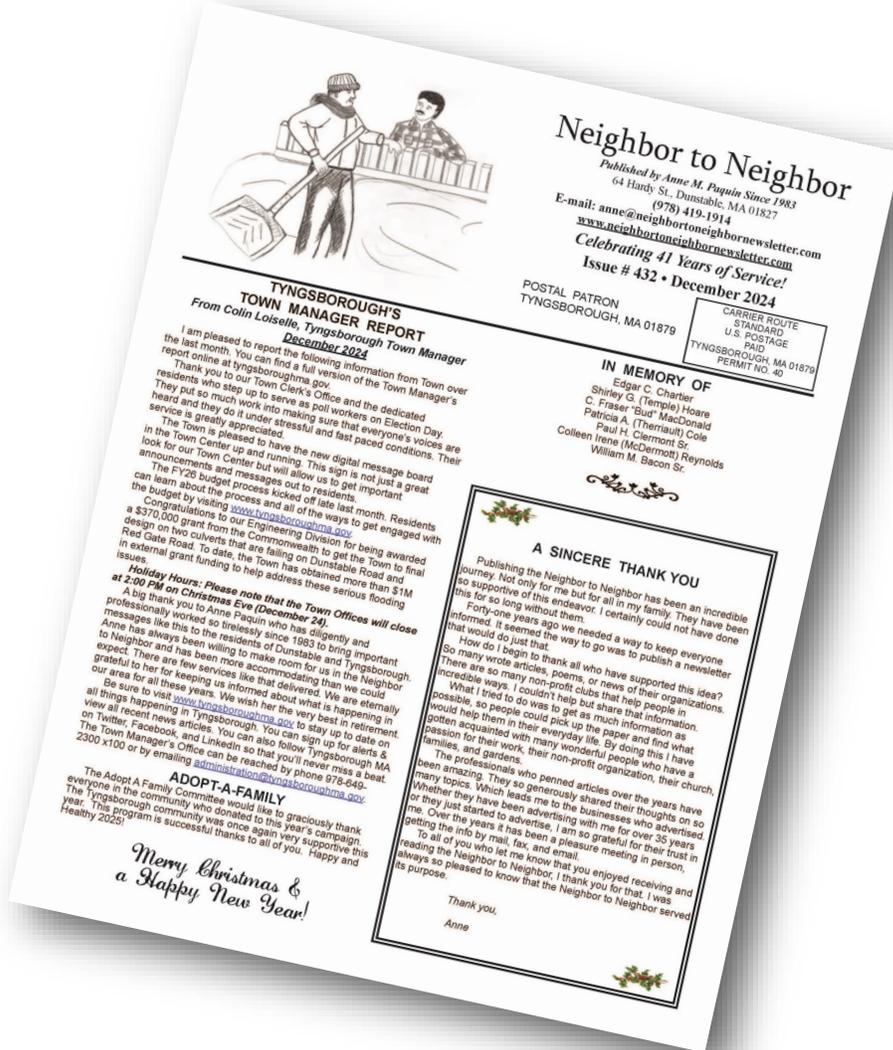
A place to play... A place to stay



In Gratitude:

In December of 2024, Anne Paquin, founder of the monthly *Neighbor to Neighbor* newsletter, put down her pen. Anne published the *Neighbor to Neighbor* for over 41 years and it was a true labor of love. This monthly publication was delivered to each home, giving residents a wonderful opportunity keep informed of the happenings in Town, and allowing local businesses and non-profit organizations a place to advertise. We thank Anne for her dedicated and loving commitment to bringing town news to our homes and wish her all the best in her well deserved retirement.

Thank you Anne!



TYNGBOROUGH'S TOWN MANAGER REPORT December 2024

From Colin Loisel, Tyngsborough Town Manager

I am pleased to report the following information from Town over the last month. You can find a full version of the Town Manager's report online at tyngsboroughma.gov. They put so much work into making sure that everyone's voices are heard and they do it under stressful and fast paced conditions. Their service is greatly appreciated.

The Town is pleased to have the new digital message board in the Town Center up and running. This sign is not just a great look for our Town Center but will allow us to get important announcements and messages out to residents. The FY26 budget process kicked off late last month. Residents can learn about the process and all of the ways to get engaged with the budget by visiting www.tyngsboroughma.gov.

Congratulations to our Engineering Division for being awarded a \$370,000 grant from the Commonwealth to get the Town to final design on two culverts that are failing on Dunstable Road and Red Gate Road. To date, the Town has obtained more than \$1M in external grant funding to help address these serious flooding issues.

Holiday Hours: Please note that the Town Offices will close at 2:00 PM on Christmas Eve (December 24).

A big thank you to Anne Paquin who has diligently and professionally worked so tirelessly since 1983 to bring important messages like this to the residents of Dunstable and Tyngsborough. Anne has always been willing to make room for us in the Neighbor to Neighbor and has been more accommodating than we could expect. There are few services like that delivered. We are eternally grateful to her for keeping us informed about what is happening in our area for all these years. We wish her the very best in retirement. Be sure to visit www.tyngsboroughma.gov to stay up to date on all things happening in Tyngsborough. You can sign up for alerts on Twitter, Facebook, and LinkedIn so that you'll never miss a beat. The Town Manager's Office can be reached by phone 978-646-2300 x100 or by emailing administration@tyngsboroughma.gov.

ADOPT-A-FAMILY

The Adopt A Family Committee would like to graciously thank everyone in the community who donated to this year's campaign. The Tyngsborough community was once again very supportive this year. This program is successful thanks to all of you. Happy and Healthy 2025!

Merry Christmas &
a Happy New Year!

Neighbor to Neighbor

Published by Anne M. Paquin Since 1983
64 Hardy St., Dunstable, MA 01827
(978) 419-1914
E-mail: anne@neighborneighbornewsletter.com
www.neighborneighbornewsletter.com
Celebrating 41 Years of Service!
Issue # 432 • December 2024

POSTAL PATRON
TYNGBOROUGH, MA 01879

CARRIER ROUTE
STANDARD
U.S. POSTAGE
PAID
TYNGBOROUGH, MA 01879
PERMIT NO. 40

IN MEMORY OF

Edgar C. Chartier
Shirley G. (Temple) Hoare
C. Fraser "Bud" MacDonald
Patricia A. (Therese) Cole
Paul H. Chermont Sr.
Colleen Irene (McDermott) Reynolds
William M. Bacon Sr.

A SINCERE THANK YOU

Publishing the Neighbor to Neighbor has been an incredible journey. Not only for me but for all in my family. They have been so supportive of this endeavor. I certainly could not have done this for so long without them.

Forty-one years ago we needed a way to keep everyone informed. It seemed the way to go was to publish a newsletter that would do just that.

How do I begin to thank all who have supported this idea? There are so many non-profit clubs that help people in incredible ways. I couldn't help but share that information. What I tried to do was to get as much information as possible, so people could pick up the paper and find what would help them in their everyday life. By doing this I have gotten acquainted with many wonderful people who have families, and gardens.

The professionals who penned articles over the years have been amazing. They so generously shared their thoughts on so many topics. Which leads me to the businesses who advertised or they just started to advertise. I am so grateful for their trust in me. Over the years it has been a pleasure meeting in person, getting the info by mail, fax, and email.

To all of you who let me know that you enjoyed receiving and reading the Neighbor to Neighbor. I thank you for that. I was always so pleased to know that the Neighbor to Neighbor served its purpose.

Thank you,
Anne

In Memoriam:



CHARLENE R. MUSCATO

July 6, 1949-April 25, 2024

Charlene was deeply devoted to her community and faith, dedicating over 50 years to parish ministries. She initiated and launched the Faith Community Nursing Ministry and was an active member of the Hospitality Committee at St. John the Evangelist in North Chelmsford. She began her educational journey at Sacred Heath elementary school, Keith Hall and graduated from Lowell High School with the Class of 1967. Charlene pursued her passion for nursing at Catherine Laboure School of Nursing in South Boston; where she became a Registered Nurse. Her career led her to serve with compassion and skill at the

Lowell Visiting Nurse Association, and later, she contributed her expertise as a board member for the Tyngsboro Council of Aging and Age Span. A pillar of strength and leadership, Charlene was a proud member and past president of Altrusa International of Merrimack Valley. Beyond her professional and civic commitments, she found joy in life's simple pleasures, from leisurely days at the beach, to exploring new destinations through travel, cheering on her Red Sox and indulging in retail therapy. However, her greatest happiness came from being with her cherished grandchildren, whom she adored beyond measure. Charlene's recent recognition during Lowell Women Week in March 2024 was a testament to her remarkable contributions and impact on her community. *

* Excerpt from Lowell Sun Obituary published in the Lowell Sun from April 29, 2024 to May 1, 2024

GEORGE LEO DUPRAS

1940-2024

George Leo Dupras, 84, of Tyngsboro, MA, passed away peacefully at home on Monday, September 16,

2024. He was the beloved husband of Nancy (Bobola) Dupras, with whom he recently celebrated their 18th wedding anniversary. George was born in Boston, MA, the son of Emery Dupras and Cecile Tousignant. He was a proud graduate of Lowell High School, Class of 1959. Throughout his career, George owned and operated D&F Carpentry Construction of Tyngsboro. Later, he retired from Abu Construction of Northboro, MA. A dedicated member of his community, George was involved with the Tyngsboro Sportsman Club, the Tyngsboro Historical Society, and several auto clubs. He also served as a Tyngsboro Water Commissioner,



* Excerpt from Dolan Funeral Home published September 2024/dolanfuneralhome.com/obituaries



EDWARD GORDON

September 19, 1931-May 14, 2024

Edgar W. "Ed" Gordon, Jr. a longtime resident of Tyngsborough worked as a machinist, was the founder of Ed's Lawnmower Service in Tyngsboough, a family business that is still in operation today and he was also a longtime employee of the Tyngsborough Water District. He was a Master Mason for 66 years and was a member of the Ancient York Lodge A.F.& A.M. Ed enjoyed antique cars and attended car shows with his wife Marilyn. He is survived by two daughters, Sharon Gordon and Sheila Gordon, eight grandchildren, fifteen great grandchildren and a daughter in law. *

* Excerpt from Tyngsborough Funeral Home published May 2024/<https://www.tyngsborofuneralhome.com/obituary/EdgarEd-GordonJr>

2024 AT A GLANCE

JANUARY

Winter Storm knocks out power/Emergency shelters open
Tyngsborough receives \$242,769 from Fair Share Act for road projects
TCC awarded \$8,700 Mass Cultural Council Grant for community programming
Residential Compost Drop-Off site opens
Fire Chief Wes Russell launches a Community Emergency Response Team with resident volunteers

FEBRUARY

Recreation Director, Alison Page celebrates her 20 th anniversary serving the Town of Tyngsborough
New, more user-friendly website (tyngsboroughma.gov) launches
Tyngsborough receives Municipal Cybersecurity Awareness Grant from the Commonwealth for enhanced cybersecurity training & awareness for staff
The Fire Dept is awarded \$19,000 grant from Dept of Fire Services for the upgrade of radio communication equipment
Tyngsborough Media launches Town Manager’s Report podcast
Tyngsborough awarded \$30,000 grant from NMCOG for technical assistance to update our Housing Production Plan
The town’s energy accounts (municipal buildings) saw \$21,226 in electricity savings through energy aggregation program
Tyngsborough Media launches new podcast series “Tyngsborough Vibes” highlighting staff playlists across Town Hall

MARCH

Presidential Primary
Hazardous material abatement commences at the Winslow School
The Sewer Commission receives \$480,000 in Congressional Funding Bill for Sewer Capacity Project
The Board of Assessors announce start of the annual property re-inspection program
Tyngsborough welcomes HotWorx on Westford Road to town at a ribbon cutting

APRIL

Town-Wide Clean up throughout the Town. Residents pick up kits at the Highway Garage, Library and Town Hall to participate in keeping Tyngsborough beautiful
Tyngsborough to offer meeting space for Community Groups at the Council on Aging Building 169 Westford Road beginning April 1 st
Yard Waste drop-off facility opens April 1 st
Free shuttle service announced for Annual Town Meeting
Tyngsborough awarded \$25,000 earmark toward EV infrastructure for public safety
Tyngsborough receives \$56,000 in Opioid Class Action Settlement
Town Manager Colin Loiselle announces budget office hours for residents to come and learn more about the budget process and proposed items for FY25
The Select Board seeks volunteers to serve on a variety of Boards and Committees during the annual appointment process
Tyngsborough opens scrap metal collection at the DPW garage as a way to decrease waste items
Tyngsborough Media launches a new podcast Entering Tyngsborough
Public Safety Communications Upgrade Project utilizing \$690,000 in ARPA funds completed
Town Manager Colin Loiselle and members of the Select Board join Dream Diner at the ribbon cutting on their new patio
Department of Revenue certifies \$2.6M in Free-Cash for Tyngsborough
Economic Development Director Eric Salerno announces his departure from Tyngsborough
Pre-Town Meeting held to discuss articles on the upcoming Annual Town Meeting warrant

2024 AT A GLANCE

MAY

Swing into Spring Health Fair is held at Old Town Hall
The Tyngsborough Conservation Commission & Tyngsborough Land Trust host the 5 th Annual Trail Day for trail maintenance. Fences were installed, signage put up and trails cleared at the Hunter Property off River Road
The Tyngsborough Fire Department hosted a bell ringing ceremony to honor Tyngsborough native, Captain Jeremy Lundgren, MSgt. USAF (retired) who died in the line of duty on March 31 st while serving as a civilian firefighter at Dover Air Force Base
215 th Annual Town Meeting held yearly on the first Tuesday in May
The Tyngsborough Sustainability Committee hosts Zero Waste Day
The Tyngsborough Select Board rate Town Manager Colin Loiselle's performance as "excellent" noting increased communication, transparency, financial planning & budgeting and delivering efficient & effective services
Jacob Zwicker, PE is introduced as the town's first Superintendent of Public Works/Town Engineer. Jake has served Tyngsborough since 2019
Town Elections held on the 4 th Tuesday of May
Longtime Town Clerk, Joanne Schifres, retires after 21 years as Tyngsborough Town Clerk
VSO Chris Dery and the American Legion Post 247 host a wonderful show of respect & appreciation from our community at the annual Memorial Day Program. Several residents joined at the Town Common and joined in the procession to lay wreaths at the town's cemeteries
The parking lot of the Tyngsborough Police Department is upgraded to address the seriously deficient parking lot and improve accessibility

JUNE

Friends of the Tyngsborough Elderly donate \$1,000 to support a deep clean at the Council on Aging
The Lake Mascuppic Association donates a boat to the Tyngsborough Police Department to allow for the continued patrols keeping Lake Mascuppic safe for all residents

JUNE (Continued)

Congratulations to the Tyngsborough High School Class of 2024 on their graduation
The Tyngsborough Public Library announces the Summer Reading Challenge
Tyngsborough Police Department receives \$20,000 grant from the Commonwealth to replace a electronic fingerprint scanner at the Police Station
Tyngsborough Police Officer Jason Kushmerek is promoted to the rank of Sergeant. Sergeant Kushmerek has served Tyngsborough for the past 11 years
The Tyngsborough Police Department was awarded a \$20,000 grant to replace a fingerprint scanner at the police station
The Town of Tyngsborough congratulates Tyngsborough Media's Rony Camille upon his graduation from Suffolk University and the Massachusetts Municipal Association Certificate Program in Local Government Leadership & Management Program. Rony was nominated by his peers to be the student speaker. He received the high achiever award named in in honor of the late Sandy Matava

JULY

Town Manager Colin Loiselle announces residents have saved \$350,000 in quarter 1 through the town's Energy Aggregation Program
Eagle Scout Thomas Collins donated \$400 to the Recreation Committee after completing his Eagle project of installing a fitness court at River Front Park
The Greater Lowell Technical High School receives a \$480,000 grant from the Commonwealth to provide training services to unemployed & underemployed residents.
After 29 years of exceptional service, Police Chief Richard Howe announces his retirement as of October 1 st
The newly formed CERT Team consisting of resident volunteers open a cooling center to help residents beat the heat
The Tyngsborough IT Department receives a \$157,000 Municipal Fiber Expansion Grant
The Tyngsborough IT Department receives a \$99,000 Cyber Security Incident Response Plan Grant

2024 AT A GLANCE

JULY

The new pedestrian bridge over Flint Pond was put into place. The project was funded by a state grant and CPC funding approved by Town Meeting
Jason Rubino was appointed as a patrol officer for the Town of Tyngsborough.
Lowell Five donates \$20,000 over five years to support recreation efforts at the new Sherburne Ave parcel
The Tyngsborough DPW was awarded a \$326,000 grant from the Commonwealth's Municipal Vulnerability Preparedness Program to help with work to replace the Bridge Meadow Brook Culvert
Innovation Academy receives a \$55,000 STEM Equipment and Teacher Development Grant

AUGUST

Tyngsborough celebrates Greater Boston restaurant week August 4-17
The Town Manager's Office and Media Department announce the first Citizens Academy to commence in August. This is a nine week program that seeks improve civic engagement through an intensive introduction into the workings of Town government
Civic Leadership Academy 8/18-10/16 – encourages new residents to increase civic engagement
Tyngsboro Block Party by the Bridge held Aug. 24 th
COA building name change to Center for Active Living

SEPTEMBER

State Primary Elections sees 15% voter participation
The Board of Health and DPW host the annual Household Hazardous Waste Day at the Highway Garage
The Board of Health hosts a Light the Night Recovery and Remembrance Vigil at Old Town Hall
Health and Safety Fair hosts Touch-a-Truck, Vendors, Blood Drive, Bike Rodeo, Demonstrations, Free Pizza, Car Seat Safety Check & more
The Board of Health hosts a "Rolling into Recovery" event to celebrate those in recovery and their supporters
Chief Howe Retirement Event - After 29 years of service to the Town of Tyngsborough, Chief Richard Howe will be retiring as of October 1 st

SEPTEMBER (Continued)

Tyngsborough welcomes new Economic Development Director/Planner, Ben Mclure
Office of Grants and Research (OGR) awards TPD \$24,803.04 in National Highway Traffic Safety Administration funds to support the Municipal Road Safety Program
Standard & Poor affirms the town's AA+ bond rating

OCTOBER

Police Department awarded \$14,804 from the Commonwealth of Massachusetts through the FY25 Municipal Road Safety Grant Program
The Town secures a 2-year contract with First Point Power to offer residents a rate 19.1% lower than the basic rate offered by National Grid
Special Town Meeting held

NOVEMBER

The Sustainability Committee hosts Zero Waste Day
Presidential & State General Election
Swearing in Ceremony of 11th Police Chief Shaun Woods
Guy Bastien joins the Facilities Division
The Engineering Department receives a \$370,000 grant to complete the final design of 2 culvert replacements at Bridge Meadow Brook and Dunstable Road
Renato Araujo appointed to the position of patrol officer upon his completion of the Police Academy
The Economic Development Bond bill passed by the legislature includes a \$600k grant for the new DPW building pending approval by the Governor
Festival of Trees opens November 29 th

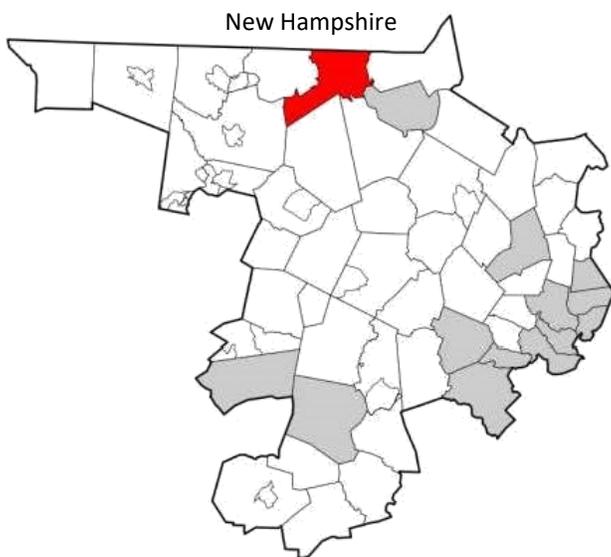
DECEMBER

The Library hosts their Annual Holiday Party
Tyngsborough celebrates Wreaths Across America
Tyngsborough awarded \$56,000 grant for 911 support from State 911 Department
Total Town grants receipts from July 2024-December 2024; \$1.7 million

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Welcome to Tyngsborough!



The Town of Tyngsborough is located in the Northwest section of Middlesex County, Massachusetts. Composed of 17.86 square miles of land and surface water, Tyngsborough borders the city of Lowell, the towns of Chelmsford, Dracut, Groton and Dunstable, as well as the State of New Hampshire communities of Hudson, Pelham, and Nashua. Tyngsborough is 44 miles northwest (71 km) from Boston along the Route 3 corridor.

Known for its distinctive green bridge over the Merrimack River, Tyngsborough has a population of 12,380 (2020 census) and a growing business community.

Tyngsborough, was once part of the original Dunstable, Massachusetts Township initially settled in 1661 by Colonel Jonathan Tyng named in honor of his mother, Mrs. Edward Tyng, who emigrated from Dunstable in Bedfordshire, England. The Tyngs were among the early settlers of the land purchased from the Wamisit and Naticook tribes in 1661 for £20 sterling. This 200 square miles area covered most of current day towns that surround

Tyngsborough including Nashua and Hollis, New Hampshire.

On February 23, 1809, Tyngsborough was incorporated as a town, breaking away from Dunstable. As the town grew, Tyngsborough became known for its ferries, quarries, and box companies.

Until the late 1960's, Tyngsborough was a vacation community with a large seasonal population. Since then, it has grown into a business-friendly community home to over 12,000 residents.

The Spelling

As with many cities and towns in the Commonwealth that end in "-ough," "Tyngsborough" is often shortened to "Tyngsboro" on road signs, in print, and on the web. Which spelling do you prefer when reading the name of our Town? As for the pronunciation, it's "TINGZ-bur-oh."

Tyngsborough's Annual Events

Tyngsborough has a variety of annual events that bring our community together.

Shamrock Ball (March)

Earth Day Clean Up (April)

Annual Town Meeting (May)

Memorial Day Ceremony & Parade
(May)

Party by the Bridge & Fireworks
(Aug.)

Household Hazardous Waste Day
(Sept.)

Fall Town Meeting (Oct)

Festival of Trees (Nov./Dec.)

***SIGN UP FOR IMPORTANT
NOTIFICATIONS AT
TYNGSBOROUGHMA.GOV***

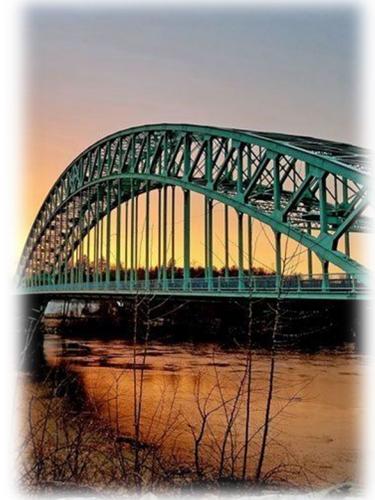
A Special Place to Live, Work & Play

The Tyngsborough Bridge

Originally built in 1930, the Tyngsborough Bridge is a 656-foot-long 3-hinged steel trussed rib through arch style bridge that spans the Merrimack River.

A temporary span was built in 2006 so that the bridge could undergo structural improvements.

The Tyngsborough Bridge reopened in 2012, and the temporary span was removed later that year.



Tyngsborough's Open Space & Recreation



The Town of Tyngsborough has hundreds of acres of protected, forests, meadows, and wetlands where you can walk, watch wildlife, and enjoy nature. The trails are open to all residents, and their guests, daily from dawn to dusk, year-round. Including the Tyngsborough/Lowell/Dracut State Forest, there are more than ten miles of walking trails in Tyngsborough.

Each season there are special ways to enjoy nature close to home. You can take a brisk hike amidst the fall colors. Snowshoes or cross-country skis can bring you deep into the quiet winter woods. Spring and summer invite you to observe birds, wildflowers, and insects, traverse woodland streams, and watch for beavers and other mammals raising their young.

Beaches & Water

Visit Long Pond Shores (Camp Kiwanis, Autumn Street) and the Town Beach (Lake Mascuppic, 11 Mascuppic Trail).

Park & Fields

View information about Wicasse Parke, Sherburne Nature Center & Trails, Community Fields, Ironwood Park, and more on our website at www.tyngsboroughma.gov

Trails

Visit Sherburne Nature Center & Trails (Coburn Road) the Shady Glade Trail (Primrose Lane), Hunter Trail (River Road), and Bell Trail (Bryant Lane).



QUICK CONTACT INFORMATION

TOWN HALL MAIN NUMBER

(978) 649-2300

Administration/Select Board ext. 100

Town Clerk ext. 129

Birth/Death Certificates, Marriage Licenses, Dog Licenses, Voting/Elections

Board of Health ext. 118

Restaurant Permits, Trash/Recycling, Health Issues

Tax Collector ext. 128

Assessors ext. 121

Building ext. 112

Permits, Inspections

Conservation ext. 119

Planning/Zoning ext. 115

Veteran's Services ext. 131

Recreation ext. 150

Old Town Hall, FPMH Rental, Sports, Festival of Trees, Block Party

Tax Collector ext. 128

Accounting ext. 123

DPW Superintendent ext. 158

Highway Dept. ext. 220

Sewer ext. 134

Cemetery ext. 221

Tree Warden ext. 221

Human Resources ext. 162

Media ext. 138

Information Technology ext. 146

POLICE

Emergency 911

Main: (978) 649-7504

FIRE

Emergency 911

Main: (978) 649-7671

TYNGSBOROUGH PUBLIC LIBRARY

(978) 649-9941

Website: www.tynglib.org

CENTER FOR ACTIVE LIVING

(FORMALLY COUNCIL ON AGING)

(978) 649-9211

SCHOOLS

Tyngsborough Public Schools

(978) 649-9211

Greater Lowell Technical High School

(978) 454-5411

ANIMAL CONTROL

(978) 256-0754

WATER DISTRICTS

Tyngsborough (978) 649-4577

Dracut (978) 957-0441

Chelmsford (978) 256-2381

TYNGSBOROUGH HOUSING AUTHORITY

(978) 649-9211

Elected Boards & Commissions

OFFICE	TERM	OFFICE	TERM
SELECT BOARD		LIBRARY TRUSTEE	
Eric C. Eldridge	2027	Paula M. Flaherty	2027
Jacquelyn M. Geilfuss	2027	Mary Allgrove	2027
Andrew Michael Moran	2025	Julie A. Iatron	2025
Ronald J. Keohane	2026	Nataliya S. Poto	2025
Ronald L. Schneider	2026	Ann Marie G. Conant	2026
		Joseph F. Del Gaudio	2026
BOARD OF ASSESSORS		MODERATOR	
Marie R. Lambert	2027	Robert L. Kydd, Jr.	2026
George L. Gaynor	2025		
Ann Marie G. Conant	2026		
BOARD OF HEALTH		PLANNING BOARD	
Stephen A. Jeannette	2027	David E. Robson	2029
Michael-Ryan Roache	2027	Jeremy Baldwin	2025
Kim E. Dias	2025	Charles F. Doughty, II	2026
Ekow Ambaah	2026	Steven P. O'Neill	2027
Sheila M. Perrault	2026	Kimberly D. O'Brien	2028
CEMETERY COMMISSIONERS		GREATER LOWELL VOCATIONAL TECHNICAL H.S. COMMITTEE	
Edwin R. Derby	2027	Steven A. Nocco	2026
Daniel Laforge	2025		
Douglas P. Latulippe	2026		
CONSTABLES		SCHOOL COMMITTEE	
Donald W. Desmarais	2027	Robert L. Mullin II	2027
John R. Pelletier	2027	Stacey Guido	2027
		Anthony F. Tinnirella	2027
		Danielle M. Athanas	2025
		Rebecca Stanton	2025
		Burton J. Buchman	2025
		Ryan P. McMahon	2026
FINANCE COMMITTEE		SEWER COMMISSION	
Earl B. Mason	2027	Darryl A. Wickens	2027
Carolyn A. Scaffidi	2027	Brian J. Martin	2025
Lawrence G. Clawson, Jr.	2025	Frederick H. Perrault	2026
Edward L. Smith	2025		
Ralph Catalano	2025		
HOUSING AUTHORITY		TOWN CLERK	
Michael Robert Page	2026	Jessica A. Brunelle	2027
John R. Pelletier	2029		
Brian J. Martin	2025		
Donald Lampron	Appointed	TREE WARDEN	
		Douglas P. Latulippe	2026

Submitted by: Jessica A. Brunelle, Town Clerk

Appointed Officials

CONSTABLE

Christopher Dery 2025
Guy Gill 2026

E- 911 MUNICIPAL COORDINATOR

Walesca Gomez 2025

ELECTRICAL INSPECTOR

Joseph Smith 2025

EMERGENCY MGMT.

Wesley Russell 2025
Andrew Taylor 2025

EMERGENCY PREPAREDNESS COM.

Shaun Woods 2025
Colin Loiselle 2025
Kerri Oun 2025
Dominic Sementelli 2025
Jacob Zwicker 2025

FOREST WARDEN/RIGHT TO KNOW

Wesley Russell 2025

MEMORIAL DAY COMMITTEE

Christopher Dery 2025
Carol Saulnier 2025

NMCOG

Ronald Keohane 2025
A. Michael Moran 2025
Kimberly O'Brien 2025

PARKING CLERK

Katharine Foster 2025

ROAD INSPECTOR

Jacob Zwicker 2025

TOWN EDUCATION FUND COMMITTEE

Brenda Feeney 2025
Dr. Michael Flanagan 2025

TRUST FUND COMMITTEE

Barbara Roche 2025

POLICE DEPARTMENT

Bethany Bonczar 2025
Peter Kulsich 2025
Jennifer Barry 2025
Ashley Cedorchuk 2025
Coleen Cullen 2025
Kimberly Desmarais 2025
Walesca Gomez 2025
Bonnie Murray 2025
Richard Burrows 2025
Steven Chaput 2025
Christopher Chronopoulos 2025
Felix Concepcion 2025
Donald Crawford 2025
John Manning 2025
Stephen Manning 2025
James McPadden 2025
Bryan Nasworthy 2025
David O'Brien 2025
Joseph Walker 2025

VETERANS GRAVE OFFICER & BURIAL AGENT

Christopher Dery 2025

Select Board Appointments

AFFORDABLE HOUSING TRUST

Jackie Geilfuss	2026
Kim O'Brien	2025
Colin Loisselle	2026
Sothea Chiemrumom	2025

AGRICULTURAL COMMISSION

Richard Reault	2026
Ellen Parlee	2027
Bryan Conant	2025

ANIMAL CONTROL OFFICER

Mark Cianci	2025
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BOARD OF REGISTRARS

Colleen Gabriel	2025
Grace Ann Steed	2027
Roger Larose	2026

CAPITAL ASSET MGMT COM.

Anthony Tinnirella	2025
Earl Mason	2025
Eric Eldridge	2025
Ronald Schneider	2025
Ryan McMahan	2025

CITIZENS TAXATION AID

Ann Conant	2026
Brenda Feeney	2026
Pauline Knight	2025
Brian Martin	2026
Jennifer Wilson	2026

COMMISSION ON DISABILITIES

Richard Howe	2026
Leanne Winchester	2025
Patricia Sicard	2027
Karen Wolf	2026
Rae Ann Jacek	2027
Kathleen Alexandre	2027

COMMUNITY PRESERVATION COM.

Edward Smith	2027
Guy Denommee	2025
Larry Clawson	2025
Joelyn Riley	2025
John Pelletier	2026
Billy Crawford	2027
Chaz Doughty	2027
Matthew Bogacz	2027
Warren Allgrove, Jr.	2026

CONSERVATION COMMITTEE

Linda Bown	2025
Enrica DePascale	2026
Ed Derby	2027
Patrick Mical	2027
Bruce Schofield	2025
Ed Smith	2027
Jeff Kablik	2027
Jason Mello	2026
Robert Wood	2027

COUNCIL ON AGING

Adele Coughlin	2026
Joanne Kalabokis	2026
Dianne Larose	2026
Robert McCarthy	2026
Cheri Meuse	2027
Rose Mitchell	2025
Margaret Reppenhagen	2025
Beverly Rudeen	2027
Pam Russell	2027
Beatrice Stankard	2027
VACANT	2027

CULTURAL COUNCIL

Tammy Adams	2026
Rachel DeCarteret	2027
Sharon Delmore	2027
Patricia McLaughlin	2025
Barbara Monleon	2025

Select Board Appointments cont.

HISTORICAL COMMISSION

Warren Allgrove, Jr.	2025
Adam Bastein	2027
Jill Bowen	2027
John Bowen	2027
Kathryn Clark	2027
Brian Ferrarotti	2027
Robb Kydd	2026
Marie Lambert	2025
Susan Morey	2027
Claire Newhall	2027

MASTER PLAN IMPLEMENTATION COM.

Chas Doughty	2025
Ronald Keohane	2025
Marie Lambert Affordable Housing Rep.	2025
CPC Representative	2025
Kimberly O'Brien	2025
Bruce Shofield	2025
Beatrice Stankard	2025

MIDDLE SCHOOL BLDG. COM.

Mark Barnco	Standing
Burt Buchman	Standing
Karen Cavanagh	Standing
Katharine Foster	Standing
Todd Goodrich	Standing
Joseph Messina	Standing
Paul Mitchell	Standing
Manny Pina	Standing
Christopher Pollet	Standing
Amy Pozerki	Standing
Ronald Schneider	Standing
Rebecca Stanton	Standing
Anthony Tinnirella	Standing
Hillari Wennerstrom	Standing
Michael Woodlock	Standing
Michael Flanagan	Standing

OPEN SPACE COMMITTEE

Liz Antanavica	2026
Phil Culver	2027
Ed Derby	2027
Douglas Latulippe	2025
CPC Representative	2025

RECREATION & PARKS COM.

Maureen Baril	2025
Matthew Bogacz	2025
Theresa Clawson	2027
Phil Culver	2027
Nick DePasquale	2027
Arti Desai	2027
Kim Dias	2026
Robin Diorio	2025
Dara Feddersen	2025
Cheryl Freitas	2025
Steve Fugazzotto	2025
Michael Johnson	2025
Stephen Kirby	2027
Michael Knight	2026
Mayank Patel	2027
Britany Pinto	2025
Danielle Slattery	2025
Allison Smith	2025
Christine Weirick	2026

SUSTAINABILITY COMMITTEE

Liz Antanavica	2025
Kristen Keegan	2026
Diana Keohane	2025
Keith Morse	2025
Amy Pozerski	2027
Carolyn Scafidi	2025
Deborah Schneider	2026

Select Board Appointments, cont.

TOWN EDUCATION FUND COM.

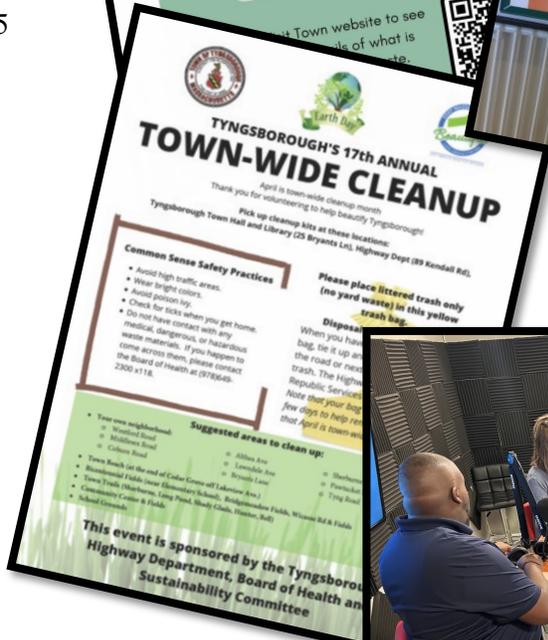
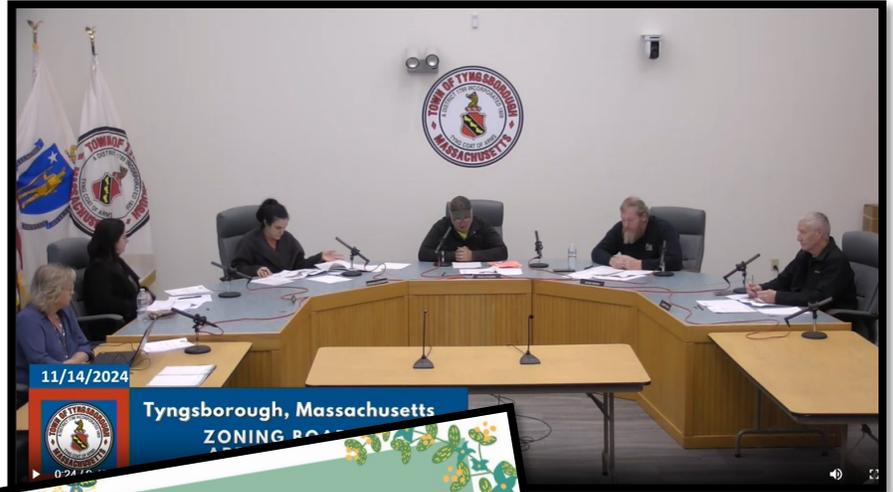
Brenda Feeney	2025
Michael Flanagan	2025
Lucy Hamnett	2025
Renee Hirbour	2025
Diana Keohane	2025

ZONING BOARD OF APPEALS

Adriana Giombakis	2027
Shaun Keegan	2025
Robb Kydd	2026
Douglas Latulippe	2025
Nikki Pladziewicz	2025
Joseph Polin	2027
VACANT	2025

ZONING REVIEW COMMITTEE

Jeremy Baldwin	2025
Larry Clawson	2025
Chaz Doughty	2025
Eric Eldridge	2025
Adriana Giombakis	2025
Joe Poulin	2025



Select Board

Select Board



Eric Eldridge
Chair



Ronald Schneider
Vice-Chair



Ronald Keohane
Secretary



A. Michael Moran
Member



Jackie Geilfuss
Member

At the annual election, Eric Eldridge was re-elected to the Select Board and Jackie Geilfuss was elected to their first term. Eric Eldridge was elected by the Board to serve as Chair, Ronald Schneider was elected to serve as Vice-Chair, and Ronald Keohane was elected Clerk. Activities occupying much of the Select Board's attention during the year included:

1. **Grants:** In 2024, the Town of Tyngsborough was awarded nearly \$3 million in various grants which were issued to our many departments. Town staff have been tremendously successful with grant applications and Town Administration continues to place a heavy emphasis on grant writing when possible. Notable grant awards include \$370,000 to the DPW for a culvert replacement design and more than \$400,000 for our regional public health collaborative.
2. **Town Meeting:** At the 2024 Annual Town Meeting, the Town considered 26 articles. Notable articles from the May Annual included the Town's proposed zoning in accordance with the MBTA Communities Act which passed. The Town's zoning protects the Town's character while allowing for higher density housing in strategic locations that will minimize community impact. Additionally, voters approved a home-rule petition to obtain three (3) new liquor licenses and formally accepted the 30 acres of land donated to the Town by Toll Brothers on the site of the former Tyngsboro Country Club. At the Fall 2024 Special Town Meeting, voters considered 8 articles including one which authorized the borrowing necessary to purchase a new fire truck for the Tyngsborough Fire Department.
3. **Communication:** The Select Board and Town Manager's Office worked diligently in 2024 to expand communication by increasing use of the Town website, social media, the Neighbor to Neighbor, and email alerts. The Board conducted public outreach about specific issues and solicited feedback in multiple forms.
4. **Community Group Meeting Space:** In response to feedback from residents and community groups, in FY24 the Select Board adopted a policy that allowed the use of the Center for Active Living by community groups to provide a low-cost rental option that addressed community needs.
5. **Budget:** In May of 2024, the annual budget was approved at Annual Town Meeting. Through continued stringent fiscal controls and an aggressive strategy to collect back taxes, the Town has maintained an AA+ bond rating. The town took advantage of federal and state funds available to it through ARPA funding to maintain level service and to continue to address unexpected expenses due to the COVID-19 pandemic and to address one-time capital purchases. All of this work was done with long-term financial planning and future financial challenges at top of mind.

The Select Board extends its appreciation to all Town employees for their hard work during the year. Also, we appreciate the many hours performed by our volunteers on behalf of the Town and its citizens. Our Town would not be the first-rate community that it is without the continued efforts of our employees and volunteers.

Respectfully Submitted,
Eric Eldridge, Chair

Town Manager's Office

Town Manager's Office



Colin Loiselle
Town Manager



Katharine Foster
Assistant Town Manager



Jacqueline Schnackertz
Executive Assistant

In 2024, the Town Manager's Office was hard at work carrying out the policy direction of the Select Board and executing the decisions made by the community through Town Meeting. In addition, the Town Manager's Office provided oversight and coordination for all general government, public safety, and public works departments to ensure that Tyngsborough residents continued to receive the same level of service they have come to expect.

Some specific accomplishments from 2024 include:

- Managed the implementation of the Department of Public Works Home Rule Petition which was signed into law in April of 2024. The act, which received wide support at a prior Town Meeting, consolidated the Highway Department, Cemetery Department, Engineering Department, Sewer Department and Facilities operations into one centralized department. In 2024, the Town Manager's Office worked with relevant stakeholders to appoint the first Superintendent, coordinate the practical implementation of the Act's provisions, and worked to identify areas for increased efficiency and cooperation.
- Launched the first Budget Office Hours series as a way to bring residents closer to the municipal budget and ensure widespread understanding of the Town's budget prior to Town Meeting.
- Settled 5 out of 6 general government collective bargaining agreements in a way that underscored the value that our employees bring to the Town and balanced the Town's long-term financial position.
- Enhanced our communication efforts with residents through increased use of the Town's website, social media, and the resources of Tyngsborough Media.
- With assistance of the Planning Department and Department of Public Works, managed the \$2M MassWorks grant that has already seen the construction of a new roadway unlocking a large parcel for economic development behind the Highway Garage and will see roadway improvements along Kendall Road.
- Continued to work with the Select Board to advance their goals by managing projects, providing guidance to municipal departments, and working with external partners and stakeholders.



Board of Assessors

Board of Assessors

Ann Marie Conant

Chair

Marie Lambert

Vice-Chair

George Gaynor

Member

Department Staff

Lauren Woekel, MAA

Chief Assessor

Evanne Foss, MAA

Assistant Assessor

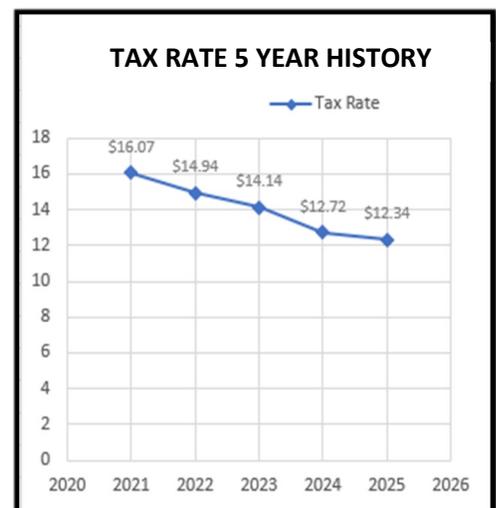
The Board of Assessors is responsible for the fair and equitable valuation of all real and personal property in accordance with Mass. General Laws and regulations. Procedures of assessment and appraisal are conducted under the guidance of the Mass. Division of Local Services.

The full and fair value of taxable property for Fiscal Year 2025 is \$2,789,273,948, which is a 7% increase over the prior year. Residential Property represents 88.4% of that value which totals \$2,466,029,275. Commercial, Industrial and Personal Property make up the remaining 11.6%. The average single family home value is \$613,800.

The Assessor's Office is comprised of the Chief Assessor and Assistant Assessor. The department also contracts with a Valuation Consultant to assist with property inspections and commercial/industrial and personal property valuation. During the course of the year, the department conducted the following activities:

- Estimated the market value of 5,350 properties.
- Physically reviewed approximately 11% of taxable properties, completed phase 6 of our cyclical inspection project.
- Reviewed all building permits in order to update the Assessment database.
- Reviewed 8 Real Estate and Personal Property Tax Abatement Applications, of which, 4 were granted which resulted in a \$338,953 reduction in valuation.
- Administered 138 personal tax exemptions for seniors and disabled veterans totaling \$105,313.
- Processed Community Preservation Surcharge Abatements totaling \$8,749.
- Processed Senior Tax Work-off Abatements totaling \$21,468.
- Administered the Motor Vehicle Excise Tax, issuing 15,083 bills resulting in \$2,445,304 of income to the Town and processing nearly 500 abatements of vehicles that were sold, junked or registered in another state.

The Board members and staff encourage all residents with questions regarding property tax, exemptions or motor vehicle excise tax to contact us at 978-649-2300 ext. 121, or visit our webpage for more information.



Board of Health

Board of Health

Michael-Ryan Roache

Chair

Sheila Perrault

Vice-Chair

Ekow Ambaah

Kim Dias

Stephen Jeannette

Members

Department Staff

Kerri Oun

Health Director

Angela Lemire

Administrative Assistant

Siobhan LaFrenierire

Regional Health

Specialist

Ashley Pavlakos

Regional Public Health

Nurse

Introduction The Board of Health remains committed to protecting and promoting public health through continued services, new initiatives, and community engagement. In 2024, we expanded our efforts by hosting our first Opioid Awareness Vigil and Roll Into Recovery event, launching a Spring Health Fair to enhance access to healthcare resources, and strengthening waste management programs, including medical sharps disposal and hazardous waste collection. In 2024, we expanded our efforts to address critical health concerns while maintaining essential services for residents.

Continuation of Public Services The Board of Health continued its oversight of essential public health services, ensuring compliance and safety across various establishments, including food establishments, recreational camps, pools, septic systems, body art establishments, and tobacco retailers. Additionally, we managed the town's trash and recycling programs, ensuring efficient collection and disposal services. We also oversaw medical sharps collection and coordinated a successful household hazardous waste collection event to promote safe disposal practices. Throughout the year, we also provided immunization clinics, blood pressure and cholesterol clinic, communicable disease tracking, Title 5/septic system oversight, and health education programs. Our team

remained committed to addressing public health inquiries and emergencies promptly, safeguarding the well-being of our community.



Opioid Awareness A significant milestone this year was hosting the first Opioid Awareness Vigil and Roll Into Recovery event. This initiative provided a space for remembrance, support, and education on the opioid crisis impacting many families in our town. The event brought together residents, healthcare professionals, and community organizations to honor lives lost, support those in recovery, and raise awareness of available resources. As part of this effort, the Board of Health facilitated Narcan distribution and training to ensure residents had access to life-saving overdose reversal medication. This event was a collaborative effort with the Administration, Fire Department, Police Department, and Library, strengthening our community's

response to the opioid crisis.

Spring Health Fair In response to increasing demand for accessible health resources, the Board of Health introduced a Spring Health Fair. This event featured free health screenings, wellness workshops, and informational booths from vendors and organizations

Looking Ahead As we move into 2025, the Board of Health remains dedicated to strengthening our programs and expanding outreach efforts. Key initiatives will include enhancing mental health support services, increasing accessibility to preventive health screenings, and further improving waste management strategies to promote environmental sustainability. We will continue to prioritize public health education, preventative care, and collaborative initiatives that address emerging health challenges.

Acknowledgments We extend our gratitude to town officials, volunteers, and partner organizations, including the Fire Department, Police Department, Library, and local healthcare providers, whose support and dedication have made this year's successes possible. The Board of Health looks forward to another year of serving our community with commitment and care.



\$466,656

Public Health Excellence Grant

\$6,600

Recycling Dividends Program

Board of Library Trustees

Board of Library Trustees

Julie Iatron
Chair

Ann Conant
Vice-Chair

Paula Flaherty
Secretary

Mary Allgrove

Joseph Delgaudio

Nataliya Poto
Members

Library Staff

Kathy Growney
Library Director

Chance Lee Joyner
Assistant Director

Sandy Emond
Senior Technician

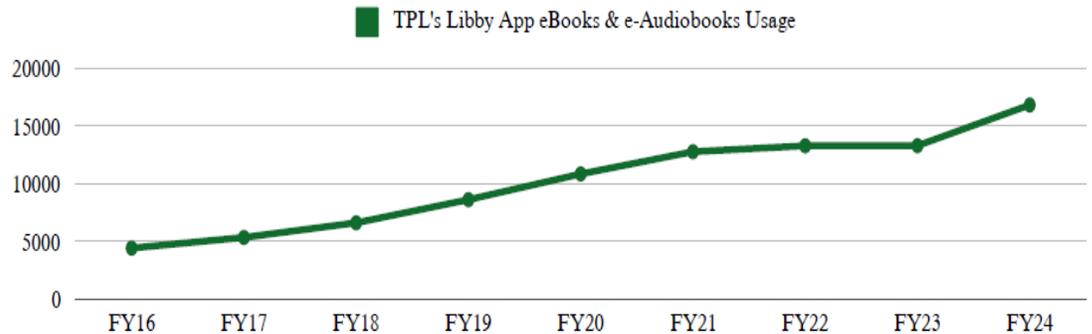
Lauren Ordway
Library Technician

Anabel Evren
Children's Librarian

Jayne Curran
Kelly Johnson
Brianne Bergeron
Circulation Assistants

The Tyngsborough Public Library is dedicated to preserving our community's heritage, supporting its present needs, and fostering its growth.

In 2024, we applied for, and were honored to receive, \$55,000 in Community Preservation Committee (CPC) funding for projects including our "Memories of Winslow School" oral history. We partnered with the Boston Public Library to digitize our collection of Town Annual Reports and Village Improvement Annuals and make them accessible to anyone, anywhere, with an internet connection. We also commenced construction on a new patio, which will provide a valuable outdoor event space adjacent to our garden.



As the data presented above illustrates, there is a growing demand for digital resources which we are addressing. Of note, the cost of ebooks and eaudiobooks is two to three times the cost of physical material. They also need to be repurchased every year or two.

These initiatives reflect our commitment to safeguarding Tyngsborough's history while investing in its future.

Julie, Kathy & Chance



Library Staff



Building Department

Department Staff

Paul Welcome

Building Commissioner/
Zoning Enforcement

Margaret Skamarycz

Administrative Assistant

Joseph Smith

Wire Inspector

Kenneth Kleynen

Plumbing & Gas Inspector

To: The Citizens of Tyngsborough

780 CMR: State Board of Building Regulations and Standards 9th Edition, 2015 IRC and IBC with Massachusetts Amendments

780 CMR 105 PERMITS

105.1 Required: It shall be unlawful to construct, reconstruct, alter, repair, remove or demolish a *building* or *structure*; or to change the *use* or *occupancy* of a *building* or *structure*; or to install or alter any equipment for which provision is made or the installation of which is regulated by this code without first filing a written application with the *building official* and obtaining the required *permit*.

Rule of Thumb: Call first to see if you will need a permit. Thank you!

The Building Commissioner, Wire Inspector, and the Plumbing/Gas Inspector submit the following report from **July 1, 2023 to June 30, 2024.**

Building Department

Building permits	1714
Fees collected	\$ 741,495.11
Inspections completed	2348

Plumbing and Gas Department

Plumbing / Gas permits issued	528
Fees collected	\$ 43,240
Inspections completed	644

Electrical Department

Electrical permits issued	435
Fees collected	\$59604
Inspection completed	569

Total All Permits	2677
Total all Fees Collected	\$ 844,339.10

Paul Welcome, Building Commissioner
pwelcome@tyngsboroughma.gov
(978) 649-2300, Ext 112

\$844,339

Total Fees Collected

90% ↑

Increase in number of permits
issued over 2023

2677

Permits issued

Capital Asset Management Committee

Capital Asset Management Committee

Ronald Schneider
Chair

Select Board

Anthony Tinnirella
Vice Chair

School Committee

Eric Eldridge

Select Board

Ryan McMahon

School Committee

Anthony Tinnirella

School Committee

Earl Mason

Finance Committee

In accordance with Article XL of the Town Bylaws, the Capital Asset Management Committee (CAMC) meets to review proposed capital projects and improvements. Capital improvement projects are major, non-routine expenditures for new construction, major equipment purchase, or improvement to existing buildings, facilities, land, or infrastructure with an estimated useful life of five years or more. The committee reviewed and made recommendations to Town Meeting and Town departments, Boards and Committees on appropriations for a wide range of capital expenditures involving highway, public facilities, public safety, and school facility and non-facility requirements. The capital plan, approved at the May 2024 Town Meeting, utilized two funding sources: American Rescue Plan Act (ARPA) and free cash. In FY25, the Town appropriated the majority of the remaining ARPA funding to support the capital plan.

In FY25, CAMC and Administration received a significant amount of funding requests from our Public Safety Departments regarding their building envelope and interior finishes. As a result, the Town contracted with Lavelle Brensinger Architects to complete a facility assessment for both the Fire and Police Department to review the existing building envelope, architectural interiors, identify applicable life safety and building code issues, and a general evaluation of the existing structural, mechanical, electrical, plumbing, and fire protection systems. The intent was to use the completed reports to plan and prioritize future improvements that the committee expects to see in the FY26 -FY30 capital plan.

Funding Source	Amount
Free Cash	\$325,000.00
ARPA Funding	\$243,000.00
Total	\$568,000.00

The plan funded the following capital improvements which were vetted thoroughly by the Capital Asset Management Committee and reviewed by the Finance Committee before being approved by Town Meeting.

Littlefield Library Accessibility Upgrades	\$ 25,000.00
Police Department Flooring	\$ 30,000.00
New Highway Foreman Vehicle	\$ 45,000.00
Norris Road Sidewalk Extension Project	\$ 300,000.00
Fire Department Fire Alarm Receiver	\$ 42,000.00
Fire Department Pickup Truck	\$ 65,000.00
Tyngsborough Elementary Chiller Repair	\$ 61,000.00
Total	\$ 568,000.00

Commission on Disability

Commission on Disability

Leanne Winchester
Chair

Vacant
Vice-Chair

Karen Wolf
Clerk

Shaun Woods
Rae Ann Jacek
Patricia Sicard
Members

Kathleen Alexandre
Student Associate Member

¹ The Massachusetts Office on Disability (MOD) works to ensure the full and equal participation of all people with disabilities in all aspects of life by working to advance legal rights, maximum opportunities, supportive services, accommodations, and accessibility in a manner that fosters dignity and self-determination.

<https://www.mass.gov/orgs/Massachusetts-office-on-disability>

The Tyngsborough Commission on Disability (COD) is a seven-member board appointed by the Tyngsborough Select Board. Members consist of persons with a disability, family members of a person with a disability, and an appointed or elected official.

The purpose of the Commission on Disability is to coordinate and implement programs designed to meet the needs of individuals with disabilities, of all ages, in coordination with the Massachusetts Office on Disability, research and identify local concerns that may impact accessibility for individuals with disabilities; advise and assist municipal officials and employees in ensuring compliance with state and federal laws; review and make recommendations to new or existing policies, procedures, services, activities, and facilities of departments, boards, and agencies of Tyngsborough that may affect individuals with disabilities; provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disabilities; and coordinate activities of other local groups organized for similar purposes.

The Commission on Disability meets on the second Monday of the month. Subject to the open meeting law, the COD maintains records of its meetings and actions. Meeting information can be found on the Town's website under Boards and Committees, Commission on Disability.

Highlights:

- The Capital Asset Management Committee approved the commission's request for accessibility upgrades at the Littlefield Library as recommended in the 2021 Transition Plan & Self-Evaluation. Work under this project is expected to be completed by Summer 2025.
- Through targeting outreach, the commission was able to attract a student of Tyngsborough High School to serve as an Associate Member.
- The commission increased their total members from 5 to 7 with the intention of attracting more residents with a disability to serve.
- The accessibility upgrades at the Police Station and Center for Active Living were completed during the Summer of 2024 with funds approved at the 2023 Annual Town Meeting. Upgrades included new handicap parking spots and an accessible walkway into the Police Station, and new tactile signage and an accessible walkway into the street entrance of the Center for Active Living.

The COD aims to increase accessibility for any member of the public, wishing to attend a municipal meeting, who seeks special accommodations in accordance with the Americans with Disabilities Act. Individuals are asked to contact Katharine Foster at (978)743-5339 or email ada@tyngsboroughma.gov. Please note, while every attempt will be made to provide reasonable accommodations, the COD asks that requests be made with as much advance notice as possible. Some requests, specifically for communication access, may require a two-week notice beyond the control of the Town.

Community Preservation Committee

Community Preservation Committee

Edward Smith

Conservation Committee

Ryan McMahon

Recreation Commission

Larry Clawson

Finance Committee

Warren Allgrove, Jr.

Historical Commission

Chaz Doughty

Planning Board

John R. Pelletier

Housing Authority

Guy Denomme

Joelyn Riley

Kenneth Times III

Members at Large

The Community Preservation Act (CPA) was passed in Tyngsborough in May 2001. The Act requires that a Community Preservation Committee (CPC) be formed to investigate the preservation needs of the community and make recommendations to Town Meeting for use of the CPA funds. CPA monies are raised by a community-wide real estate property surcharge of 3%. The State will provide matching funds to the extent that it has collected through the state registry of deeds. This program is a terrific way to put monies into a savings account for the ability to make Tyngsborough a better community and with state matching is an added bonus.

In 2024, the CPC made the following appropriations:

<u>Reserves</u>	<u>Amount</u>
Reserve for Historic Preservation	\$ 100,000.00
Reserve for Affordable Housing	\$ 100,000.00
Reserve for Open Space	<u>\$ 100,000.00</u>
FY 2025 Budgeted Reserve	\$ 300,000.00

<u>Appropriations</u>	<u>Amount</u>	<u>Fund Category</u>
Lake Massapoag Weed Control	\$3,500	Open Space and Rec
10 Merrimac Way Unit C Acquisition	\$350,000	Fund Balance
Town Center Digital Sign	\$100,000	Open Space and Rec
Lake Mascuppic Weed Treatment	\$7,000	FY25 Receipts
Administrative Expenses (5% Allowance)	\$50,000	FY25 Receipts
Debt Service (First Parish Year 4/10)	\$235,625	FY25 Receipts
Debt Service (Old Town Hall Year 7/10)	\$188,100	FY25 Receipts
Total CPC Appropriations	\$ 1,234,225.00	

At the May 2023 Annual Town Meeting, Town Meeting allocated \$1.5M to demolish the additions of the Winslow School, restore the original school house exterior, and move it forward on the parcel – tilting it to face the Tyngsborough Bridge. In 2024, this project was designed and the cost estimates far exceeded the allocation. As a result, the project was paused until Town Meeting either modifies the project or rescinds the funding for another project.

Conservation Commission

Conservation Commission Members

Ed Derby
Chair

Jeff Kablik
Vice-Chair

Bruce Schofield

Ed Smith

Linda Bown

Patrick Mical

Enrica DePascale

Members

Jason Mello

Robert Wood

Associate Members

Department Staff

Emilie Brush

Conservation Director

Pam Berman

Land Use Administrative Assistant

The Conservation Commission focused on many different aspects during our 2024 fiscal year. Their goals were focused on issuing letters to applicants and residents about closing out their Order of Conditions by requesting a Certificate of Compliance, continuing to assess each conservation parcel in Town and setting reachable goals to help improve the land, by enforcing the regulations under the MA Wetlands Protection Act (310 CMR 10.00), Tyngsborough Wetlands Protection (Article XXXII), and Aerator Use Regulations Bylaw (Article LIV).

- Hosted the Rain Barrel Program with collaboration from the Dunstable and Pepperell Conservation Departments. Over 35 barrels were sold to residents of Tyngsborough, Dunstable and Pepperell.
- Partnered with Andover Conservation Department & Clean Harbors to become part of a regional program to clean up all trash & debris in the Merrimack River. Methuen, Haverhill & Lawrence will also be joining in.
- Accepted another donation to the Sherburne Estates Property from a local family who donated a park bench in memory of their father & loving husband, Steven Eriksen.
- Department of Conservation & Recreation, Conservation Restriction holder, installed boundary markers at the Long Pond Shores Property.

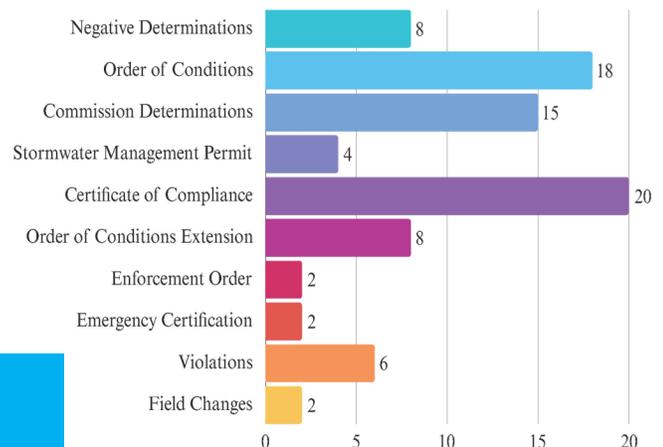
With the help from the Tyngsborough Land Trust, the Conservation Commission hosted their 5th Annual Trail Day at the Hunter Norton Property. Trail Day consisted of installing a new kiosk & fence, along with invasive species removal and clean-up of trash debris. The majority of the fence was installed with railings slated to be finished this spring. Special thanks to the Tyngsborough National Honor Society for volunteering!



Finally, Eagle Scout Sean Culver from Troop #46, reached out to the Conservation Department this past spring to see if he could create a new set of stairs at the Shady Glade Conservation Area trail head for his Eagle Scout Service Project. Over the course for 4 months, Sean & the help of other Scouts, were able to construct a new set of stairs that are safer, more

accessible, and sturdy. Also, as part of his project, Sean did trail maintenance on the main entrance trail to the area. Sean was able to raise money for the materials, and received a big donation of gravel stone from Constantine Loam & Truck Repair.

PERMITS ISSUED



85

Permitted Applications

\$5,818

Total Fees Collected

Council on Aging

Council on Aging Board Members

Rose Mitchell
Chair

Joanne Kalabokis
Vice Chair

Beverly Rudeen
Secretary

Robert McCarthy

Beatrice Stankard

Margaret Reppenhagen

Adele Coughlin

Dianne Larose

Pam Russell

Cheri Meuse
Members

COA Staff

Barbara Roche
Director

Tracy Pecora
Administrative Assistant

Raeanne Bowden
Rachel Gray
Meal Site Coordinators

Samantha McDuffee
Outreach Coordinator

Laura Roy
Program Coordinator

We thank the citizens of Tyngsborough for your continued support.

The Tyngsborough Council on Aging is a respected leader and trusted partner to help people aged 60+ meet the challenges of aging. We partner with resources within the community to provide innovative programs, services and advocacy. The mission is to advocate for an improved quality of life for all seniors through supportive services, programs, events, and education and also to identify and assess the health, economic, social and cultural needs of seniors. Our primary goal is to link needs to resources. According to the US Census, the elder population (age 60 years and older) in Tyngsborough was over 3,000 in 2020. The US Census numbers determine the amount of funding that we receive from the Commonwealth of Massachusetts through the annual Formula Grant.

Activity Report for Calendar Year 2024:

Transportation – 2 Buses	2,781 rides provided to 57 senior and disabled clients
Meals on Wheels	13,906 meals were delivered to 95 clients
Brown Bag through Food Bank	360 bags provided to 32 seniors/residents
Volunteers (not including Town departments & other agencies)	Over 10,000 hours of services provided by volunteers

Impact:

- *Who came to the center?* Total number of visitors is 543. These were 64% from Tyngsborough/36% from other towns and 77% female/23% male.
- *Recreation/Socialization:* 5,632 attended various events here at the center.
- *Services:* The number of seniors who requested outreach services including SNAP, Fuel Assistance, Housing Assistance, Food Assistance and any additional support has been steadily growing.
- We changed the name of the center to the *Tyngsborough Center for Active Living*.

Affiliate and supporting agencies: AgeSpan (formerly ESMV), Tufts of Greater Lowell, Inc., Community Teamwork, Inc. (CTI), AARP, and Lowell Regional Transit Authority (LRTA). We offer a variety of programs and presentations to elders that improve communication and provide information from town departments such as the Fire Department, Police Department, Assessors Office, Veterans Office, Highway Department, Town Administration and Select Board; as well as the Sheriff's Office, our State Legislators and the Middlesex County District Attorney.

As the aging population continues to grow, there is a heavier reliance on the Center in the role of a social service agency. The Center continues to operate with minimal staff every year and is heavily reliant on volunteers. The Center also offers referral services to non-seniors as a social service agency for the town.

The Center is staffed with a full time Director of Elder Services and Administrative Assistant; Meal-site Coordinator 10 hours per week and a custodian for 15 hours a week. These are the only town appropriated positions. The other positions that are grant funded include: a part time program coordinator, a part time outreach coordinator, and four part time van drivers.

Goals of the Council on Aging for 2025: Focus on reaching out to the younger seniors; provide more critical programs and services and implement programs that will improve safety for the elder population; create new programs that will attract new seniors to our center. Offer services/education to our residents regarding navigating the system for services for aging partners and/or parents. Along with the COA Board, continue to work towards National Accreditation.

Currently, the town provides approximately 43% of the total annual operating expenses necessary to run the senior center. We rely heavily on grants, volunteers and donations.

Cultural Council

Cultural Council Members

Barbara Monleon
Chair

Patricia McLaughlin
Treasurer

Tamara Adams
Secretary

Sharon Delmore

Rachel DeCarteret
Members

Greetings fellow residents:

It is the mission of the Tyngsborough Cultural Council (TCC) to promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences in order to improve the quality of life for all Tyngsborough residents and to contribute to the economic vitality of the Tyngsborough community through the re-granting of public monies awarded to the TCC by the Massachusetts Cultural Council (MCC).

The Tyngsborough Cultural Council is an agent of the Massachusetts Cultural Council, which receives funding from the Massachusetts Legislature and the National Endowment for the Arts. Distributions are based on a local aid formula devised by the state and are not determined by the individual municipality. The \$8,700.00 annual grant allotment awarded was distributed to very worthy individual grant applicants. It is our hope we can count on continued support and participation in the process and programs that have been granted funding for future enhancement of our town.

The Cultural Council meets the needs of Tyngsborough residents throughout the year. As in past years, cultural services and on-going activities continue to be available to Tyngsborough residents.

The challenge for the Tyngsborough Cultural Council is to advocate for cultural arts and humanities and appropriate the funding for the programs upon completion.

We wish to thank all the former Tyngsborough Cultural Council members who provided the service and volunteer hours prior to the appointment of the current Tyngsborough Cultural Council, and recognize their dedication and hard work.

Furthermore, the former and current Tyngsborough Cultural Council and the grant applicants serve to remind us all there are numerous ways that individuals working together can enhance public services, in this case, arts and humanities.

Indeed, we wish to thank all of you.



Department of Public Works

Administration

Jacob Zwicker

DPW Superintendent

Sue Thompson

*DPW Administrative
Assistant*

Engineering Division

Jacob Zwicker

Town Engineer

Facilities Division

Shaun Keegan

*Sr. Skilled Maintenance
Craftsman*

Kathie Comer

Guy Bastien

Custodians



“Innovate, Maintain, Serve”

The Department of Public Works is responsible for maintaining and improving public infrastructure and services. Its key functions include managing transportation systems (roads, bridges, and sidewalks), sewer systems, cemetery, stormwater and public buildings. The DPW also oversees environmental services such as park maintenance, stormwater management, and snow removal. By ensuring that these essential services run efficiently, the divisions plays a vital role in promoting public health, safety, and sustainability within Tyngsborough.

ENGINEERING DIVISION

The Engineering Division is responsible for the planning, design, engineering and construction administration of all projects involving the rehabilitation, maintenance, and construction of Town-owned assets. These assets include all stormwater/drainage infrastructure, roadways, sidewalks, bridges, and dams. The Engineering Division provides a wide range of assistance to other Town departments, which includes technical support, design, and review of various development projects.

Street Improvements

The Town of Tyngsborough has approximately 81 miles of Town-owned roadway. The Engineering Division is responsible for the planning, managing, rehabilitating all town-owned infrastructure along these streets. (e.g., pavement, drainage, culverts, sidewalks, etc.) The Engineering Division continues to explore innovative strategies to help improve the Town’s infrastructure.

This year the Engineering Department performed full-depth reclamation roadway treatment along Oregon Road, Nevada Road, a portion of Colorado Road, and Liberty Lane. A new preservation treatment, Bonded Wearing Course, was used along Frost Road and Lakeview Avenue. The treatment appears to be holding up nicely and will be further assessed and used in future programs. Overall, the Town repaired 3.5 miles of roadway.

Stormwater

NPDES MS4 Stormwater Permit- The National Pollutant Discharge Elimination System (NPDES) for Small Municipal Separate Storm Sewers (MS4) General Permit is a jointly issued permit by EPA and DEP authorizing communities to discharge their stormwater from their MS4. Communities are federally mandated to meet the terms and conditions of their permit. At the end of each permit year the cities/towns must submit an annual report outlining compliance with the permit.

3.5

Miles of Roads Paved

\$2,045,500.00

Grant Funding Received

43

New Sewer Connections

Department of Public Works cont.



The Town of Tyngsborough submitted the year 6 annual report highlighting that the Town has successfully maintained its compliance with the permit. The year 6 permit requirements included continued dry-weather outfall screening for those not screened last year, identifying town owned properties for installation of stormwater treatment structures, and continuing building out the Town's GIS mapping infrastructure.

Grants

In FY 24, the Town of Tyngsborough was awarded a Culvert Replacement Municipal Assistance Grant in the amount of \$74,000.00 to complete the preliminary engineering and data collection for two culverts that convey North Meadow Brook. This year, the Town was successful in securing another DER Grant in the amount of \$370,000.00 to complete the final design and permitting of these two culverts.

The Town of Tyngsborough received another MVP Grant in the amount of \$326,500.00 for a culvert on Dunstable Road. The scope of work for this grant includes the preliminary engineering, data collection, permitting, and final design of the culvert. This particular grant is broken down into two phases that will stretch across two fiscal years.

Special Projects

Recreational Facility at 80 Pawtucket

Blvd – The Engineering Division assisted Administration and the Recreation Department with the design, procurement, and the project management of the new recreational facility at 80 Pawtucket Boulevard. This parcel of land was donated by Toll Brothers as part of their residential development on Sherburne Avenue.. This recreational project is the first of several phases that will provide residents with different outdoor amenities such as pickleball, basketball, horseshoes, volleyball, and a half mile paved walking surface.



DPW at the Annual Health Fair 2024

Scribner Road Culvert Replacement Project- The Engineering Division designed, permitted, procured and project managed a culvert replacement project along Scribner Road. Last winter, the existing culvert had a partial collapse which resulted in significant flooding of the roadway and icy conditions. The Highway Division installed two small 4-inch pipes to help alleviate the flooding during the short term. This fall, the existing culvert was replaced with two 12-inch culvert pipes and two new precast headwalls were installed.

Department of Public Works, cont.

Sewer Division

Kathleen Cayer
Sewer Administrator

Paul Provencher
Senior Foreman

Douglas Latulippe
Skilled Laborer

Sewer Commission

Brian Martin
Chair

Fred Perrault

Darryl Wickens
Members

SEWER DIVISION

The Tyngsborough Sewer Commission consists of an elected three member board. Sewer Commission meetings are held on the second and fourth Thursdays of the month at 6 p.m.

Scheduled maintenance of the own-owned pump stations is on-going. Web-based monitoring systems are providing real time data resulting in early detection of potential problems and a more efficient use of the resources.

In calendar year 2024, the Commission had 39 new residential connections and 4

new commercial connections. To aid those property owners who do wish to connect to the sewer system, the Sewer Commission has offered a covenant agreement that can be utilized to pay the connection fee over time.

During calendar year 2024, the Tyngsborough Sewer Department completed the final permitting and sewer design for the Phase 1 East, 3 & 5 sewer project. A Congressionally Directed Spending grant, in the amount of \$869,000, funded the majority of the design cost. The Sewer Department will continue to seek funding to begin implementing the sewer installation for these phases.

All data collection information indicates that Infiltration & Inflow (I/I) continues to be the most costly problem with the system. Infiltration is caused by leaks in the system allowing groundwater or surface storm water runoff to enter the system. Inflow is the deliberate dumping of water into the sewer system from basement sump pumps and other similar sources. This volume of clean water is metered at town lines and the town is invoiced for every gallon.

Discharging clean water into the sewer system is a fineable offense. In November 2024, the Sewer Department began the Sewer Capacity Project. This project has an estimated completion date of June 2026. A Congressionally Directed Spending grant in the amount of \$480,000 was received to fund a large portion of this project. The purpose of this project is to investigate and identify areas where Infiltration & Inflow are entering the sewer system, in order to prioritize areas to undergo rehabilitation. The portion of this work in calendar year 2024, includes the start of the Infiltration and Inflow Investigative Plan.



Kathy Cayer awarded TEAMS AWARD for customer service (Colin Loiselle, Kathy Cayer, Brigette Bell, Jake Zwicker)

Department of Public Works cont.

Cemetery Division

Douglas Latulippe

Cemetery Commissioner

CEMETERY DIVISION

It is the Mission of the Tyngsborough Cemetery Division to maintain the six cemeteries in town. The Drake Cemetery, Flints Cemetery, Thompson Cemetery, Sherburn Cemetery, Fletcher Cemetery and Memorial Cemetery.



The Burial Agent coordinates all burials with the Funeral Directors and plot owners. Purchases of plots are also coordinated the Burial agent and purchased thru the Town Clerk's office. During 2024 the Cemetery Division handled 27 sales of plots and took care of 31 interments.



Special thanks to the staff of Steve, Woody, Bob and Scott for keeping the grounds up to date. Also a special thanks to Pam Russell, Brad Biscornet, Chief Russell, The Firefighters Association as well as Assistant Town Manager Katharine Foster and Town Manager Colin Loiselle for their efforts with Wreaths Across America during the holiday season.

Highway Division

James Hustins

Senior Foreman

Michael Bergeron

Working Foreman

William Lannan

Working Foreman

William Wilson

Equipment Operator

Thomas Feeney

Corey Robinson

Raymond Reekie

Trevor Cecere

Skilled Laborers

HIGHWAY DIVISION

The Tyngsborough Highway Division maintains the safety and quality of more than 81 miles of road in town. We are on call 24 hours a day, 365 days a year. Some of our responsibilities include:

- Paving
- Plowing/sanding
- Repairing potholes
- Clearing catch basins and storm drains
- Maintaining town beach
- Lawn maintenance at various town sites
- Maintaining Recycle Center—Containers for cardboard, scrap metal, textiles, compost, and mercury shed aligned at Highway entrance for convenience of residents
- Assisting Recreation Dept with town events - Block Party and Festival of Trees
- Assisting Board of Health with Household Hazardous Waste Day and Zero Waste Event
- Assisting Sustainability Committee with Town wide Cleanup Month

Some highlights for 2024:

1. Completed drainage project on Dunstable Road
2. Ground preparation for new DPW building and for parking lot of new Recreation Center
3. Participated in Health and Safety Fair
4. Training for Highway employees:
 - a. Trench Safety Webinar
 - b. Snow and Ice Frontline Training

Finance Committee

Finance Committee

Larry Clawson Jr.
Chair

Edward Smith
Vice-Chair

Ralph Catalano

Earl Mason

Carolyn Scafidi
Members

Finance Committee’s responsibilities are set forth under Massachusetts General Law Chapter 39 § 16. This section states: “Every town whose valuation for the purpose of apportioning the state tax exceeds one million dollars shall, and any other town may, by by-law provide for the election or the appointment and duties of appropriation, advisory or finance committees, who shall consider any or all municipal questions for the purpose of making reports or recommendations to the town; and such by-laws may provide that committees so appointed or elected may continue in office for terms not exceeding three years from the date of appointment or election”.

In every town having a committee appointed under authority of this section, such committee, or the selectmen if authorized by a by-law of the town, and, in any town not having such a committee, the selectmen, shall submit a budget at the annual town meeting.

The Town of Tyngsborough Finance Committee is the financial watchdog for the town. The five member board is elected by the residents and members serve a three year term.

The Finance Committee helps balance our town’s needs for great schools, dependable emergency services, maintained roads, and available recreational activities while keeping our budget balanced and our taxes reasonable.

Finance Committee members are generally actively serving on other boards such as the Community Preservation Commission and the Capital Assets Management Committee. Through our process of sharing this information and combining it with our experience living in Tyngsborough, we generate an opinion on all warrant articles for the fall and spring town meetings. *

ANNUAL BUDGET CALENDAR

TIMEFRAME	TASK
OCTOBER	<ul style="list-style-type: none"> Capital Asset Management Committee Initial Meeting Instructions sent to Department Heads for Capital Budget
NOVEMBER	<ul style="list-style-type: none"> Town Manager & Finance Director issue budget instructions to Department Heads with a late November deadline
DECEMBER	<ul style="list-style-type: none"> Town Manager & Finance Director meet with Department Heads
JANUARY	<ul style="list-style-type: none"> Town Manager & Finance Director present initial draft budget to Select Board and Finance Committee Second presentation to Select Board in late January Select Board vote to open Annual Town Meeting warrant
FEBRUARY	<ul style="list-style-type: none"> Budget presentation and long term debt discussion with Finance Committee, Select Board and School Committee (Tri-Board)
MARCH	<ul style="list-style-type: none"> CAMC present finalized capital program to Select Board Tyngsborough Public Schools and Greater Lowell Technical High School present budgets Deadline for Citizens Petition articles to be submitted to Town Clerk Draft warrant and motions sent for legal review
APRIL	<ul style="list-style-type: none"> Tri-Board meeting with state legislators to review projected revenues, new growth and revenue share Innovation Academy Budget Presentation Final Budget Meeting and Select Board vote to present balanced budget and warrant article recommendations Pre-Town Meeting
MAY	<ul style="list-style-type: none"> Annual/Special Town Meeting first Tuesday of May

* Massachusetts General Law Chapter 39 § 16

Fire Department

Fire Department

Wes Russell
Chief

Patrick Sands
Assistant Chief/Fire
Prevention

Business: (978) 649-7671

Emergency: 911

www.tyngsboroughfire.com



The Tyngsborough Fire Department is a Combination Fire Department, combining full-time or “Career” staff with part-time and call firefighters to provide professional fire protection, rescue, and EMS services in the most cost-effective manner to the community. This minimal staffing handles the majority of the day-to-day calls, and mutual aid is used for structure fires and other complex incidents. All categories of firefighters meet the same intensive training, certification, and fitness standards as all career firefighters in Massachusetts.

This past year a major project was transitioning to new, cloud-based programming for Fire/EMS Incident Reporting and Records Management for apparatus, equipment, and personnel. A new initiative under the Office of Emergency Management is the launching of a Community Emergency Response Team (CERT). Supported by a FEMA-Citizen Corps Grant, the group of about 20 volunteers has been training to support public safety during an emergency or planned events such as shelter operations, traffic control, and firefighter rehab.

- Total responses in 2024 increased 3.2% over the previous year.
- Ambulance transports increased 2.6%
- Firefighter Tom Geoffroy became the first Certified Haz-mat Technician for TFD.
- TFD received a \$50K Legislative Earmark Grant that has purchased battery operated rescue tools (Jaws of Life) and other safety equipment.
- Year 2 of the 4 year, \$289K Recruitment & Retention Grant helped put three recruits through Firefighter and EMT certification.
- Completed the purchase of a 2024 Spartan Engine to replace the 24-year-old and failing Engine 2.

Fire Department Responses 2024

Total Responses	1,922
Ambulance Responses	1,395
Transports	947
Building Fires	5
Multiple Alarm Fires	2
Outside Fires	22
Other Fires	9
Hazmat/Other Hazard	44
False Alarms	227
Mutual Aid	68
Other Responses	150

Fire Prevention Activity 2024

Certificate of Inspections (Annual)	56
Certificate of Occupancy	14
Energy Storage Systems	11
Fire Alarm System	30
Fire Suppression System	24
Firework Display	2
Flammable/Combustible Storage	7
Food Trucks	14
Hot work/welding	21
Fire Watch-	46
Oil burner/Tank installation	32
Open Burning	99
Propane tank installation	57
Smoke/CO detector inspection	123
Solar (Rooftop/ground)	48
Tank removal	16



Historical Commission

Board Members

Warren Allgrove Jr.

Chair

Marie Lambert

Vice-Chair

Robert Kydd

Jill Bowen

John Bowen

Adam Bastien

Susan Morey

Members

Kathryn Clark

Claire Newhall

Brian Ferrarotti

Alternate Members



The historical commission would like to recognize George Dupras for over 20 years of work and companionship on the Tyngsborough Historical Commission. His expertise in historical buildings and continued effort to create a beautiful town center will be missed.

This town report finds the historical commission closing in on our last historical landmark building to give a second life to serve our community. The commission started our town journey to create a beautiful and useful town center in 1995 with a simple cleaning up of the large stone retaining wall on Thomas Road across from the Old Town Hall and clearing brush and weeds around the falls and planting flowers. At that time, we repaired the retaining wall for the spillway.

After the new town hall library building was completed and the Old Town Hall was empty the commission started planning for the rehab of the building. In 2001 the Historical Commission closed Kendall Road for the first Christmas Tree Lighting with Santa being brought in by a fire truck for the youngsters bringing attention to the efforts to restore the Old Town Hall. In commemoration of Memorial Day 2002 the building opened for exhibits of war uniforms and memorabilia. In 2003, old-time artifacts, pictures and artwork of previous generations were displayed.

With the residents enjoying our town center and many ideas for Old Town Hall use, the commission had a feasibility study done for the building. With the townspeople's positive vote at the town meeting the commission oversaw the restoration of the Old Town Hall building. The grand opening of the building in 2014 started the beginning of Tyngsborough reestablishing its town center. Over the past 10 years the center has become a New England post card picture with the meeting house done, green lawns, walking bridges overlooking the millponds, and the freshly updated veterans memorial park.

The historical commission is ready to start the rehab of the Winslow School, the final piece of our town center. This project will complete our town center and serve as a focus for town activities. With the townspeople's affirmative vote, the Winslow school and the surrounding playground area will be transformed into a community center and park. The Christmas Tree Lightning has grown over time to become the Festival of Trees, a much-loved event for the community. From weddings, receptions, to the Block Party, the Meeting House and Old Town Hall have become a focal point for the community. The Winslow School restoration will complete the charming and historic New England town center.

In more recent progress, the Potash Hill redevelopment made the Potash Hill Kiln publicly accessible. This historical artifact is now preserved and protected thanks to Darryl Wickens. A plaque now serves to identify the historical value of this artifact.

Human Resources

Department Staff

Brigette Bell

Director of People and Culture

In 2024, the HR Department continued to focus on People and Culture. We began the year by participating with the Administration and several Bargaining Units for contract negotiations for FY'25 - FY'27.

In the Spring, we focused on Open Enrollment for our Health, Dental, Vision and FSA insurance programs. We conducted an on-site Health and Wellness fair for Town and School staff. At the fair, we had vendors present to discuss Insurance options, Retirement Savings, Finance Management and Healthy Cooking/Living. As the new fiscal year approached, we updated all negotiated and contracted increases for staff.



Over the summer, our Wellness Committee gathered to coordinate Fall programming for our staff. The Director of People and Culture successfully completed the first HR Certification coordinated by the MMHR and Suffolk University. In the Fall, we rolled out Retiree benefits information for their Open Enrollment.



Colin Loiselle, Kathy Cayer (Teams Award winner), Brigette Bell, Jake Zwicker

Towards the end of the year, we held our second annual All-Staff Training with our Department Heads and support staff. At the training, we focused on our Core Values as an organization and recognized staff who have continued to go above and beyond.



Information Technology

Department Staff

Thomas Laflamme

IT Director

David Wilder

IT Support Technician

Mission Statement

The mission of the Technology Department is to provide critical services for all Town Departments (excluding the School Department) as well as strategic direction on technology issues. In addition, the Technology Department will continue to lead technology innovation initiatives, while responsibly managing the Town of Tyngsborough's technology resources and maintaining the highest level of reliable service to the community.

Vision Statement

The Technology vision of the Town of Tyngsborough is to utilize technology to optimize workforce efficiency and improve service levels to staff and residents.

During 2024, the Technology Department continued supporting the full implementation of MUNIS with the addition of the sewer billing process. This milestone represented the completion of the financial systems migration. With the migration completed, the Technology Department will shift our focus to helping these departments find efficiencies in the processes that are used.

In addition to assisting other departments, the Technology Department undertook several initiatives of its own. Some of these are as follows:

- Rolling out Two Factor Authentication (2FA) for Windows Logon
- Applied for Technology Grants
 - ◇ Cyber Security Awareness – This grant allowed all Town users to participate Cyber Awareness Training
 - ◇ Cyber Incident Response Planning – This Grant allowed the Town to engage a consultant to begin the creation of a formal Cyber Incident response Plan. This work will continue into 2025.
 - ◇ Fiber Optic Network Grant – This grant allowed for the expansion of the Town's Fiber Optic Network to include the 2 school campuses
- 601 helpdesk tickets * (does not include direct contacts such as walk-ins, phone call, or direct email/text message)

Respectfully Submitted,

Tom Laflamme, IT Director

(978) 649-2300 ext. 140

tech@tyngsboroughma.gov

Media Department

Department Staff

Rony Camille
Media Director

Karen Wolf
George Kalabokis
David Wilder

Media Production Associates



Media Department Mission Statement:

"Collaborate with the local government, empower community members, and assist non-profit organizations in creating broadcast programs that foster a sense of community. We aim to celebrate individual expression, highlight local achievements, facilitate learning, encourage cultural exchange, and promote civic engagement. Our platform serves as an informative hub for viewers and users, and we invite all community members to participate actively by learning, volunteering, and contributing to the democratic process - a cornerstone of our democracy."

Overview:

For 25 years, Tyngsborough's Media Department has played a vital role in the community, offering comprehensive coverage of municipal meetings, town events, and tailored programming for the growing population and business community. Annually, we broadcast an average 800 hours of municipal regulatory board meetings, ensuring transparent and informed public discourse.

Key Highlights from 2024:

As we reflect on 2024, Tyngsborough Media Department continues to grow and innovate, solidifying its role as a vital resource for communication and engagement. This year marked continued milestones in media production and community outreach.

Launched three new podcast/video series, including:

- The Tyngsborough Town Manager's Report Podcast: Updates on Town initiatives and governance.
- The Entering Tyngsborough Podcast: Spotlighting local government and community happenings.
- Tyngsborough Vibes Podcast: Featuring music and conversations with residents and Town staff.

In July we introduced closed captioning for all in-house meetings and programs, ensuring accessibility for residents who are hard of hearing.

Media Department cont.

In August we spearheaded and promoted the Tyngsborough Civic Leadership Academy, a 9-week short-course educating residents on municipal government and strengthening community ties.

We celebrated Media Associate Raquel Ruiz, who graduated from Middlesex Community College and began an externship with The Walt Disney Corporation. We welcomed David Wilder from the Information Technology Department and filmmaker George Kalabokis, previously from Billerica Access Television to the team



Event Coverage:

Our coverage extended to events like the "2024 Tyngsborough Party-By-The Bridge Block Party," 9/11 Memorial, Wreaths Across America, Festival of Trees, Pre-Town Meeting Informational Sessions, Annual & Fall Special Town Meetings.

We remain grateful for the opportunity to serve the Tyngsborough community and look forward to another year of collaboration. Area residents, non-profits, and business owners are invited to explore opportunities to produce television, create content, and contribute to Tyngsborough Media.



Visit TyngsboroughMedia.com for a full list of contributors and comprehensive meeting coverage hours.

Planning Board

Board Members

Steven O’Neill

Chair

David Robson

Vice-Chair

Chaz Doughty

Kim O’Brien

Jeremy Baldwin

Members

Michael Page

Alternate Member

Department Staff

Benjamin McClure

Town Planner

Pamela Berman

Administrative Assistant

Regardless of the broader economic climate, the Tyngsborough Planning Board remained steadfast in its commitment to serving the community throughout the year. The Board held 12 public meetings, ensuring transparency and accessibility in the decision-making process. Through careful oversight of the special permit process, thorough plan reviews, and thoughtful consideration of zoning amendments, the Board provided valuable guidance to applicants and residents alike. These efforts were aimed at fostering responsible growth while preserving the character and long-term vision of the Town.

The Board held public hearings for a variety of new and in-progress projects including:

499 Potash Hill Rd., Unit 3 Parking Lot - Passed

Zoning Amendment Articles (Sign Bylaw)- Passed

121 Norris Rd, TILQ (Temporary Independent Living Quarters) - Passed

500 Potash Hill Rd., dba Mass Crane - Passed

352 Middlesex Rd - Passed

42 Joco Dr, TILQ - Passed

11 Jacques Rd, TILQ - Passed

The Board endorsed 5 Approval Not Required (ANR) plans and accepted 1 As-Built Plan for projects at 36 Old Tyng Rd, 50 Old Tyng Rd, 31 Tyng Rd, 250 Middlesex Rd, 13 Norris Rd, 198 & 200 Sherburne Ave.

This year marked a transition in the Town’s Planning and Economic Development leadership, as the role of Town Planner/Economic Development Director transitioned from Eric Salerno to Benjamin McClure. The Town extends its sincere appreciation to Eric for his dedicated service and numerous contributions to Tyngsborough’s growth and development. His efforts in guiding planning initiatives, fostering economic opportunities, and enhancing the Town’s regulatory framework have left a lasting impact on the community. As the new Town Planner/Economic Development Director, Benjamin McClure looks forward to building upon this foundation, working collaboratively with residents, businesses, and local officials to support responsible development and the Town’s long-term vision.

The Zoning Review Committee convened six times over the past year, dedicating its efforts to a comprehensive overhaul of the Town’s sign bylaw to enhance its clarity and cohesion. The committee remains committed to meeting regularly to evaluate and recommend further improvements to the Zoning Bylaw.

Police Department

Department Administration

Shaun Woods
Chief of Police

Kimberly Morrison
Executive Assistant to the Chief

To the Town Manager, Select Board and the residents of Tyngsborough

I am pleased to present the 2024 Annual Report for the Tyngsborough Police Department, providing an overview of our department's activities, achievements, and transitions throughout the past year.

A Year of Transition and Leadership Change

The year 2024 marked a significant transition for our department with the retirement of **Chief Richard Howe** after 28 years of dedicated service to the Town of Tyngsborough, including 13 years as Chief of Police. Chief Howe was a transformational leader, guiding the department through law enforcement reforms, advancements in technology, and enhanced community policing initiatives. Beyond his leadership within the department, he was an active figure in the community, serving on regional law enforcement boards and town committees, providing invaluable guidance to both our officers and the residents of Tyngsborough.



Chief Woods Swearing In Ceremony

In November 2024, I had the honor of being selected as Tyngsborough's 11th Chief of Police. It is a privilege to lead an outstanding team of dedicated men and women committed to protecting and serving our community. This role carries a profound sense of responsibility, and I am committed to upholding the department's mission of ensuring public safety, building community trust, and enhancing the quality of life for all residents.

Departmental Promotions and New Appointments

As part of our organizational evolution, several key personnel changes occurred:

- **Sergeant Jason Kushmerek** was promoted to the rank of Sergeant and now supervises the late-night patrol shift, reinforcing our department's commitment to proactive and responsive policing.
- **Lieutenant Cynthia Shay** became the first female officer in the history of the Tyngsborough Police Department to achieve the rank of Lieutenant. She now serves as the Commanding Officer of Special Services, overseeing court prosecution, criminal investigations, school resource officers, and our co-response outreach clinician, ensuring critical services and community support are efficiently managed.



Police Department cont.

- **Officer Jason Rubino** joined the department as a patrol officer, successfully completing the 26-week police academy. Officer Rubino continues his family's legacy in law enforcement, serving alongside his father, Charles Rubino, a 26-year veteran of the department.
- **Officer Ryan McLean**, originally hired in 2023, returned to duty in 2024 after completing a year-long military deployment with the Massachusetts Army National Guard, where he honorably served our country.

Department Activity - 2024

The Tyngsborough Police Department had a busy and dynamic year in 2024, responding to a wide range of calls for service and public safety concerns. Our officers remained committed to proactive policing, traffic enforcement, and community engagement, ensuring the safety and well-being of our residents.

Key activity statistics for the year include:

- 24,660 Computer-Aided Dispatch (CAD) entries, reflecting the volume of calls for service, traffic stops, and officer-initiated activities.
- 1,205 Incident Reports documenting criminal investigations, disturbances, and other significant events.
- 442 Motor Vehicle Accident Reports, demonstrating our continued focus on traffic safety and crash investigations.
- 2,374 Documented Motor Vehicle Violations, including: 1,443 Written Warnings, 833 Verbal Warnings, 48 Civil Citations and 50 Citation Summons for criminal motor vehicle offenses.
- 60 In-Custody Arrests for various criminal offenses, highlighting our department's efforts in crime prevention and enforcement.

These statistics reflect the hard work and dedication of our officers in maintaining public safety, enforcing laws, and responding to community needs. As we look ahead, we remain committed to enhancing public trust, utilizing data-driven policing strategies, and addressing traffic and crime-related concerns.

Community Policing Initiatives - 2024

At the Tyngsborough Police Department, we are committed to building trust, fostering relationships, and engaging with our community beyond traditional enforcement activities. Community policing remains at the core of our mission, ensuring that officers are not only seen as law enforcers but also as problem solvers, mentors, and partners in public safety.

Our School Resource Officer (SRO) Program continues to play a critical role in maintaining a safe and supportive learning environment in our schools. Our SROs, in partnership with the School Districts, work closely with students, faculty, and parents, providing education, guidance, and intervention when needed.

Through our Clinician Co-Response Team, we have strengthened our approach to mental health, substance use disorders, and domestic violence. In partnership with our regional Behavioral Health Unit, our dedicated clinician works alongside officers to provide real-time crisis intervention and follow-up services, ensuring individuals in need receive immediate and long-term support. As a member of a five-town collaborative, Tyngsborough has 24/7 access to mental health professionals, reinforcing our commitment to addressing mental health challenges within the community.

Police Department cont.

In addition to our behavioral health initiatives, we continue to emphasize community engagement through specialized units:

Mountain Bike Unit – Officers on bicycles provide enhanced accessibility and visibility, especially during large events such as the annual Block Party and Public Safety & Health Day.

Motorcycle Unit – This unit supports traffic safety initiatives and participates in parades, escorts, and community events, reinforcing positive interactions between officers and the public.

Marine Unit – The safety of our waterways remains a priority, particularly on Lake Mascuppic, where we conduct marine patrols to promote boating safety and enforce waterway regulations. We extend our sincere gratitude to the Lake Mascuppic Association for their continued partnership and generous donation of a new patrol vessel in 2024, further enhancing our ability to protect and serve the lake community.



Our department also remains engaged in various community-based programs, including:

“Operation Copsicle” – A fun and engaging initiative that brings officers and the community together over free ice cream, fostering positive police-youth interactions. We were proud to have this initiative featured in National Police Magazine.

Trunk or Treat – A family-friendly event where officers distribute candy and engage with local youth in a safe, welcoming environment.

Public Safety & Health Day – A collaborative event with fire, EMS, and health professionals to provide the public with valuable safety and wellness resources.



Looking Ahead

As we move forward into 2025, the Tyngsborough Police Department remains committed to adapting to the evolving needs of our community. We continue to focus on strengthening community partnerships, enhancing officer training, leveraging new technologies, and addressing quality-of-life concerns.

I want to extend my deepest appreciation to the officers, dispatchers, civilian staff, and residents of Tyngsborough for their unwavering support and commitment to public safety. The dedication and professionalism of our department remain the cornerstone of our success, and I look forward to working together to keep our town safe and thriving.

Respectfully submitted,

Chief Shaun M. Woods

Tyngsborough Police Department

Recreation & Parks Department

Department Staff

Alison Page

Recreation Director

Committee Members

Michael Knight

Chair

Phillip Culver

Vice Chair

Steve Fugazzato

Co-Vice Chair

Theresa Clawson

Secretary

Nick DePasquale

Michael Johnson

Allison Smith

Christine Weirick

Members

Cheryl Freatis

Brittany Pinto

Kim Diaz

Mayank Patel

Robin Dorio

Marina Feddersen

Arti Desai

Matthew Bogacz

Danielle Slattery

Associate Members

Celebrating a Year of Community, Fun, and Growth!

January: Our **Youth Basketball** programs tipped off the year, with both youth leagues and a **Men's Pick-Up League** in full swing. Youth basketball remains a cornerstone of our department's programming, bringing excitement and teamwork to the court!

February: The **Girls Youth Softball** program marked its 14th year, kicking off the season with a high-energy winter clinic before heading into another successful spring season.

March: The **Shamrock Ball** had an incredible 211 girls and parents dancing the night away to DJ Steve's beats! The annual Shamrock Princess was crowned, with proceeds benefiting Tyngsborough High School's Grad Night—a night to remember!

May: The **Town Beach** became a hotspot for summer fun, with a noticeable increase in activity. Residents continue to enjoy the space while displaying their required beach hang tags.



August: The **Block Party, "Party by the Bridge,"** was a massive success, bringing the heart of town to life! The event featured: Three incredible live bands entertaining all day, 25 food vendors serving up delicious bites, 150 talented artisans & crafters showcasing their work, A breathtaking fireworks display over the river. With an estimated 8,000 attendees, this was our biggest and best block party yet!

November/December: The **Festival of Trees** transformed Tyngsborough into a winter wonderland, spreading across the Meeting House, Old Town Hall, and Littlefield Library. This two-week celebration featured: 152 beautifully decorated trees on display, Over 125 raffle baskets & items, a sold-out laser light show, Live performances & hands-on workshops. The new, interactive "Candy Cane Lane Stables" The town center dazzled under the direction of **Committee Chair Michael Knight**, creating a magical holiday experience for all.



Ongoing Contributions:

The **Recreation Department** continues to schedule and maintain the town's athletic fields and complexes, ensuring top-quality spaces for sports and community activities.

Recreation Director Alison Page oversees the rental and maintenance of key town properties, including Old Town Hall and 216 Meeting House. With another incredible year behind us, we can't wait to bring even more programs, events, and improvements to our community in the coming year. Thank you to all the residents, volunteers, and participants who make these events possible—we couldn't do it without you!

Sustainability Committee

Committee Members

Diana Keohane
Chair

Kristen Keegan
Vice-Chair

Keith Morse
Secretary

Liz Antanavica

Amy Pozerski

Carolyn Scafidi

Deborah Schneider
Members

The Sustainability Committee meets at Town Hall on the 3rd Tuesday of every month, starting at 6:30pm.

We welcome your sustainability ideas and concerns.

In 2024 we continued our focus on encouraging a **reuse** mindset as well as reducing the amount of **food waste** in our trash. Our expanded recycling center at the DPW is being used more every year.

REUSE AND RECYCLE AT ZERO WASTE DAYS

We offered two Zero Waste Days (May and November), helping residents divert 28,000+ pounds of scrap metal, textiles, household goods, electronics, furniture, bicycles, small engines, books, luggage, and more.



RECYCLING CENTER AT THE DPW

More and more residents are taking advantage of our expanded Recycling center. Residents can bring large/flattened cardboard and textiles for recycling or reuse, mercury-containing items (like fluorescent and CFL bulbs, and thermometers for safe disposal, and food and food-serving scraps for composting.



114,000

Pounds of waste diverted through Zero Waste Day, DPW Recycling Center & Holiday String Lights

\$1.2 Million

Spent by Tyngsborough to collect & dispose of trash and recycling

96

Homes have received a free home energy audit by Homeworks Energy since 2020

Sustainability Committee, cont.

REUSE through REPAIR

Together with the Tyngsborough Public Library and the Tyngsborough/Dunstable Rotary Club, we offered two Repair Cafés at The Beehive (A co-working Community). Talented volunteers worked with residents to repair over 100 items – from electronics to jewelry, to small appliances, to curtains, bedding and clothing. We offer these repair opportunities weeks before our Zero Waste Days (ZWD) so that items that cannot be fixed can be brought to ZWD for recycling.



WELCOMING NEW RESIDENTS

When someone moves to town, we hand deliver them an information packet that include a welcome from Town Hall, the trash and recycling calendar, stormwater management information and more. This year we expanded this program to also deliver welcome packets to new residents who are not served by town trash and recycling collection. We delivered 167 Welcome Packets in 2024, for a 5-year total of 551 packets to new residents!

FREE HOME ENERGY AUDITS

Homeworks Energy partners with Tyngsborough to bring free home energy audits to all residential households. In 2024 we had 17 residents take advantage of this great program. Find out more about this partnership and schedule your free home evaluation to help save energy and money at: www.homeworksenergy.com/neighbors/sustainabletyngsborough

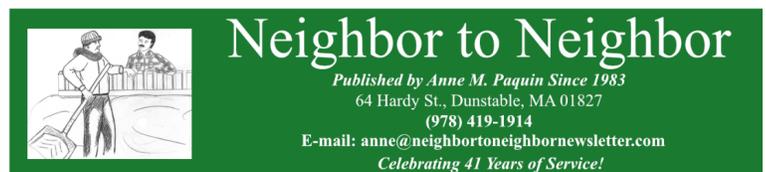


TOWN-WIDE CLEANUP

Every April, the Sustainability Committee, DPW, Board of Health, Town Library and Schools work together to encourage and support residents' efforts to clean up litter around town. Clean-up kits (instructions, yellow trash bags, and disposable gloves) are made available at the DPW, Library and schools. The DPW collects bags left along the side of the roads throughout April. We are grateful to all residents who step up to help clean up our beautiful town.

A NOTE OF THANKS

In our first five years, the Sustainability Committee has relied heavily on the town-wide newsletter, "Neighbor to Neighbor" to bring our sustainability education and outreach efforts and events into every household in Tyngsborough. We are sad to learn that this community treasure is no longer but wish to thank Anne Paquin for her years of dedication to her monthly newsletter that brought so much civic and community information to the residents of Tyngsborough (and Dunstable). We wish her all the best in her retirement.



Town Clerk

Department Staff

Jessica Brunelle

Town Clerk

Carol Saulnier

Assistant Town Clerk

To the Citizens of Tyngsborough:

Often considered the gateway to local government and the community, the Office of the Town Clerk serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official and registrar of vital records, public records official and licensing officer. The Town Clerk is responsible for ensuring the integrity of all elections and election-related activities. We are responsible for the polling places and providing safe and accessible locations for all registered voters.

The Town Clerk records all actions of Town Meeting and updates the permanent record book for the Town. The Clerk's office is responsible for the annual town census and the creation of the annual street list.

We handle submitting all By-Law changes, both General and Zoning, to the Attorney General for approval. After the Attorney General approves the changes, the By-Laws are updated and distributed to the appropriate departments. We also maintain the Town bulletin board, oaths of office, appointments and resignations of all Town officials.

We issue state licenses and permits, including marriage licenses, business certificates, dog licenses, hunting and fishing licenses, fuel storage licenses, raffle/bazaar permits and certified requests for public documents. We are also responsible for all vital records.

The following table summarizes the 2024 fees collected:

Paid to State for Fish and Wildlife Licenses	\$1568.45
Paid to Town for Fish and Wildlife Fees	\$61.10
Paid to Town for Dog Licenses	\$6,867.00
Paid to Town for Non-Criminal Disposition Fees	\$4,050.00
Paid to Town for Town Clerk's Fees	\$10,378.05
Total Receipts	\$22,924.60

Veteran's Service Department

Department Staff

Christopher Dery

Veterans' Agent

Carol Saulnier

Administrative Assistant

The Veterans' office continues an aggressive outreach program to bring benefit information to our Veterans and their widows. This outreach has significantly increased the number of families that we assist on a daily basis. We provide financial and medical assistance based on family income and assets. Any single Veteran/ widow with a monthly gross income of \$2265.00 (estimate) or below or, a couple with a monthly gross income \$3052.00 (estimate) or below may be eligible. A primary car and home is NOT countable income. The Veteran's benefits budget is projected to exceed \$160,000 in FY-25 of which 75% is reimbursed to the town from the Commonwealth of Massachusetts.



The Massachusetts legislature has provided a bonus for our members of the armed forces who have served in harm's way since September 11, 2001. A \$1,000.00 bonus for those who served in Iraq and Afghanistan. A \$500.00 bonus for those who served elsewhere around the world. Also, an increase in annuities to \$2,500.00 annually for our 100% service-connected disabled Veterans, Gold Star Parents and Gold Star Spouses!

The Veteran's service Department is a one-stop center for Veterans and their dependents. We are committed to aid, counsel, and assist. My office has seen a marked increase in filing claims for our returning Veterans from Iraq and Afghanistan. Most of those claims are for battlefield injuries including post-traumatic stress disorder (PTSD). The following information may be of some assistance.

Some of the services we provide are as follows – assistance with filing for domiciliary care, nursing home care, health care enrollment, outpatient pharmacy services, agent orange and Gulf War claims, alcohol and drug dependence treatment, education and training, home loan guarantees, service life insurance, burial benefits including headstones and markers, bonuses, license plates, record retention, Massachusetts Veterans' cemeteries, women Veteran's issues, homeless Veterans, replacing military records and medals, review of discharges, social security and SSI assistance, Veterans' preference in employment and housing, real estate tax abatement's, along with many more benefits and entitlements.

There are approximately 1230 Veterans residing in Tyngsborough. The Veteran's office assists many of these Veterans in filing disability compensation claims with the Veterans Administration. Respect, Courtesy, Confidentiality is our motto! We advocate for veterans whatever their needs. If you are a Veteran, Widow or Dependent of a Veteran who needs these services, we are available in the Town Hall, Monday through Thursday, (978) 649-2300 X131, veteransagent@tyngsboroughma.gov.

Christopher W. Dery
Director of Veterans Services

\$138,923

Distributed Qualified
Recipients of State Benefits

530 +

Forms and documents sent
to the V.A. for benefits

\$276,831

(approximately) Annually In
Federal benefits for Tyngsborough
residents

Zoning Board of Appeals

Board Members

Douglas Latulippe

Chair

Shaun Keegan

Vice-Chair

Robb Kydd

Joseph Poulin

Douglas Latulippe

Adriana Gioubakis

Members

Nikki Caplis

Alternate Member

Staff

Pamela Berman

Land Use

Administrative Assistant

The Tyngsborough Zoning Board of Appeals remained committed to its mission of upholding the Town's zoning regulations while ensuring fairness and accessibility in the appeals process. Throughout the year, the Board worked closely with the Building Commissioner to review applications, address zoning challenges, and provide thoughtful guidance to residents, businesses, and project developers. Their dedication to serving the community played a vital role in supporting responsible development and maintaining the integrity of the Town's zoning framework.

The Board held 10 public meetings in 2024 and heard requests for 7 Variances, 6 Special Permits, 2 Variance Extensions, and 1 Special Permit Extension.

Variances

75 Groton Rd.

18 Progress Ave.

13 Norris Rd. = 2

42 Joco Dr.

237 Pawtucket Blvd.

158 Lakeview Ave.

Special Permits

324 Middlesex Rd.

18 Progress Ave.

13 Norris Rd. = 2

237 Pawtucket Blvd.

72 Tyng Rd.

Variance Extensions

406 & 424 Middlesex Rd.

137 Pawtucket Blvd.

Special Permit Extensions

137 Pawtucket Blvd.

Through the continued efforts of the Zoning Board of Appeals (ZBA), the Town has successfully maintained a robust Subsidized Housing Inventory (SHI), ensuring that affordable housing remains a key component of Tyngsborough's development strategy. According to newly released year-round housing unit data from the U.S. Census Bureau, the Town has a total of 4,622 housing units. Of these, 500 have been officially certified as affordable by the Executive Office of Housing and Livable Communities. As a result, Tyngsborough's mid-year SHI stands at 10.8%, reflecting the Town's ongoing commitment to providing accessible housing options for its residents.

Tyngsborough Housing Authority

Committee Members

Brian Martin
Chair

Donald Lampron *
Vice-Chair

Robert McCarthy
Treasurer & Tenant Board Member

John Pelletier
Michael Page
Members

** State Appointed*

Staff

Joy Scotina
Executive Director

Diane Wojcik
Administrative Assistant

Thomas McCormack
Nicholas Toe
Maintenance Mechanics

198 Middlesex Road.
Office Hours: 9 A.M. – 2 P.M.
Monday thru Friday.
(978) 649-9941
www.tyngsboroha.org
Apply online to the
centralized wait list at
www.mass.gov/
applyforpublichousing

The Tyngsborough Housing Authority (THA) was established in 1979 and is responsible for all state public housing programs in town. Currently the THA has 88 senior, 4 congregate, 18 family, and 8 units for Department of Mental health clients. All housing applications are prioritized according to the state Executive Office of Housing & Livable Communities (EOHLC) guidelines. The THA consists of a five-member non-salaried Board of Commissioners, who serve staggered five-year terms.

Three members are elected by town voters, one member is a THA resident appointed by the Select Board and one member is appointed by the Governor. The Board meets on the last Wednesday of each month, alternating between the Community Rooms at Brinley Terrace at 198 Middlesex Road and the Red Pine Terrace at 186 Frost Road. The Authority has two developments for seniors and people with disabilities:

BRINLEY TERRACE, 198 Middlesex Road is a 56-unit development of two-story buildings in a lovely village setting on 5 acres.

RED PINE TERRACE, 186 Frost Road is an accessible 32-unit, two-story building on 8 wooded acres. Each apartment has a refrigerator, stove and generous closet space. Heat, electric and hot water are included in the rent. The rent is based on the household income. There are on site laundry facilities and parking. The maintenance staff cares for the lawn, removes snow, does repairs in the apartment and responds to emergencies.

RED PINE TERRACE, 186 Frost Road has 18 family units, two of which are wheelchair accessible. The two and three-bedroom apartments are designed for families and have a refrigerator, stove, generous closet space, washer/dryer hookups, storage sheds and parking.

CONGREGATE UNITS are a group living situation offering four private rooms and a shared kitchen, living room, dining room, and bathrooms. Meals, housekeeping, personal care, laundry services and shopping are provided by the servicing agency. Red Pine Terrace's congregate unit is for persons needing some assistance in daily living with AgeSpan of the Merrimack Valley, Inc. providing the services.

RICK DELEO TERRACE, 130 Coburn Road is a residential development for Massachusetts DMH clients.

ELIGIBILITY FOR HOUSING is limited to seniors 60 years or older, people with disabilities under age 60, and persons 18 years of age with a need for family housing.

In 2024 THA completed a patio expansion project at Brinley Terrace. THA also replaced exterior doors, storm doors and bulkheads at Red Pine Family units and we have begun upgrading Fire Alarm Systems at Red Pine Terrace, Brinley Terrace and Rick DeLeo Terrace. THA expects to begin Phase 1 of replacing unit windows at Brinley Terrace before the end of the year.

The Tyngsborough Housing Authority (THA) welcomed two new team members in 2024, Joy Scotina and Nicholas Toe. Joy brings extensive professional experience in affordable housing, private multifamily property management, as well as facilities and fleet management. Nicholas offers a strong background in carpentry, residential and commercial painting, and project management. Both have embraced their roles at THA, building connections with residents and fostering professional relationships with the Town of Tyngsborough and local agencies. Long-standing staff members Diane and Tommy have played an integral role in supporting Joy and Nicholas during their transition. Their expertise and dedication continue to be invaluable to THA, ensuring exceptional service to residents and applicants alike.

The Commissioners and Executive Director extend their sincere gratitude to the following organizations: The Tyngsborough Police Department for their ongoing support and partnering with THA to keep the developments safe. The Tyngsborough Fire Department for their collaboration with THA and for providing fire safety presentations to residents. The Tyngsborough Highway Department for ensuring the safety of the Authority's developments during the winter months through sanding and salting efforts. AgeSpan for assisting THA with finding suitable and qualified applicants for the congregate housing program and hosting events for our Senior residents throughout the year. Your partnership and dedication are deeply appreciated.

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TYNGSBOROUGH PUBLIC SCHOOLS



GREATER LOWELL TECHNICAL HIGH SCHOOL



Greater Lowell Technical High School

Board Members

Steven A. Nocco
Tyngsborough

Paul E. Morin
Dracut

Matthew J. Sheehan
Dracut

Raymond Kelly
Richardson
Dunstable

Fred Bahou
Lowell

Lee Gitschier
Lowell

Ralph Hogan
Lowell

Curtis LeMay
Lowell



The Greater Lowell Technical High School Committee meets in the Administrative Office (Room 2260), 250 Pawtucket Boulevard, Tyngsborough, Massachusetts. Meetings are public and district residents are welcome to attend. School Committee and sub-committee meeting schedules, past meeting minutes, and the current fiscal year budget are listed on the school's website at www.gltech.org.

MISSION STATEMENT

Greater Lowell Technical High School commits to ensure students' readiness for career, college, and citizenship in the 21st century. We challenge and support students as they realize their individual potential for personal and professional success.

STUDENT ENROLLMENT CHARACTERISTICS

61.0% high needs students, which is 5.2% higher than the state average of 55.8%.

44.3% low income students, which is 2.2% higher than the state average of 42.1%.

16.0% students with disabilities, which is 4.6% lower than the state average of 20.6%.

STUDENT SUCCESS INDICATORS

- MCAS Participation rate of 100%.
- MCAS Exceeding, Meeting, and Partially Meeting Expectations rate of 91% in ELA, compared to the state average of 88%.
- MCAS Exceeding, Meeting, and Partially Meeting Expectations rate of 91% in Mathematics, compared to the state average of 87%.
- MCAS Exceeding, Meeting, and Partially Meeting Expectations rate of 93% in Biology, compared to the state average of 89%.
- Graduation rate of 97.0%, which is 7.8% higher than the state average of 89.2%.
- Graduation rate of 86.7% for students with disabilities, which is 10.3% higher than the State average 76.4%.
- Dropout rate of 0.2%, which is lower than the state average of 2.1%.
- Retention rate of 0.1%, which is lower than the high school state average of 2.53%.
- 235 out of 563 seniors (42% of class) employed on co-op in paid positions as of November 30, 2024. 43% of the Class of 2024 graduated on co-op. 50.5% of the class of 2024 participated in co-op.

VOCATIONAL TECHNICAL EDUCATION PROGRAMS

Greater Lowell Tech offers high school students a career focused education in 23 diverse vocational technical programs organized into the following four occupational clusters: Construction Technology, Personal Services, Technology/Allied Health, and Transportation/Manufacturing. Each of the 23 programs is supported by an Advisory Committee comprised of business and industry partners that meet twice per year to make recommendations on program improvements and assist with identifying student employment opportunities.

Greater Lowell Technical High School, cont.

ADULT PRACTICAL NURSING AND POSTSECONDARY PROGRAMS

The Practical Nursing Program is a 40-week, full-time, postsecondary course that includes both classroom and clinical instruction in acute, sub-acute, pediatric, and long term local healthcare facilities. After completing the program, graduates are eligible to take the National Council of Licensing Examination to become a Licensed Practical Nurse. The first time pass rate for 2024 was 92%. To accommodate diverse schedules, both a daytime and an evening division are offered. The Placement Director reported that 95% of the graduates were placed in employment for the class of 2023.

Greater Lowell also offers a variety of adult continuing education courses in the area of health career training, computer training, introductory courses for the basic trades, and continuing education courses for electricians and plumbers to prepare for their Journeyman or Masters Exams. Personal enrichment courses are also offered for those interested in improving job skills, changing careers or simply pursuing leisure-time interest. There were more than 500 adult student registrations in the 2023/24 school year. All students earn certificates of completion and can obtain State or National Certifications if applicable.

FINANCES

Revenue	2023/2024
Misc. Rev.	\$711,476
Assessments	
Included minimum contribution, transportation, and debt (building project)	
Dracut	\$5,625,453
Dunstable	\$231,623
Lowell	\$10,360,755
Tyngsboro	<u>\$1,660,972</u>
ASSESSMENT TOTAL	\$17,877,803
State Aid	
Chapter 70	\$37,225,283
Transportation	\$1,276,355
Total State Aid	<u>\$38,501,638</u>
TOTAL REVENUE	\$57,091,917
Expenses:	
Instruction	\$28,303,695
Plant	\$7,196,847
Fixed Charges	\$10,544,638
Administration	\$3,297,490
Other Services	\$8,073,310
Programs w/other Districts	\$53,599
OPEB	\$0
Debt Service (Building Project)	<u>\$1,307,096</u>
TOTAL EXPENSES	\$58,776,675

SCHOOL COMMITTEE CONTACT INFORMATION



Fred Bahou
(Lowell)
225 Gibson St.
Lowell, MA 01851
978-319-7853



Lee Gitschier
(Lowell)
153 B St.
Lowell, MA 01851
978-866-4180



Ralph Hogan
(Lowell)
12 Conoyale St.
Lowell, MA 01851
978-866-3648



Curtis J. LeMay
Secretary (Lowell)
40 Robert St.
Lowell, MA 01854
978-846-1222



Paul E. Morin
Vice Chair (Dracut)
10 Pine Ave.
Dracut, MA 01826
508-320-7318



Steven A. Nocco
(Tyngsborough)
10 Poitras Ave.
Tyngsborough MA 01879
978-618-3248



Raymond Kelly Richardson
(Dunstable)
155 Depot St.
Dunstable, MA 01827
978-804-8630



Matthew J. Sheehan
Chair (Dracut)
115 Passaconaway Dr.
Dracut, MA 01826
978-835-1871

Tyngsborough Public Schools

School Committee

Anthony Tinnirella
Chair

Danielle Athanas
Vice-Chair

Ryan McMahon
Recording Secretary

Jeffrey Bowe

Rebecca Stanton

Robert Mullin

Dustine Puma
Members

Staff

Dr. Michael Flannagan
Superintendent

Michael Woodlock
Assistant Superintendent

Tyngsborough Public Schools To the Community of Tyngsborough:

In 2024 Tyngsborough Public School continued to grow in a variety of ways. Each summer all district and building administrators take time to examine our Strategy for District Improvement and look to identify what aspects of the plan need to be updated, changed or completely replaced with new action items designed to positively impact the students, staff and families of Tyngsborough Public Schools. This is always done under the umbrella of our True North Statement;

“We Value All People In Our School Community and Are Committed to Continuous Growth.”

Our SDI consists of three overarching themes which guide all of the work that happens at the district, school, and classroom level. These themes are

- “Meeting the Needs of All Students”
- “Providing Comprehensive and Inclusive Learning Environments”
- “Prioritizing the Professional Growth and Development” of our staff.

As our town evolves, so too does the school system. We are proud of the lofty goals that we have created and believe that we are seeing some of the positive changes already through the fall of 2024.

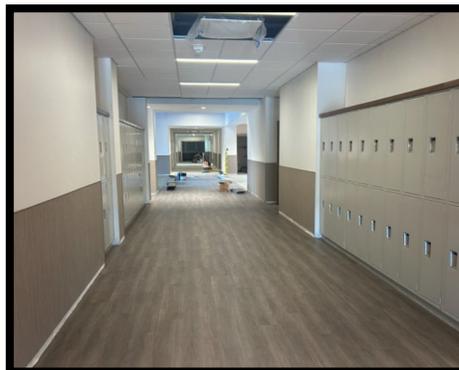
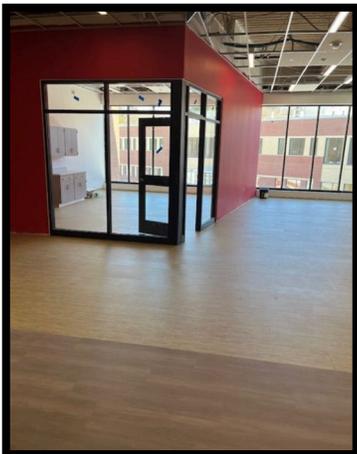
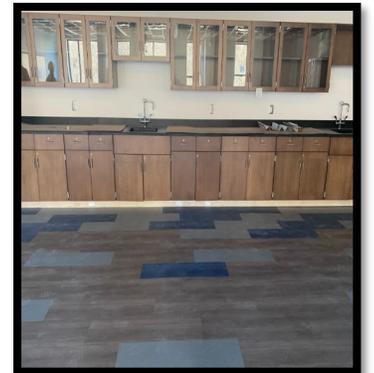
We have continued into year two of three in our partnership with the Massachusetts Department of Education (DESE) as part of the Inclusive Academy Network. Working with a technical assistant we have made greater strides forward in collecting and analyzing data to better inform our decision making, teaching practices and the use of technology. Representative administrators and teachers from each school are equally involved and have made substantive changes which benefit our students.

Through the budgeting process a decision was made to increase the amount of coaching available to our staff at Tyngsborough Elementary School and Tyngsborough Middle School. As a result a Literacy Coach was added to work with all staff grades K-8 and a Mathematics Coach’s role was expanded from K-5 to K-8. These two positions have already had positive impacts at both schools. Not only are they assisting in data collection and analysis from our formative assessments, they have also been instrumental in identifying ways in which we can better meet the identified needs of our students. A priority goal for the district this year is to improve the transitions between schools from grades 5-6 and again in grades 8-9. Having these coaches available to share important information regarding the 5-6 transition is very helpful to administrators as they look to make the best decisions for students and staff.

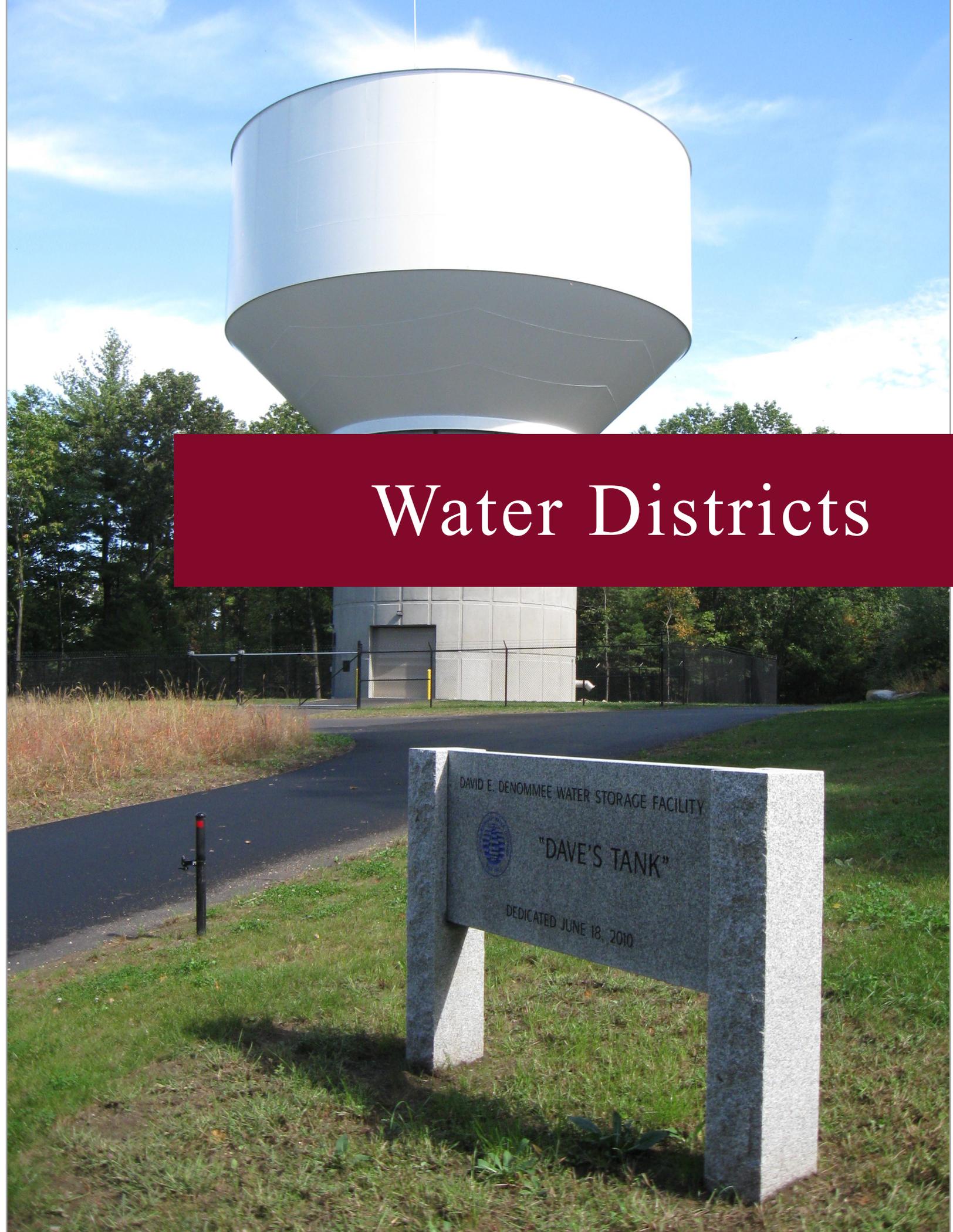
Tyngsborough Public Schools, cont.

As a district we are continuing and scaling our efforts to create multi-tiered systems of support in order to best meet the needs of all students. Aspects of practice that support this work are the aforementioned addition of coaches, continued support for the social-emotional and mental health considerations of our students and a commitment to universally designed lessons and assessments for our students to name only a few. Universal Design for Learning (UDL) has been the focal point this year and continues to be a priority for teaching and learning. Through UDL our staff look to consider the needs of all students in the planning stages of lesson design. It is a lot of work to plan in this method and requires teachers to rethink the traditional practices long associated with traditional education. The teachers of Tyngsborough Public Schools continue to make great strides in this area.

In addition to all of the work happening within our schools and classrooms we are also excited to see the progress on the construction of our new middle school. The new middle school will replace the current middle school and will be completed for the beginning of the 2025-2026 school year. It will be located on the Norris Road campus next to the high school. Throughout the construction students and teachers have had opportunities to hear from our construction team and architects to see all of the thought and complexities that go into designing a new state of the art school.



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Water Districts

DAVID E. DENOMMEE WATER STORAGE FACILITY



"DAVE'S TANK"

DEDICATED JUNE 18, 2010

Dracut Water Supply District

Commissioners

Gay Corey
Peter Natsios
William “Zee” Zielinski

Clerk of the District

Jayne Boissonneault

Management

Michael Sheu
Superintendent
Lynn Newhouse
Treasurer

Kelley Chasse
HR/Office Manager

Field Staff

Stephen Dehney
John Laffey
Timothy Germain
Christopher Ivos
Mario Diaz

Office Staff

Jenny Young
Morgan Travers

Contact Information

59 Hopkins Street
Dracut, MA 01826
Phone: 978-957-0441
978-957-0446
www.dracutwater.com

Dracut Water Supply District Customers:

We are pleased to present the FY24 Annual Report. This Report presents the overview of the District’s Governing and Water System as well as the Operations, Planning, and Financials for the FY24 & FY25.

Governing

Dracut Water Supply District (DWSD) was established under Massachusetts Legislation Acts (MLA) in 1905 to supply water to part of Dracut and passed MLA in 1943 to supply water to part of Tyngsborough. DWSD is an independent Public Entity, governed by an Annual Meeting of the District, managed by three elected Water Commissioners, and operated by 10 employees. The DWSD’s source of income is from the water rate payers.

Water System

The District has two Wellfields, a finished water connection with Lowell Regional Water Facility, two Water Treatment Facilities, 3 Water Storage Tanks, 8 Pump Stations, 135 miles of Water Mains and 7,622 service connections.

Current Water System Challenges:

The District experiences the following issues: aging water system infrastructures, Federal and State regulation changes, high water demands in the summer months, water hydraulic limitations in some areas, no redundancy, high purchase cost of water from the City of Lowell, water quality (brown water) concerns, no fire protection in some areas.

Projects in 2019-2024:

- In FY19, DWSD and the Engineers of Tighe & Bond (T&B) produced a 20-year Master Plan.
- In FY20, DWSD applied and received \$20 million from the Massachusetts Drinking Water State Revolving Fund (SRF).
- In FY21, DWSD implemented the following projects: the Manganese Removal Treatment Facility (WTP), 16” Water Main Improvement, and State Forest Water Storage Tank Replacement.
- In FY 2022, the projects of 16” Water Main Improvement and State Forest Water Storage Tank Replacement were completed.
- In FY 2023-2024, the project of Manganese Removal Treatment Facility was completed.
- In FY 2024-2025, DWSD is applying the SRF for the design and construction of a PFAS Treatment Plant.

Financial

The District’s finances are supported by rate payers. The revenues that we collect are being used on the system’s operations and many current and future improvement projects. The SRF loan for the WTP, 16” Water Main Improvement and State Forest Tank Replacement is a 20-year low interest loan (2%). DWSD believes that the savings from not purchasing Lowell Water will be able to pay off part of the SRF loan.

EPA promulgated the PFAS regulations in October 2024. DWSD will be required to remove PFAS from the water system. The PFAS Treatment Plant will require additional borrowing from SRF. The estimated cost for a PFAS Treatment Plant is \$10M. This will add the additional loan to the District’s budget. DWSD is looking into the possibility of selling water to neighboring Towns. The revenue of selling water will be able to pay off the SRF loan.

Respectfully
Michael Sheu
Superintendent

North Chelmsford Water District

Commissioners

Bruce H. Clark
Chairman

Robert M. Leavitt
Clerk

David Irvine

Management

Paul Pires
Superintendent

Daysha I. Morell
Treasurer/Office Mgr.

Staff

David Bray

Joseph Caron

Eric Guerin

Eric Hannus

Diane Lynch

Aurora Bas
Environmental Engineer

To the Citizens of Tyngsborough:

The North Chelmsford Water District was originally established in 1906 as the North Chelmsford Fire District with the purpose of providing an abundant supply of pure water for drinking purposes and fire protection for 200 service connections. In 1946, by Chapter 72 of the Acts of 1946, the District became known by its current name.

Today, the District has approximately 3,191 service connections, with just under 100 service connections in Tyngsborough. The District remains committed to providing residents with a safe, reliable supply of high-quality drinking water. Our water is tested using sophisticated equipment and advanced procedures. The District's water is sourced from 4 gravel packed wells and 2 Bedrock wells located in the Bomil Well Field. We pump water from the 6 wells and pipe it to a state-of-the art Ultrafiltration Treatment Plant. At the Treatment Plant, Chlorine Dioxide is added to oxidize iron and manganese to aid in its removal from the water supply, Potassium Hydroxide is added to adjust the pH and aid in corrosion control, and Polyaluminum Chloride is added to aid in the filtration process. Prior to sending the finished water to the distribution system, we add chlorine to maintain a residual level between .45 to .75 milligrams per liter. We do not add fluoride to the water supply. Our water meets or exceeds all State and Federal Standards. The District updates the website as needed and posts Water Quality Reports and information regarding PFAS.

A three-member Board of Water Commissioners, elected by the water takers of North Chelmsford, monitors the District's operations. Current members are Chairman, Bruce H. Clark, Robert M. Leavitt, Clerk and David M. Irvine.

Commissioners meet on the first Monday of each month at 4:00 PM at the Water District office. All meeting times and agendas are posted at the Chelmsford Town Hall and on the District's website. Those who wish to meet with the Commissioners are asked to put their request in writing to be added to the next agenda. We encourage public interest and participation in our decisions affecting drinking water.

The Water District office is located at 64 Washington Street, North Chelmsford, MA. The office hours are 7:30AM to 3:00PM Monday through Friday. A member of our maintenance staff is on-call at all times. After hours, the answering service takes messages and will page the on-call person for water emergencies.

Our contact information:

Phone: 978-251-3931

Fax: 978-251-1181

Email: northchelmsfordwater@outlook.com

Website: www.northchelmsfordwater.com

We invite you to visit our website to find information on our current water rates, rules & regulations, Consumer Confidence Report, Summer Water Management Program, pay your bill, and to view helpful links.

Tyngsborough Water District

Commissioners

Warren Allgrove
Chair

David J. Reault
Vice-Chair

Edgar W. Gordon
Clerk

George L. Dupras
Thomas C. Ives

Superintendent

Daniel Duchesne



To the Citizens of Tyngsborough:

The Tyngsborough Water District was established in 1983 with the purpose of “supplying the Town with water for the extinguishment of fires and for domestic and other purposes”.

Over the years, the District has dedicated itself to delivering drinking water that meets all State and Federal Standards. The District continually strives to adopt new methods for delivering the best quality drinking water to you. As new challenges to drinking water safety emerge, we remain vigilant in meeting the goals of source water protection, water conservation and community education while continuing to serve the needs of all our water users.

Commissioners meet on the first and third Tuesday of each month at 7:00 pm or as needed, at the Tyngsborough Water District Office, 87 Progress Avenue, Unit #2, Tyngsborough, MA 01879. All meeting times and agendas are posted at Tyngsborough Town Hall, 25 Bryants Lane, Tyngsborough, MA 01879. You are invited to participate in our public forum and voice your concerns about your drinking water.

The Office hours are 7:00 a.m. to 3:30 p.m. Monday through Friday.

Our contact information:

Phone: 978-649-4577

Fax: 978-649-4453

Email: info@tyngsboroughwater.org

Website: www.tyngsboroughwater.org

We invite you to visit our website to find information on our current water rates, our Consumer Confidence Report and to pay your bill.

Our Annual Consumer Confidence Report will be available after June 1st at the Water District Office and at the Tyngsborough Town Offices.

**Implemented GIS
System for Water
Infrastructure**

**Construction Projects:
Toll Brothers Enclave
440 Middlesex Rd Water Extension**

**Updating District
Master Plan**

Acknowledgements

Acknowledgements

This Annual Town Report is presented by Town Administration.

We sincerely thank all the Boards, Commissions, Committees and Departments of the Town of Tyngsborough as well as all governmental organizations in Tyngsborough for submitting a report.

Photo Credits

Cover:

Lake Mascuppic Association - Police Boat

Tyngsborough Recreation - Lake Mascuppic

Tyngsborough Public Schools - Graduation

C. Loiselle - Business Grand Opening, Wreaths Across America Event

J. Schnackertz - Block Party, FoT, Eclipse, Voting, Chief Swearing In, Leadership Academy

K. Foster - Opioid Awareness Vigil

Additional photos used in the report are courtesy of the Departments, Boards, Committees, and Commissions

Appendices

FINANCIAL REPORTS

1. FY 24 Revenue Report
2. Agency Funds
3. Capital Projects
4. Enterprise Funds
5. Sewer Expense Report
6. Ambulance Expense Report
7. Trust Fund Report
8. Statement of Outstanding Debt
9. Cherry Sheet / State Local Aid
10. Tax Rate Recap
11. General Fund Expenditure Summary

TOWN CLERK REPORTS

12. May 7, 2024 Town Meeting Minutes
13. October 22, 2024 Special Town Meeting Minutes
14. March 5, 2024 Presidential Primary Results
15. May 21, 2024 Town Election Results
16. September 3, 2024 State Primary Results
17. November 5, 2024 State Election Results





Town of Tyngsborough

Revenue Report
Period Ending 6/30/2024

Year to Year Comparison

Revenue Source	6/30/2022	6/30/2023	6/30/2024	FY23 to 24 Change	FY21-22 Sparkline
Real Estate & Pers Property	\$ 30,144,594	\$ 31,631,790	\$ 33,012,482	↑ \$ 1,380,692	
Motor Vehicle Excise	\$ 2,205,332	\$ 2,220,274	\$ 2,350,464	↑ \$ 130,190	
Other Excise (Meals, Room, Other)	\$ 253,770	\$ 282,793	\$ 411,526	↑ \$ 128,733	
Cannabis Excise	\$ 213,595	\$ 231,446	\$ 253,680	↑ \$ 22,234	
Cannabis Impact Fee	\$ 618,012	\$ 408,701	\$ -	-	
Penalties & Interest	\$ 120,924	\$ 173,759	\$ 194,712	↑ \$ 20,953	
Rentals (Billboard Lease)	\$ 123,396	\$ 126,481	\$ 132,011	↑ \$ 5,530	
PILOT	\$ 58,552	\$ 35,918	\$ 52,571	↑ \$ 16,653	
CPA Revenue	\$ 1,172,611	\$ 1,228,658	\$ 1,101,087	↓ \$ (127,571)	
Sewer Enterprise Fund	\$ 1,641,680	\$ 1,798,050	\$ 2,071,611	↑ \$ 273,561	
Sewer Betterments	\$ 3,185,306	\$ 1,798,050	\$ 925,966	↓ \$ (872,084)	
Ambulance Enterprise Fund	\$ 583,458	\$ 639,091	\$ 589,036	↓ \$ (50,055)	
Fees	\$ 119,680	\$ 94,127	\$ 116,100	↑ \$ 21,973	
Departmental Revenue	\$ 257,954	\$ 334,727	\$ 343,365	↑ \$ 8,638	
Library Revenue	\$ 1,359	\$ 1,632	\$ 2,348	↑ \$ 716	
Cemetery Revenue	\$ 11,935	\$ 14,310	\$ 10,215	↓ \$ (4,095)	
License & Permits	\$ 621,760	\$ 809,392	\$ 1,023,183	↑ \$ 213,791	
Fines & Forefits	\$ 18,207	\$ 37,798	\$ 24,631	↓ \$ (13,167)	
Investments	\$ 75,247	\$ 161,874	\$ 270,373	↑ \$ 108,499	
Comm of MA Cherry Sheet	\$ 8,870,109	\$ 9,552,557	\$ 9,055,303	↓ \$ (497,254)	
Cherry Sheet Charges & Assessments	\$ (1,645,236)	\$ (1,591,982)	\$ (2,081,644)	↓ \$ (489,662)	
Medicaid Reimbursement	\$ 127,992	\$ 327,028	\$ 189,129	↓ \$ (137,899)	
*Misc Revenue	\$ 686,933	\$ 206,797	\$ 207,161	↑ \$ 364	
Tax Liens Redeemed	\$ 115,609	\$ 91,362	\$ 26,504	↓ \$ (64,858)	
Total	\$ 49,582,779	\$ 50,614,633	\$ 50,281,814	↑ \$ 75,882	

Town of Tyngsborough

Revenue Report
Period Ending 6/30/2024

Collections as a Percent of Budget

Revenue Source	FY24 Estimated	FY24 Actual	Variance	% Collected
Real Estate & Pers Property	\$ 32,872,272	\$ 33,012,482	\$ 140,210	100.43%
Motor Vehicle Excise	\$ 2,200,000	\$ 2,350,464	\$ 150,464	106.84%
Other Excise (Meals, Room, Other)	\$ 260,000	\$ 411,526	\$ 151,526	158.28%
Cannabis Excise	\$ 275,000	\$ 253,680	\$ (21,320)	92.25%
Cannabis Impact Fee	\$ -	\$ -	\$ -	-
Penalties & Interest	\$ 159,000	\$ 194,712	\$ 35,712	122.46%
Rentals (Billboard Lease)	\$ 127,946	\$ 132,011	\$ 4,065	103.18%
PILOT	\$ 35,900	\$ 52,571	\$ 16,671	146.44%
CPA Revenue	\$ 750,000	\$ 1,101,087	\$ 351,087	146.81%
Sewer Enterprise Fund	\$ 1,451,526	\$ 2,071,611	\$ 620,085	142.72%
Sewer Betterments	\$ 895,518	\$ 925,966	\$ 30,448	103.40%
Ambulance Enterprise Fund	\$ 658,611	\$ 589,036	\$ (69,575)	89.44%
Fees	\$ 94,000	\$ 116,100	\$ 22,100	123.51%
Departmental Revenue	\$ 334,000	\$ 343,365	\$ 9,365	102.80%
Library Revenue	\$ 2,000	\$ 2,348	\$ 348	117.40%
Cemetery Revenue	\$ 10,200	\$ 10,215	\$ 15	100.15%
License & Permits	\$ 797,000	\$ 1,023,183	\$ 226,183	128.38%
Fines & Forefits	\$ 45,000	\$ 24,631	\$ (20,369)	54.74%
Investments	\$ 145,200	\$ 270,373	\$ 125,173	186.21%
Comm of MA Cherry Sheet	\$ 9,658,984	\$ 9,055,303	\$ (603,681)	93.75%
Cherry Sheet Charges & Assessments	\$ (2,081,642)	\$ (2,081,644)	\$ (2)	100.00%
Medicaid Reimbursement	\$ 266,000	\$ 189,129	\$ (76,871)	71.10%
*Misc Revenue	\$ 232,000	\$ 207,161	\$ (24,839)	89.29%
Tax Liens Redeemed	\$ -	\$ 26,504	\$ 26,504	N/A
Total	\$ 49,188,515	\$ 50,281,814	\$ 1,093,299	102.22%
Estimated Local Receipts	\$ 4,717,246	\$ 5,392,340	\$ 675,094	114.31%

*Other available revenue sources include general fund reimburse from Enterprise, PEG, Transfer from debt & stabilizations and Wetlands protection

Tyngsborough
 Combining Balance Sheet - Enterprise Funds
 as of June 30, 2024
 (Unaudited)

	Sewer Enterprise Fund	Ambulance Enterprise Fund	(Insert Name) Enterprise Fund	Totals (Memorandum Only)				
ASSETS								
Cash and cash equivalents	9,714,820.38	18,744.63						9,733,565.01
Investments								0.00
Receivables:								
User Fees	296,817.49							296,817.49
Special assessments	3,319,710.13							3,319,710.13
Utility liens added to taxes	7,814.06							7,814.06
Tax foreclosures								0.00
Departmental								0.00
Other receivables								0.00
Due from other governments								0.00
Due to/from other funds								0.00
Prepays								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds								0.00
Amounts to be provided - vacation and sick leave								0.00
Total Assets	13,339,162.06	18,744.63	0.00	0.00	0.00	0.00	0.00	13,357,906.69
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts payable								0.00
Warrants payable		7,366.60						7,366.60
Accrued payroll and withholdings	1,521.89							1,521.89
Other liabilities								0.00
Deferred revenue:								
User Charges	294,728.75							294,728.75
Special assessments	3,319,710.13							3,319,710.13
Utility liens added to taxes	9,902.80							9,902.80
Tax foreclosures								0.00
Departmental								0.00
Other receivables								0.00
Due from other governments								0.00
Due to other governments								0.00
Due to/from other funds								0.00
Notes payable								0.00
Bonds payable								0.00
Vacation and sick leave liability								0.00
Total Liabilities	3,625,863.57	7,366.60	0.00	0.00	0.00	0.00	0.00	3,633,230.17
Fund Equity:								
Reserved for encumbrances								0.00
Reserved for expenditures	1,128,946.00							1,128,946.00
Reserved for continuing appropriations								0.00
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for debt service - BETTERMENT	7,195,246.94							7,195,246.94
Unreserved retained earnings	1,389,105.55	11,378.03						1,400,483.58
Investment in capital assets								0.00
Total Fund Equity	9,713,298.49	11,378.03	0.00	0.00	0.00	0.00	0.00	9,724,676.52
Total Liabilities and Fund Equity	13,339,162.06	18,744.63	0.00	0.00	0.00	0.00	0.00	13,357,906.69
PROOF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR: 600 SEWER ENTERPRISE FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

460 SEWER ENTERPRISE

60460100 SEWER PAYROLL

60460100 511005	2,600.00	COMMISSIONER STIPENDS	0.00	2,600.00	2,600.00	0.00	0.00	100.0%
60460100 511505	78,169.00	ADMINISTRATOR	0.00	78,169.00	77,869.80	0.00	299.20	99.6%
60460100 511530	3,347.00	CLERICAL	0.00	3,347.00	0.00	0.00	3,347.00	.0%
60460100 511610	74,876.00	SR FOREMAN	0.00	74,876.00	74,588.80	0.00	287.20	99.6%
60460100 511615	61,322.00	SKILLED LABORER	0.00	61,322.00	62,068.38	0.00	-746.38	101.2%
60460100 513120	14,480.00	OVERTIME	0.00	14,480.00	8,715.73	0.00	5,764.27	60.2%
60460100 514090	200.00	WASTEWATER LICENSE	0.00	200.00	200.00	0.00	0.00	100.0%
60460100 515050	7,800.00	LONGEVITY	0.00	7,800.00	7,800.00	0.00	0.00	100.0%
60460100 517000	94,757.00	FRINGE BENEFITS	0.00	94,757.00	94,757.00	0.00	0.00	100.0%
60460100 517070	1,850.00	PROTECTIVE CLOTHING	0.00	1,850.00	1,850.00	0.00	0.00	100.0%
TOTAL SEWER PAYROLL	339,401.00		0.00	339,401.00	330,449.71	0.00	8,951.29	97.4%

60460200 SEWER EXPENSES

60460200 521010	76,503.00	ELECTRICITY	0.00	76,503.00	84,384.56	0.00	-7,881.56	110.3%
60460200 521020	13,159.00	NATURAL GAS	0.00	13,159.00	11,819.89	0.00	1,339.11	89.8%
60460200 523010	2,140.00	WATER UTILITY CHARGES	0.00	2,140.00	2,133.08	0.00	6.92	99.7%
60460200 524020	7,000.00	REPAIR / MAINT - VEHICLES	0.00	7,000.00	3,973.73	0.00	3,026.27	56.8%
60460200 525075	123,000.00	REPAIR / MAINT - PUMP STATIONS	0.00	123,000.00	109,950.88	0.00	13,049.12	89.4%

FOR 2024 13

ACCOUNTS FOR: 600 SEWER ENTERPRISE FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

60460200 527030	30,000.00	BUILDING RENTAL EXPENSE	0.00	30,000.00	18,000.00	0.00	12,000.00	60.0%
60460200 530110	150,000.00	LEGAL SERVICES	0.00	150,000.00	190,749.07	0.00	-40,749.07	127.2%
60460200 530500	2,398.00	CONF / TRAINING / SEMINARS	0.00	2,398.00	194.00	0.00	2,204.00	8.1%
60460200 530700	25,000.00	ENGINEERING SRVS	0.00	25,000.00	22,500.00	0.00	2,500.00	90.0%
60460200 530900	13,000.00	PROFESSIONAL SERVICES - OTHER	0.00	13,000.00	0.00	0.00	13,000.00	.0%
60460200 534010	4,556.00	POSTAGE	0.00	4,556.00	3,750.54	0.00	805.46	82.3%
60460200 534020	12,408.00	TELEPHONE / COMMUNICATIONS	0.00	12,408.00	6,088.25	0.00	6,319.75	49.1%
60460200 534030	4,000.00	LEGAL NOTICES	0.00	4,000.00	0.00	0.00	4,000.00	.0%
60460200 541010	10,080.00	GASOLINE & DIESEL	0.00	10,080.00	5,876.89	0.00	4,203.11	58.3%
60460200 542010	1,500.00	OFFICE SUPPLIES	0.00	1,500.00	1,889.44	0.00	-389.44	126.0%
60460200 543010	7,500.00	BUILDING & EQUIPMENT SUPPLIES	0.00	7,500.00	2,408.88	0.00	5,091.12	32.1%
60460200 569500	469,969.00	IMA - CHELMSFORD	0.00	469,969.00	405,593.79	0.00	64,375.21	86.3%
60460200 569505	480,208.00	IMA - DRACUT	0.00	480,208.00	403,806.65	0.00	76,401.35	84.1%
60460200 569510	20,000.00	IMA - LOWELL	0.00	20,000.00	13,754.07	0.00	6,245.93	68.8%
60460200 571010	58.00	TRAVEL EXPENSE	0.00	58.00	0.00	0.00	58.00	.0%
60460200 573010	200.00	DUES / SUBS / MEMBERSHIPS	0.00	200.00	0.00	0.00	200.00	.0%
60460200 580000	441,702.00	CAPITAL PROJECTS / ASSETS	0.00	441,702.00	267,763.69	0.00	173,938.31	60.6%
60460200 585100	18,000.00	ADD'L EQUIP - VEHICLES	0.00	18,000.00	0.00	0.00	18,000.00	.0%
60460200 596001	99,593.00	GENERAL FUND REIMBURSEMENT	0.00	99,593.00	99,593.00	0.00	0.00	100.0%
TOTAL SEWER EXPENSES	2,011,974.00		0.00	2,011,974.00	1,654,230.41	0.00	357,743.59	82.2%

60460700 SEWER DEBT

60460700 591000	93,418.00	DEBT PRIN (L/T) - NON-EXEMPT	0.00	93,418.00	90,622.95	0.00	2,795.05	97.0%
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Town of Tyngsborough



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13								
ACCOUNTS FOR: 600 SEWER ENTERPRISE FUND								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
60460700 592000	31,903.00	DEBT INT (L/T) - NON-EXEMPT 0.00	31,903.00	31,248.01	0.00	654.99	97.9%	
TOTAL SEWER DEBT	125,321.00	0.00	125,321.00	121,870.96	0.00	3,450.04	97.2%	
60460701 SEW DEBT INT (L/T) PHASE I WES								
60460701 591000	347,542.00	DEBT PRIN - PHASE I WEST 0.00	347,542.00	347,542.00	0.00	0.00	100.0%	
60460701 592000	162,476.00	DEBT INT (L/T) PHASE I WEST 0.00	162,476.00	162,475.07	0.00	0.93	100.0%	
TOTAL SEW DEBT INT (L/T) PHASE I WES	510,018.00	0.00	510,018.00	510,017.07	0.00	0.93	100.0%	
60460702 SEW DEBT INT (L/T) PHASE 2								
60460702 591000	183,513.00	DEBT PRIN - PHASE ii 0.00	183,513.00	183,513.00	0.00	0.00	100.0%	
60460702 592000	201,987.00	DEBT INT (L/T) PHASE 2 0.00	201,987.00	201,986.94	0.00	0.06	100.0%	
TOTAL SEW DEBT INT (L/T) PHASE 2	385,500.00	0.00	385,500.00	385,499.94	0.00	0.06	100.0%	
TOTAL SEWER ENTERPRISE	3,372,214.00	0.00	3,372,214.00	3,002,068.09	0.00	370,145.91	89.0%	
TOTAL SEWER ENTERPRISE FUND	3,372,214.00	0.00	3,372,214.00	3,002,068.09	0.00	370,145.91	89.0%	
TOTAL EXPENSES	3,372,214.00	0.00	3,372,214.00	3,002,068.09	0.00	370,145.91		
FOR 2024 13								
	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	% USED	
	3,372,214.00	GRAND TOTAL 0.00	3,372,214.00	3,002,068.09	0.00	370,145.91	89.0%	

** END OF REPORT - Generated by David Andrus **



Town of Tyngsborough



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR: 640 AMBULANCE ENTERPRISE FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

231 AMBULANCE SERVICE

64231100 AMB SAL & WAGES - PERMANENT

64231100	511260	PERMANENT							
			471,081.00	0.00	471,081.00	416,142.30	0.00	54,938.70	88.3%
64231100	513120	OVERTIME							
			20,000.00	0.00	20,000.00	23,880.31	0.00	-3,880.31	119.4%
64231100	515010	HOLIDAY / SICK / VACATION							
			20,000.00	0.00	20,000.00	42,087.46	0.00	-22,087.46	210.4%
64231100	517000	FRINGE BENEFITS							
			47,741.00	0.00	47,741.00	47,741.00	0.00	0.00	100.0%
TOTAL AMB SAL & WAGES - PERMANENT			558,822.00	0.00	558,822.00	529,851.07	0.00	28,970.93	94.8%

64231200 AMB EXPENSES

64231200	524020	REPAIR / MAINT - VEHICLES							
			7,000.00	0.00	7,000.00	4,538.10	0.00	2,461.90	64.8%
64231200	530920	BILLING SERVICES							
			25,000.00	0.00	25,000.00	30,142.07	0.00	-5,142.07	120.6%
64231200	541010	GASOLINE & DIESEL							
			7,200.00	0.00	7,200.00	7,491.13	0.00	-291.13	104.0%
64231200	542010	OFFICE SUPPLIES							
			400.00	0.00	400.00	0.00	0.00	400.00	.0%
64231200	548010	VEHICLES SUPPLIES							
			500.00	0.00	500.00	1,469.12	0.00	-969.12	293.8%
64231200	550010	SUPPLIES - DISPOSABLE							
			7,500.00	0.00	7,500.00	8,448.47	0.00	-948.47	112.6%
64231200	550050	EQUIPMENT - DURABLE							
			4,000.00	0.00	4,000.00	4,374.75	0.00	-374.75	109.4%
64231200	591000	AMBULANCE PAYMENT							
			30,000.00	0.00	30,000.00	71,586.32	0.00	-41,586.32	238.6%
64231200	596001	GENERAL FUND REIMBURSEMENT							
			18,188.00	0.00	18,188.00	18,188.00	0.00	0.00	100.0%
TOTAL AMB EXPENSES			99,788.00	0.00	99,788.00	146,237.96	0.00	-46,449.96	146.5%

TOTAL AMBULANCE SERVICE
 658,610.00 0.00 658,610.00 676,089.03 0.00 -17,479.03 102.7%

FOR 2024 13

ACCOUNTS FOR: 640 AMBULANCE ENTERPRISE FUND
 ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

TOTAL AMBULANCE ENTERPRISE FUND
 658,610.00 0.00 658,610.00 676,089.03 0.00 -17,479.03 102.7%

TOTAL EXPENSES

FOR 2024 13

ORIGINAL APPROP TRANS/ADJSMTS REVISED BUDGET YTD EXPENDED ENCUMBRANCES AVAILABLE BUDGET % USED

GRAND TOTAL
 658,610.00 0.00 658,610.00 676,089.03 0.00 -17,479.03 102.7%

** END OF REPORT - Generated by David Andrus **



Tyngsborough
Trust Fund Balance Detail
 as of June 30, 2024
 (Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2024	Receipts thru 9/30/2024	BAN's	Remaining Deficit 6/30/2024
820	DAN LAWRENCE			8,000.00			0.00
820	LAWRENCE WOOD			1,000.00			0.00
820	TOWN FARM			7,000.00			0.00
820	LAWRENCE & TOWN			2,000.00			0.00
820	SCHOOL			5,000.00			0.00
820	SCHOOL CHARLES			2,000.00			0.00
820	CEMETERY PERPETUAL			233,747.50			0.00
820	CEMETERY CLARA			500.00			0.00
820	LIBRARY TRUST MARY			5,000.00			0.00
820	LIBRARY TRUST LUCY			4,000.00			0.00
820	LIBRARY TRUST FRED			2,000.00			0.00
820	LIBRARY TRUST BENNETT			300.00			0.00
820	LIBRARY TRUST BRIDGES			100.00			0.00
820	LIBRARY TRUST ELLIOT			1,100.00			0.00
820	LIBRARY TRUST MORRIS			965.00			0.00
820	LIBRARY TRUST PARK			148.12			0.00
820	LIBRARY TRUST PERHAM			1,000.00			0.00
820	LIBRARY TRUST CARL			1,000.00			0.00
820	HISTORIC COMM			320.00			0.00
800	OPEB			467,075.09			0.00
800	SENIOR TAX RELIEF			10,597.85			0.00
800	LOCAL SCHOLARSHIP			6,714.89			0.00
800	CONSERVATION			31,758.54			0.00
840	INVESTMENT ADJ			(3,306.87)			(3,306.87)
840	DAN LAWRENCE			15,806.14			0.00
840	LAWRENCE WOOD			4,644.21			0.00
840	TOWN FARM			631.24			0.00
840	LAWRENCE & TOWN			12,074.98			0.00
840	SCHOOL			615.77			0.00
840	SCHOOL CHARLES			228.50			0.00
840	SCHOOL EDUCATION			1,183.54			0.00
840	SCHOOL WANG			1,869.55			0.00
840	SCHOOL RUTH			(0.01)			(0.01)
840	SCHOOL MICHAEL			7,279.00			0.00
840	CEMETERY PERPETUAL			110,276.76			0.00
840	CEMETERY CLARA			6,606.61			0.00
840	CEMETERY DAVID			1,819.92			0.00
840	LIBRARY TRUST MARY			83,612.75			0.00
840	LIBRARY TRUST LUCY			158,300.82			0.00
840	LIBRARY TRUST FRED			55,532.03			0.00
840	LIBRARY TRUST POLLY			1,501.03			0.00
840	LIBRARY TRUST MARY F			484.06			0.00
840	LIBRARY TRUST ELLIOT			5,045.83			0.00
840	LIBRARY TRUST MORRIS			2,550.81			0.00
840	LIBRARY TRUST PARK			1,030.09			0.00
840	LIBRARY TRUST PERHAM			9,285.70			0.00
840	LIBRARY TRUST CARL			5,107.10			0.00
840	LIBRARY TRUST COBURN			1,554.00			0.00
840	LIBRARY TRUST KEYES			545.61			0.00
840	HISTORIC COMM			1,403.19			0.00
850	TOWN FARM			200.00			0.00
860	AFFORDABLE HOUSING			26,746.63			0.00
290	STABILIZATION			2,999,163.95			0.00
290	CAP ASSETS STAB			661,130.92			0.00
290	BILLBOARD STAB			17,168.00			0.00
290	DEBT STAB			0.00			0.00
290	SPECIAL STABILIZATION			27,510.69			0.00
290	ROAD MAINT			1,227,939.45			0.00
290	STORMWATER			20,000.00			0.00
290-145-3590-000	FB - COMPENSATED ABSENCES			(851.70)			(851.70)
							0.00
Total Expendable Trust Fund Balance		0.00	0.00	6,256,038.31	0.00	0.00	(4,158.58)
Agency Funds reported in the fund balance section of the combined balance sheet:				0.00			
Total of combined balance sheet trust and agency fund balance column:				6,256,038.31			



Town of Tyngsborough, Massachusetts

Outstanding Long Term Debt

As of June 30, 2024

Including Subsequent Issues

Total Net Debt Service

DATE	PRINCIPAL	INTEREST	NET NEW D/S
06/30/2024	-	-	-
06/30/2025	1,874,815.16	550,313.50	2,425,128.66
06/30/2026	1,585,619.65	3,450,358.37	5,035,978.02
06/30/2027	2,366,235.82	2,397,511.28	4,763,747.10
06/30/2028	2,172,639.07	2,308,939.82	4,481,578.89
06/30/2029	2,052,682.48	2,226,704.91	4,279,387.39
06/30/2030	1,984,483.90	2,148,346.10	4,142,830.00
06/30/2031	1,846,661.45	2,075,641.90	3,922,303.35
06/30/2032	1,824,222.09	2,005,209.63	3,929,431.72
06/30/2033	1,997,174.85	1,931,541.27	3,928,716.12
06/30/2034	2,075,527.67	1,854,628.78	3,930,156.45
06/30/2035	2,154,290.57	1,774,338.87	3,928,629.44
06/30/2036	2,233,472.52	1,697,413.08	3,930,885.60
06/30/2037	2,313,080.50	1,624,142.79	3,937,223.29
06/30/2038	2,388,126.49	1,548,189.09	3,936,295.58
06/30/2039	2,468,620.49	1,469,483.00	3,938,103.49
06/30/2040	2,549,570.48	1,387,975.27	3,937,545.75
06/30/2041	2,620,444.43	1,303,691.86	3,924,136.29
06/30/2042	2,098,940.96	1,225,176.50	3,324,117.46
06/30/2043	2,158,006.38	1,164,749.40	3,322,755.78
06/30/2044	2,195,769.00	1,102,550.82	3,298,319.82
06/30/2045	2,269,823.00	1,029,348.90	3,299,171.90
06/30/2046	2,354,093.00	944,072.80	3,298,165.80
06/30/2047	2,443,583.00	855,492.76	3,299,075.76
06/30/2048	2,538,299.00	763,403.94	3,301,702.94
06/30/2049	2,633,246.00	667,701.36	3,300,947.36
06/30/2050	2,733,430.00	568,279.94	3,301,709.94
06/30/2051	2,838,855.00	464,934.48	3,303,789.48
06/30/2052	2,944,529.00	357,559.68	3,302,088.68
06/30/2053	3,060,456.00	245,950.04	3,306,406.04
06/30/2054	2,685,000.00	129,900.00	2,824,900.00
06/30/2055	1,900,000.00	38,000.00	1,938,000.00
Total	\$71,481,697.96	\$41,311,530.14	\$112,793,228.10

Par Amounts Of Selected Issues

November 1 2004 -School (New Elementary) (IE).....	260,000.00
November 16 2005 MWPAT CW-03-27 (I).....	10,749.00
December 15 2009 MWPAT CW-06-20 (I) Revised.....	43,940.93
December 15 2009 MWPAT CW-06-20-A (I).....	19,716.00
August 15 2013 -School Boilers (I).....	90,000.00
August 15 2013 -Fire Truck (I).....	85,000.00
August 15 2013 -Fire Truck 2 (I).....	60,000.00
August 15 2013 -Wash Station Completion (I).....	30,000.00
August 15 2013 -Pierce Field Bleachers (I).....	45,000.00
October 19 2017 -Remodeling Old Town Hall (I).....	660,000.00
October 19 2017 -School Facilities Concession Stand (I).....	20,000.00
October 19 2017 -HS Roof & Boiler Replacement (OE).....	55,000.00
August 22 2019 -First Parish Building Renovations (I).....	1,020,000.00
August 22 2019 -Addl First Parish Building Renovation (I).....	85,000.00
August 22 2019 -Fire Engine 3 Replacement (I).....	325,000.00
August 22 2019 -Pierce Field Turf Replacement (I).....	180,000.00
August 22 2019 -Software (I).....	150,000.00
August 22 2019 -Highway Departmental Vehicle (I).....	90,000.00
August 22 2019 -Winslow School Asbestos Abatement (I).....	50,000.00
October 24 2019 MCWT CW-18-04 (I).....	208,210.00
MAy 11 2021 MCWT CW-15-10 (I).....	8,131,381.00
June 23 2022 N/C -Building Maintenance (I).....	45,000.00
June 23 2022 N/C -Station Exhaust System (I).....	15,000.00
June 23 2022 N/C -1 Ton Dump Truck (I).....	30,000.00
June 23 2022 N/C -6wh DT w/plow & sander replacement (I).....	100,000.00
June 23 2022 N/C -Hot Box Trailer (I).....	25,000.00
June 23 2022 N/C -Handgun Replacement (I).....	10,000.00
June 23 2022 N/C -TES Phone System Phase 2 (I).....	15,000.00
June 23 2022 N/C -Highway 6wh Dump Truck (I).....	105,000.00
June 23 2022 N/C -Police Generator (I).....	15,000.00
June 23 2022 N/C -THS Elevator Repair (I).....	45,000.00
June 23 2022 N/C -TPS Dump Truck (I).....	45,000.00
June 23 2022 N/C -Engineer Vehicle (I).....	25,000.00
June 23 2022 N/C -Streight Phase 1 (I).....	30,000.00
June 23 2022 N/C -Town Hall Maintenance (I).....	30,000.00
June 23 2022 N/C -Fire Station 1 Generator (I).....	15,000.00
June 23 2022 N/C -Police Key FOB Phase 2 (I).....	10,000.00
June 23 2022 N/C -Westford St. Culvert (I).....	45,000.00
December 14 2022 MCWT CW-18-17 (I).....	10,008,992.00
May 10 2023 MCWT CW-19-03 (I).....	379,801.03
October 17 2024 -Middle School I (OE).....	14,982,242.00
October 17 2024 -Middle School II (OE).....	33,457,758.00
December 13 2024 MCWT CWP-20-11 (I).....	428,908.00
TOTAL.....	71,481,697.96

Hilltop Securities



MA Department of Revenue

Division of Local Services
 Final Municipal Cherry Sheet Estimates
 Data current as 7/31/2024

C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2024

NOTICE TO ASSESSORS OF ESTIMATED RECEIPTS

General Laws, Chapter 58, Section 25A

Tyngsborough

A. EDUCATION

Distributions and Reimbursements

Chapter 70	7,654,834
School Transportation	0
Charter Tuition Reimbursement	362,216
Smart Growth School Reimbursement	0
Offset Items - Reserve for Direct Expenditure:	
School Choice Receiving Tuition	252,927
Sub-Total, All Education Items:	8,269,977

B. GENERAL GOVERNMENT:

Distributions and Reimbursements

Unrestricted General Government Aid	1,155,315
Local Share of Racing Taxes	0
Regional Public Libraries	0
Veterans Benefits	98,906
Exemp: VBS and Elderly	55,800
State Owned Land	48,347
Offset Items - Reserve for Direct Expenditure:	
Public Libraries	30,593
Sub-Total, All General Government:	1,388,961

C. TOTAL ESTIMATED RECEIPTS: 9,658,938



C.S. 1-ER Commonwealth of Massachusetts Department of Revenue FY2024
NOTICE TO ASSESSORS OF ESTIMATED CHARGES
General Laws, Chapter 59, Section 21

Tyngsborough

A. COUNTY ASSESSMENTS:

County Tax	0
Suffolk County Retirement	0
Sub-Total, County Assessments:	0

B. STATE ASSESSMENTS AND CHARGES:

Retired Employees Health Insurance	0
Retired Teachers Health Insurance	0
Mosquito Control Projects	0
Air Pollution Districts	4,100
Metropolitan Area Planning Council	0
Old Colony Planning Council	0
RMV Non-Renewal Surcharge	7,760
Sub-Total, State Assessments:	11,860

C. TRANSPORTATION AUTHORITIES:

MBTA	0
Boston Metro. Transit District	0
Regional Transit	92,266
Sub-Total, Transportation Assessments:	92,266

D. ANNUAL CHARGES AGAINST RECEIPTS:

Multi-Year Repayment Program	0
Special Education	5,867
Sub-Total, Annual Charges Against Receipts:	5,867

E. TUITION ASSESSMENTS:

School Choice Sending Tuition	196,149
Charter School Sending Tuition	1,775,500
Sub-Total, Tuition Assessments:	1,971,649

F. TOTAL ESTIMATED CHARGES:

2,081,642



TAX RATE RECAPITULATION
Fiscal Year 2025

I. TAX RATE SUMMARY

la. Total amount to be raised (from page 2, IIe)	\$ 58,875,054.51
lb. Total estimated receipts and other revenue sources (from page 2, IIIe)	24,455,414.00
lc. Tax Levy (Ia minus Ib)	\$ 34,419,640.51
ld. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.4111	30,430,782.79	2,466,029,275.00	12.34	30,430,801.25
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	5.6665	1,950,388.93	158,052,956.00	12.34	1,950,373.48
Net of Exempt					
Industrial	3.8200	1,314,830.27	106,551,275.00	12.34	1,314,842.73
SUBTOTAL	97.8976		2,730,633,506.00		33,696,017.46
Personal	2.1024	723,638.52	58,640,442.00	12.34	723,623.05
TOTAL	100.0000		2,789,273,948.00		34,419,640.51

MUST EQUAL 1C

Signatures
<p>Assessors</p> <p>Ann Marie Conant, Assessor , Tyngsborough , lwoekel@tyngsboroughma.gov 978-649-2300 10/8/2024 11:07 AM Comment:</p> <p>Marie Lambert, Assessor , Tyngsborough , lwoekel@tyngsboroughma.gov 978-649-2300 10/8/2024 12:00 PM Comment:</p> <p>George Gaynor, Assessor , Tyngsborough , lwoekel@tyngsboroughma.gov 978-649-2300 10/8/2024 1:15 PM Comment:</p> <p>Lauren M. Woekel, Chief Assessor , Tyngsborough , lwoekel@tyngsboroughma.gov 978-649-2300 10/8/2024 10:13 AM Comment:</p> <p>David Andrus, Accountant , Tyngsborough , dandrus@tyngsboroughma.gov 978-649-2300 10/8/2024 10:27 AM Comment:</p>

Documents
No documents have been uploaded.

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Reviewed By: Bobbi Colburn



MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Tyngsborough

TOWN

TAX RATE RECAPITULATION

Fiscal Year 2025

Date: 11/12/2024
Approved: Andrew Nelson
Director of Accounts: Deborah A. Wagner

Deborah A. Wagner



TAX RATE RECAPITULATION

Fiscal Year 2025

II. Amounts to be raised

Ila. Appropriations (col.(b) through col.(g) from page 4)	<u>56,332,341.71</u>
Ilb. Other amounts to be raised	
1. Amounts certified for tax title purposes	<u>0.00</u>
2. Debt and interest charges not included on page 4	0.00
3. Final Awards	0.00
4. Retained Earnings Deficit	87,053.00
5. Total cherry sheet offsets (see cherry sheet 1-ER)	261,204.00
6. Revenue deficits	0.00
7. Offset receipts deficits Ch. 44, Sec. 53E	0.00
8. CPA other unappropriated/unreserved	<u>0.00</u>
9. Snow and ice deficit Ch. 44, Sec. 31D	69,932.00
10. Other :	0.00
TOTAL Ilb (Total lines 1 through 10)	<u>418,189.00</u>
Ilc. State and county cherry sheet charges (C.S. 1-EC)	1,976,840.00
Ild. Allowance for abatements and exemptions (overlay)	147,683.80
Ile. Total amount to be raised (Total Ila through Ild)	<u>58,875,054.51</u>

III. Estimated receipts and other revenue sources

Illa. Estimated receipts - State	
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	9,671,728.00
2. Massachusetts school building authority payments	0.00
TOTAL IIIa	<u>9,671,728.00</u>
IIIb. Estimated receipts - Local	
1. Local receipts not allocated (page 3, col (b) Line 24)	<u>5,441,500.00</u>
2. Offset Receipts (Schedule A-1)	<u>0.00</u>
3. Enterprise Funds (Schedule A-2)	<u>4,641,664.00</u>
4. Community Preservation Funds (See Schedule A-4)	<u>1,234,225.00</u>
TOTAL IIIb	<u>11,317,389.00</u>
IIIc. Revenue sources appropriated for particular purposes	
1. Free cash (page 4, col (c))	<u>2,101,018.00</u>
2. Other available funds (page 4, col (d))	<u>1,365,279.00</u>
TOTAL IIIc	<u>3,466,297.00</u>
IIId. Other revenue sources appropriated specifically to reduce the tax rate	
1a. Free cash..appropriated on or before June 30, 2024	0.00
1b. Free cash..appropriated on or after July 1, 2024	0.00



MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Tyngsborough

TOWN

TAX RATE RECAPITULATION

Fiscal Year 2025

2. Municipal light surplus	0.00	
3. Other source :	0.00	
TOTAL III d		<u>0.00</u>
III e. Total estimated receipts and other revenue sources (Total III a through III d)		<u>24,455,414.00</u>
IV. Summary of total amount to be raised and total receipts from all sources		
a. Total amount to be raised (from II e)		<u>58,875,054.51</u>
b. Total estimated receipts and other revenue sources (from III e)	<u>24,455,414.00</u>	
c. Total real and personal property tax levy (from I c)	<u>34,419,640.51</u>	
d. Total receipts from all sources (total IV b plus IV c)		<u>58,875,054.51</u>



TAX RATE RECAPITULATION
Fiscal Year 2025

LOCAL RECEIPTS NOT ALLOCATED *

	Receipt Type Description	(a) Actual Receipts Fiscal 2024	(b) Estimated Receipts Fiscal 2025	Percentage Change
==> 1.	MOTOR VEHICLE EXCISE	2,302,685.00	2,300,000.00	-0.12
2.	OTHER EXCISE			
==>	a.Meals	334,910.00	334,000.00	-0.27
==>	b.Room	76,616.00	76,000.00	-0.80
==>	c.Other	0.00	0.00	0.00
==>	d.Cannabis	253,680.00	275,000.00	8.40
==> 3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	194,712.00	194,000.00	-0.37
==> 4.	PAYMENTS IN LIEU OF TAXES	52,571.00	50,000.00	-4.89
5.	CHARGES FOR SERVICES - WATER	0.00	0.00	0.00
6.	CHARGES FOR SERVICES - SEWER	0.00	0.00	0.00
7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00	0.00
9.	OTHER CHARGES FOR SERVICES	0.00	0.00	0.00
10.	FEES	73,918.00	73,000.00	-1.24
	a.Cannabis Impact Fee	0.00	0.00	0.00
	b.Community Impact Fee Short Term Rentals	0.00	0.00	0.00
11.	RENTALS	132,011.00	128,500.00	-2.66
12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
13.	DEPARTMENTAL REVENUE - LIBRARIES	2,348.00	2,000.00	-14.82
14.	DEPARTMENTAL REVENUE - CEMETERIES	10,215.00	10,000.00	-2.10
15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00	0.00
16.	OTHER DEPARTMENTAL REVENUE	343,365.00	340,000.00	-0.98
17.	LICENSES AND PERMITS			
	a.Building Permits	1,023,183.00	1,020,000.00	-0.31
	b.Other licenses and permits	0.00	0.00	0.00
18.	SPECIAL ASSESSMENTS	0.00	0.00	0.00
==> 19.	FINES AND FORFEITS	24,245.00	20,000.00	-17.51
==> 20.	INVESTMENT INCOME	270,373.00	270,000.00	-0.14
==> 21.	MEDICAID REIMBURSEMENT	189,129.00	180,000.00	-4.83
==> 22.	MISCELLANEOUS RECURRING	25,282.00	25,000.00	-1.12
23.	MISCELLANEOUS NON-RECURRING	171,713.00	144,000.00	-16.14
24.	Totals	5,480,956.00	5,441,500.00	-0.72

Signatures



TAX RATE RECAPITULATION
Fiscal Year 2025

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

David Andrus, Accountant , Tyngsborough , dandrus@tyngsboroughma.gov 978-649-2300 | 10/8/2024 11:16 AM

Comment:

Documents

Documents have been uploaded.

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. The Recap Page 3 Support form must be submitted to support increases / decreases of estimated receipts to actual receipts.

==> The Recap Page 3 Support form must be submitted to support increases/ decreases of FY 2025 estimated receipts to FY 2024 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF). The Recap Page 3 Support form must be submitted to list each receipt type included in rows 22 and 23, Miscellaneous Recurring and Non-Recurring.

TAX RATE RECAPITULATION
Fiscal Year 2025

City/Town Council or Town Meeting Dates	FY*	APPROPRIATIONS							AUTHORIZATIONS MEMO ONLY	
		(a) Total Appropriations Of Each Meeting	(b) From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
05/07/2024	2024	455,018.00	0.00	455,018.00	0.00	0.00	0.00	0.00	0.00	0.00
05/07/2024	2025	55,877,323.71	47,182,591.71	1,646,000.00	1,365,279.00	0.00	4,449,228.00	1,234,225.00	657,000.00	0.00
	Total	56,332,341.71	47,182,591.71	2,101,018.00	1,365,279.00	0.00	4,449,228.00	1,234,225.00		

* Enter the fiscal year to which the appropriation relates.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Signatures

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Jessica A Brunelle, Town Clerk , Tyngsborough , jbrunelle@tyngsboroughma.gov 978-649-2300 | 10/11/2024 11:38 AM

Comment:

Documents

No documents have been uploaded.

Dept No.	Name	Category	Budget	Expenses	Remaining
114	Town Meeting Moderator	Payroll	\$ 500.00	\$ -	\$ 500.00
114	Town Meeting Moderator	Total	\$ 500.00	\$ -	\$ 500.00
122	Selectboard	Payroll	\$ 8,000.00	\$ 7,625.00	\$ 375.00
122	Selectboard	Expenses	\$ 27,500.00	\$ 21,141.11	\$ 6,358.89
122	Selectboard	Total	\$ 35,500.00	\$ 28,766.11	\$ 6,733.89
123	Town Manager	Payroll	\$ 334,726.00	\$ 334,400.78	\$ 325.22
123	Town Manager	Expenses	\$ 9,000.00	\$ 10,829.57	\$ (1,829.57)
123	Town Manager	Total	\$ 343,726.00	\$ 345,230.35	\$ (1,504.35)
131	Finance Committee	Expenses	\$ 825.00	\$ 220.00	\$ 605.00
131	Finance Committee	Total	\$ 825.00	\$ 220.00	\$ 605.00
132	Reserve Fund	Expenses	\$ 50,000.00	\$ -	\$ 50,000.00
132	Reserve Fund	Total	\$ 50,000.00	\$ -	\$ 50,000.00
135	Town Accountant	Payroll	\$ 156,251.00	\$ 155,446.91	\$ 804.09
135	Town Accountant	Expenses	\$ 2,750.00	\$ 515.62	\$ 2,234.38
135	Town Accountant	Total	\$ 159,001.00	\$ 155,962.53	\$ 3,038.47
136	Annual Audit	Expenses	\$ 38,000.00	\$ 50,000.00	\$ (12,000.00)
136	Annual Audit	Total	\$ 38,000.00	\$ 50,000.00	\$ (12,000.00)
141	Assessors	Payroll	\$ 152,334.00	\$ 151,611.44	\$ 722.56
141	Assessors	Expenses	\$ 52,670.00	\$ 50,566.20	\$ 2,103.80
141	Assessors	Total	\$ 205,004.00	\$ 202,177.64	\$ 2,826.36
145	Treasure / Collector	Payroll	\$ 201,476.00	\$ 184,489.73	\$ 16,986.27
145	Treasure / Collector	Expenses	\$ 61,300.00	\$ 84,124.69	\$ (22,824.69)
145	Treasure / Collector	Total	\$ 262,776.00	\$ 268,614.42	\$ (5,838.42)
151	Town Counsel	Expenses	\$ 49,500.00	\$ 50,486.00	\$ (986.00)
151	Town Counsel	Total	\$ 49,500.00	\$ 50,486.00	\$ (986.00)
152	Personnel	Payroll	\$ 73,451.00	\$ 73,262.06	\$ 188.94
152	Personnel	Expenses	\$ 6,100.00	\$ 6,222.35	\$ (122.35)
152	Personnel	Total	\$ 79,551.00	\$ 79,484.41	\$ 66.59
155	Technology	Payroll	\$ 132,480.00	\$ 128,105.99	\$ 4,374.01
155	Technology	Expenses	\$ 196,268.00	\$ 200,736.26	\$ (4,468.26)
155	Technology	Total	\$ 328,748.00	\$ 328,842.25	\$ (94.25)

Dept No.	Name	Category	Budget	Expenses	Remaining
159	Other Legal Services	Expenses	\$ 64,000.00	\$ 80,314.23	\$ (16,314.23)
159	Other Legal Services	Total	\$ 64,000.00	\$ 80,314.23	\$ (16,314.23)
160	Town Clerk	Payroll	\$ 106,787.00	\$ 106,760.14	\$ 26.86
160	Town Clerk	Expenses	\$ 1,770.00	\$ 1,189.14	\$ 580.86
160	Town Clerk	Total	\$ 108,557.00	\$ 107,949.28	\$ 607.72
162	Elections/Registration	Payroll	\$ 21,858.00	\$ 18,723.26	\$ 3,134.74
162	Elections/Registration	Expenses	\$ 20,550.00	\$ 17,688.62	\$ 2,861.38
162	Elections/Registration	Total	\$ 42,408.00	\$ 36,411.88	\$ 5,996.12
169	Other Licensing And Reg	Expenses	\$ 450.00	\$ 369.90	\$ 80.10
169	Other Licensing And Reg	Total	\$ 450.00	\$ 369.90	\$ 80.10
171	Conservation Commission	Payroll	\$ 67,925.00	\$ 68,664.65	\$ (739.65)
171	Conservation Commission	Expenses	\$ 9,700.00	\$ 5,129.26	\$ 4,570.74
171	Conservation Commission	Total	\$ 77,625.00	\$ 73,793.91	\$ 3,831.09
175	Planning Board	Payroll	\$ 137,231.00	\$ 137,251.59	\$ (20.59)
175	Planning Board	Expenses	\$ 11,375.00	\$ 5,753.00	\$ 5,622.00
175	Planning Board	Total	\$ 148,606.00	\$ 143,004.59	\$ 5,601.41
176	Zoning Board Of Appeals	Expenses	\$ 1,350.00	\$ 151.11	\$ 1,198.89
176	Zoning Board Of Appeals	Total	\$ 1,350.00	\$ 151.11	\$ 1,198.89
178	Storm Water	Payroll	\$ 7,500.00	\$ 4,583.37	\$ 2,916.63
178	Storm Water	Expenses	\$ 59,200.00	\$ 62,116.63	\$ (2,916.63)
178	Storm Water	Total	\$ 66,700.00	\$ 66,700.00	\$ -
192	Public Buildings And Prop	Payroll		\$ -	\$ -
192	Public Buildings And Prop	Expenses	\$ 177,500.00	\$ 167,771.28	\$ 9,728.72
192	Public Buildings And Prop	Total	\$ 177,500.00	\$ 167,771.28	\$ 9,728.72
195	Town Reports	Expenses	\$ 900.00	\$ 853.01	\$ 46.99
195	Town Reports	Total	\$ 900.00	\$ 853.01	\$ 46.99
199	Media	Payroll	\$ 114,166.00	\$ 83,480.73	\$ 30,685.27
199	Media	Expenses	\$ 44,446.00	\$ 39,628.73	\$ 4,817.27
199	Media	Total	\$ 158,612.00	\$ 123,109.46	\$ 35,502.54

Dept No.	Name	Category	Budget	Expenses	Remaining
210	Police Department	Payroll	\$ 2,735,204.24	\$ 2,774,546.73	\$ (39,342.49)
210	Police Department	Expenses	\$ 348,792.00	\$ 344,087.18	\$ 4,704.82
210	Police Department	Total	\$ 3,083,996.24	\$ 3,118,633.91	\$ (34,637.67)
211	Police Station	Payroll		\$ 2,301.46	\$ (2,301.46)
211	Police Station	Expenses	\$ 50,170.00	\$ 49,137.61	\$ 1,032.39
211	Police Station	Total	\$ 50,170.00	\$ 51,439.07	\$ (1,269.07)
215	Communication Center	Payroll	\$ 549,494.00	\$ 556,374.06	\$ (6,880.06)
215	Communication Center	Expenses	\$ 53,250.00	\$ 55,691.40	\$ (2,441.40)
215	Communication Center	Total	\$ 602,744.00	\$ 612,065.46	\$ (9,321.46)
216	SRO Program	Payroll	\$ 282,183.00	\$ 273,785.72	\$ 8,397.28
216	SRO Program	Expenses	\$ 16,060.00	\$ 17,176.43	\$ (1,116.43)
216	SRO Program	Total	\$ 298,243.00	\$ 290,962.15	\$ 7,280.85
220	Fire Department	Payroll	\$ 1,078,053.00	\$ 1,137,474.90	\$ (59,421.90)
220	Fire Department	Expenses	\$ 212,495.00	\$ 191,092.22	\$ 21,402.78
220	Fire Department	Total	\$ 1,290,548.00	\$ 1,328,567.12	\$ (38,019.12)
241	Building Inspection	Payroll	\$ 141,950.00	\$ 140,102.02	\$ 1,847.98
241	Building Inspection	Expenses	\$ 22,900.00	\$ 16,605.70	\$ 6,294.30
241	Building Inspection	Total	\$ 164,850.00	\$ 156,707.72	\$ 8,142.28
242	Gas Inspection	Payroll	\$ 32,738.00	\$ 32,333.74	\$ 404.26
242	Gas Inspection	Total	\$ 32,738.00	\$ 32,333.74	\$ 404.26
245	Electrical Inspection	Payroll	\$ 32,738.00	\$ 32,333.74	\$ 404.26
245	Electrical Inspection	Total	\$ 32,738.00	\$ 32,333.74	\$ 404.26
291	Emergency Management	Payroll	\$ 3,000.00	\$ 3,000.00	\$ -
291	Emergency Management	Expenses	\$ 800.00	\$ -	\$ 800.00
291	Emergency Management	Total	\$ 3,800.00	\$ 3,000.00	\$ 800.00
292	Animal Inpection And Con	Expenses	\$ 32,000.00	\$ 1,230.64	\$ 30,769.36
292	Animal Inpection And Con	Total	\$ 32,000.00	\$ 1,230.64	\$ 30,769.36
294	Forestry	Expenses	\$ 10,000.00		\$ 10,000.00
294	Forestry	Total	\$ 10,000.00	\$ -	\$ 10,000.00

Dept No.	Name	Category	Budget	Expenses	Remaining
300	School Department	Total	\$ 23,436,190.02	\$ 23,436,190.02	\$ -
301	Regional School District	Expenses	\$ 1,660,972.00	\$ 1,660,972.00	\$ -
301	Regional School District	Total	\$ 1,660,972.00	\$ 1,660,972.00	\$ -
410	Engineering	Payroll	\$ 111,896.00	\$ 114,177.52	\$ (2,281.52)
410	Engineering	Expenses	\$ 257,600.00	\$ 245,759.49	\$ 11,840.51
410	Engineering	Total	\$ 369,496.00	\$ 359,937.01	\$ 9,558.99
421	Highway And Street	Payroll	\$ 30,313.00	\$ 30,742.73	\$ (429.73)
421	Highway And Street	Expenses	\$ 31,150.00	\$ 18,290.96	\$ 12,859.04
421	Highway And Street	Total	\$ 61,463.00	\$ 49,033.69	\$ 12,429.31
422	Highway & Streets Const	Payroll	\$ 682,772.00	\$ 704,001.74	\$ (21,229.74)
422	Highway & Streets Const	Expenses	\$ 162,000.00	\$ 155,299.37	\$ 6,700.63
422	Highway & Streets Const	Total	\$ 844,772.00	\$ 859,301.11	\$ (14,529.11)
423	Snow & Ice Removal	Payroll	\$ 37,500.00	\$ 49,631.81	\$ (12,131.81)
423	Snow & Ice Removal	Expenses	\$ 212,500.00	\$ 270,300.46	\$ (57,800.46)
423	Snow & Ice Removal	Total	\$ 250,000.00	\$ 319,932.27	\$ (69,932.27)
424	Street Lighting	Expenses	\$ 20,000.00	\$ 20,637.60	\$ (637.60)
424	Street Lighting	Total	\$ 20,000.00	\$ 20,637.60	\$ (637.60)
425	Vehicle Maintenance	Expenses	\$ 109,000.00	\$ 122,101.98	\$ (13,101.98)
425	Vehicle Maintenance	Total	\$ 109,000.00	\$ 122,101.98	\$ (13,101.98)
430	Waste Collection	Payroll	\$ 500.00	\$ 496.22	\$ 3.78
430	Waste Collection	Expenses	\$ 1,294,300.00	\$ 1,205,162.95	\$ 89,137.05
430	Waste Collection	Total	\$ 1,294,800.00	\$ 1,205,659.17	\$ 89,140.83
491	Cemetery	Payroll	\$ 27,500.00	\$ 23,970.25	\$ 3,529.75
491	Cemetery	Expenses	\$ 12,150.00	\$ 7,469.76	\$ 4,680.24
491	Cemetery	Total	\$ 39,650.00	\$ 31,440.01	\$ 8,209.99

Dept No.	Name	Category	Budget	Expenses	Remaining
510	Board of Health	Payroll	\$ 123,573.00	\$ 121,326.40	\$ 2,246.60
510	Board of Health	Expenses	\$ 39,750.00	\$ 27,148.22	\$ 12,601.78
510	Board of Health	Total	\$ 163,323.00	\$ 148,474.62	\$ 14,848.38
520	Other Clinical Services	Expenses	\$ 200.00	\$ -	\$ 200.00
520	Other Clinical Services	Total	\$ 200.00	\$ -	\$ 200.00
541	Council on Aging	Payroll	\$ 142,381.00	\$ 129,301.15	\$ 13,079.85
541	Council on Aging	Expenses	\$ 24,100.00	\$ 37,561.02	\$ (13,461.02)
541	Council on Aging	Total	\$ 166,481.00	\$ 166,862.17	\$ (381.17)
543	Veterans	Payroll	\$ 84,773.00	\$ 87,746.01	\$ (2,973.01)
543	Veterans	Expenses	\$ 155,000.00	\$ 128,013.95	\$ 26,986.05
543	Veterans	Total	\$ 239,773.00	\$ 215,759.96	\$ 24,013.04
610	Library	Payroll	\$ 362,027.00	\$ 347,629.06	\$ 14,397.94
610	Library	Expenses	\$ 113,813.00	\$ 113,592.47	\$ 220.53
610	Library	Total	\$ 475,840.00	\$ 461,221.53	\$ 14,618.47
630	Recreation	Payroll	\$ 81,598.00	\$ 81,802.78	\$ (204.78)
630	Recreation	Expenses	\$ 127,977.00	\$ 86,467.15	\$ 41,509.85
630	Recreation	Total	\$ 209,575.00	\$ 168,269.93	\$ 41,305.07
691	Historical	Expenses	\$ 900.00	\$ 782.00	\$ 118.00
691	Historical	Total	\$ 900.00	\$ 782.00	\$ 118.00
692	Memorial Day	Expenses	\$ 900.00	\$ 776.25	\$ 123.75
692	Memorial Day	Total	\$ 900.00	\$ 776.25	\$ 123.75
710	Debt Principal	Total	\$ 897,792.00	\$ 980,530.39	\$ (82,738.39)
751	Debt Interest	Total	\$ 444,743.00	\$ 424,519.33	\$ 20,223.67
840	ASM NMCOG Assessment	Total	\$ 4,322.00	\$ 4,322.14	\$ (0.14)
945	Risk Management	Total	\$ 8,076,843.00	\$ 8,171,092.82	\$ (94,249.82)
Total			\$ 46,768,701.26	\$ 46,745,301.91	\$ 23,399.35

Town Meetings & Elections



**SPECIAL TOWN MEETING MINUTES
May 7, 2024**

Place: Tyngsborough Elementary School
Moderator: William F. Gramer

Time: 7:11 PM
Voters: 120

In the absence of the elected Town Moderator, nomination and appointment of a temporary Town Moderator took place. Mr. Gramer was nominated and appointed. Mr. Gramer was then sworn in by the Town Clerk.

The Pledge of Allegiance followed.

Select Board Chair, Eric Eldridge, then recognized the Town Clerk for her many years of service to the Town, as a Town Clerk and the many boards and committees she has been part of. Mr. Eldridge presented her with a plaque acknowledging her service and thanking her.

Motion: To allow the following non-residents to speak: Colin Loisel, Town Manager, Katharine Foster, Assistant Town Manager, Attorney Kate Feoderoff, Town Counsel, Richard Howe, Police Chief, David Andrus, Town Accountant, Jacob Zwicker, Town Engineer, Eric Salerno, Town Planner & Economic Development Director, Rony Camile, Media Director, Michael Asciola, Northern Middlesex Council of Governments, and Douglas Deschenes, Attorney representing Article 20.

Action: Does pass unanimously.

Article 1: Transfer of Funds from Free Cash – FY24

To see if the Town will vote to transfer from free cash the following sums of money, for the following purposes, or take any other action relative thereto.

Amount	To	Purpose
\$264,322	FY24 School Department Revenue (From Fy23)	Fund Medicaid Reimbursement
\$190,696	FY24 School Department Revenue	Fund Medicaid Reimbursement

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 2: Sewer Enterprise Fund Retained Earnings Transfer

To see if the Town will vote to transfer the sum of \$1,025,170 from the Sewer Enterprise Fund Retained Earnings to the Sewer Enterprise Fund for FY24, to be expended by the Sewer Commission, as shown on Article 11 of the May 2, 2023 Annual Town Meeting, or take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Meeting adjourned at 7:23 pm.

A true copy: Attest

Joanne Shifres
Town Clerk

ANNUAL TOWN MEETING MINUTES
May 7, 2024

Place: Tyngsborough Elementary School
Moderator: William F. Gramer

Time: 7:23 PM
Voters: 120

In the absence of the elected Town Moderator, nomination and appointment of a temporary Town Moderator took place. Mr. Gramer was nominated and appointed. Mr. Gramer was then sworn in by the Town Clerk.

The Pledge of Allegiance followed.

Select Board Chair, Eric Eldridge, then recognized the Town Clerk for her many years of service to the Town, as a Town Clerk and the many boards and committees she has been part of. Mr. Eldridge presented her with a plaque acknowledging her service and thanking her.

Motion: To allow the following non-residents to speak: Colin Loiselle, Town Manager, Katharine Foster, Assistant Town Manager, Attorney Kate Feoderoff, Town Counsel, Richard Howe, Police Chief, David Andrus, Town Accountant, Jacob Zwicker, Town Engineer, Eric Salerno, Town Planner & Economic Development Director, Rony Camile, Media Director, Michael Asciola, Northern Middlesex Council of Governments, and Douglas Deschenes, Attorney representing Article 20.

Action: Does pass unanimously.

Article 1: Reports of the Town Officers and Committees

To see if the Town will vote to accept the reports of the Town Officers and Committees as printed, or take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 2: Deposits to Stabilization Funds

To see if the Town will vote to transfer the sum of \$960,000 from the following sources to the following Stabilization Funds, for the purpose’s hereafter specified:

Amount	Fund	From	Purpose
\$400,000	Capital Asset Stabilization Fund	Certified Free Cash	Reserved for expenditure on capital assets
\$350,000	Special Ed Stabilization Fund	Certified Free Cash	Funding unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation
\$200,000	Debt Stabilization	Certified Free Cash	Reserve for future debt service payments
\$10,000	Stormwater Stabilization Fund	FY25 Receipts	Funding compliance with Federal, State, or Local stormwater regulations or local stormwater infrastructure improvements

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does carry.

Article 3: Authorize Appropriations from Stabilization Funds for Fiscal Year 2025

To see if the Town will vote to authorize the Select Board to expend up to the following amounts from the following Stabilization Funds, for the following purposes, or take any other action relative thereto.

Amount	Fund	Purpose
--------	------	---------

\$800,000	Road Stabilization Fund	Roadway improvements, including the related incidental costs such as, but not limited to, drainage, pedestrian access, lighting, and signage
\$30,000	Stormwater Stabilization Fund	Funding compliance with Federal, State, or Local stormwater regulations or local stormwater infrastructure improvements
\$350,000	Special Ed Stabilization Fund	Funding unanticipated or unbudgeted costs of special education, out-of-district tuition, or transportation

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 4: Continue and Approve Revolving Funds

To see if the Town will vote to establish, pursuant to the authority granted under Massachusetts General Laws Chapter 44, Section 53E½, FY25 spending limits for the following revolving funds, to be expended in accordance with Article XLIV DEPARTMENTAL REVOLVING FUNDS, Section 5: Table of Authorized Revolving Funds, or take any other action relative thereto.

Fund	Programs and Purposes	Departmental Receipts	Authorization to Expend Funds	FY25 Spending Limit
Fire Department	Fire programs and materials	Hazmat fees	Select Board	\$ 10,000
Recreation & Parks Committee	Recreational programs and activities	Fees collected from participants	Select Board	\$ 120,000
Public Building Rentals	Public buildings operation and maintenance	Fees collected from rentals	Select Board	\$ 65,000
Rec Field Use	Field maintenance	Field use fees	Recreation Department	\$ 50,000
Recycling Committee	Recycling programs and materials	Fees collected from participants	Board of Health	\$ 50,000
Bulky Items	Collection and disposal of bulky items and appliances	Fees collected from participants	Board of Health	\$ 60,000
Board of Health Medicare	Reimbursement program for Medicare Plan members	Medicare reimbursements	Board of Health	\$ 6,000
Wetland Protection	Conservation Commission activities	Fees from local Wetland Protection By-law	Conservation Commission	\$ 20,000
Stormwater Fund	Conservation Commission activities	Fees from local Stormwater Protection By-law	Conservation Commission	\$ 20,000
Sealer of Weights and Measures	Inspection activities	Fees collected from participants	Select Board	\$ 3,000
Police Details	Police Traffic Details	Citations	Select Board	\$ 30,000

PEG	Audio and visual equipment and supplies	User fees and rental fees	Select Board	\$ 3,000
Road Maintenance	Roadway improvements, including the related incidental costs such as, but not limited to, drainage, pedestrian access, lighting, and signage	Pavement Impact Fees, Road Opening Fees	Select Board	\$ 200,000

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 5: Authorization of the Select Board Regarding Contracts in Excess of Three Years

To see if the Town will vote to authorize the Select Board to enter into Lease/Purchase Agreements up to five years to lease or purchase equipment for the Town, said contracts to be subject to annual appropriations, or take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 6: Appropriation – General Fund for Fiscal Year 2025

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund Town expenses for Fiscal Year 2025 (July 1, 2024 - June 30, 2025), or take any other action relative thereto.

(Budget attachment as Exhibit A)

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 7: Compensation of Elected Officials

To see if the Town will vote to fix the salary and compensation of elective officers of the Town as provided by Section 108 of Chapter 41 of the Massachusetts General Laws, as amended, for the Fiscal Year 2025 (July 1, 2024 - June 30, 2025), or take any other action relative thereto.

Salaries of the Elected Officials are included in the Department Appropriations submitted within Article 7.

	SALARIES 7/01/23 6/30/24	REQUEST SALARIES 7/01/24 6/30/25	RECOMMENDED 7/01/24 6/30/25
<u>Elective Town Officers</u>			
Moderator	\$ 500	\$ 500	\$ 500
Select Board (5)			
Chairman	\$ 2,000	\$ 2,000	\$ 2,000
Members (4)	\$ 1,500	\$ 1,500	\$ 1,500
Town Clerk	\$ 74,166	\$ 69,208	\$ 69,208
Assessors (3)			
Chairman	\$ 0	\$ 0	\$ 0
Member (2)	\$ 0	\$ 0	\$ 0
Board of Health			
Chairman	\$ 1,000	\$ 1,000	\$ 1,000
Members (4)	\$ 800	\$ 800	\$ 800
Tree Warden	\$ 0	\$ 0	\$ 0
Cemetery Commissioners (3)	\$ 0	\$ 0	\$ 0
School Committee (7)	\$ 0	\$ 0	\$ 0
Library Trustees (6)	\$ 0	\$ 0	\$ 0

Sewer Commissioners (3)			
Chairman	\$ 1,000	\$ 1,000	\$ 1,000
Member (2)	\$ 800	\$ 800	\$ 800
Planning Board (5)			
Chairman	\$ 1,000	\$ 1,000	\$ 1,000
Members (4)	\$ 800	\$ 800	\$ 800
Finance Committee (5)	\$ 0	\$ 0	\$ 0
Constables (2)	\$ 0	\$ 0	\$ 0
Greater Lowell Technical HS (1)	\$ 0	\$ 0	\$ 0

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 8: Transfer of Funds from Free Cash

To see if the Town will vote to transfer from free cash the following sums of money, for the following purposes, or take any other action relative thereto.

Amount	To	For the following purpose:
\$105,000	Other Post-Employment Benefits (OPEB) Trust Fund	Meet long-term OPEB Funding Plan commitment
\$200,000	Capital Account	Fund the 2023 Roads Program as outlined in the FY2024 Capital Asset Management Committee report.
\$60,000	Capital Account	Fund the abatement and demolition of the former Council on Aging building at 180 Lakeview Ave, having recently sustained significant water damage due to a burst pipe.
\$50,000	FINCOM Reserve Fund	To provide for extraordinary or unforeseen expenditures in FY25
\$300,000	Capital Account	Fund the Norris Road Sidewalk project as included in the FY25 Capital Plan recommended by the Capital Asset Management Committee
\$25,000	Capital Account	Fund the Littlefield Library Accessibility project as included in the FY25 Capital Plan recommended by the Capital Asset Management Committee

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 9: Appropriation – Ambulance Enterprise Fund for Fiscal Year 2025

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Select Board to operate the Ambulance Enterprise for Fiscal Year 2025 as follows:

Salaries	\$ 549,500.00
<u>Fringe Benefits</u>	<u>\$ 48,000.00</u>
Subtotal	\$ 597,500.00
Expenses	\$ 54,800.00
<u>Indirect Costs to the General Fund</u>	<u>\$ 19,000.00</u>
Subtotal	\$ 73,810.00
TOTAL	\$ 671,310.00

with \$671,310.00 to be raised through Department Receipts, as follows:

<u>Estimated Department Receipts</u>	<u>\$ 700,000.00</u>
Estimated Surplus	<u>\$ 28,690.00</u>

and that \$48,000.00 and \$19,000.00 be included in appropriations from the General Fund for fringe benefits and indirect costs respectively, as shown above, and to be allocated to the Ambulance Enterprise for funding, or take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 10: Appropriation – Sewer Enterprise Fund for Fiscal Year 2025

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be expended by the Sewer Commission to operate the Sewer Enterprise for Fiscal Year 2025 as follows:

That the following sums be appropriated:

Salaries & Stipends	\$ 252,848
Expenses	\$ 1,439,504
Capital Outlay	\$ 1,152,306
Debt & Interest Sewer Dept.	\$ 120,904
Debt & Interest from Betterments	\$ 879,356
Subtotal	\$ 3,844,918
Transfer Indirect Costs to General Fund	\$ 125,436
Total	\$ 3,970,354

From the following funding sources:

Department receipts	\$ 1,740,635
Betterment Fund	\$ 879,356
Retained Earnings	\$ 1,350,363
Total	\$ 3,970,354

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 11: Transfer of Funds from PEG Fund

To see if the Town will vote to transfer the sum of \$185,279 from the PEG Fund to the general fund for the following purposes, or take any other action relative thereto.

Amount	To
\$185,279	Support PEG Operating Budget for public, educational, and governmental television access

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 12: Appropriation – Community Preservation Committee Fund

To see if the Town will vote a sum of money to be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for the Fiscal Year 2025, with each item to be considered a separate appropriation, for the payment of administrative expenses of the Community Preservation Committee, debt service, community preservation projects, and all other necessary and proper expenses, as follows:

Description	Amount	Fund Category
Lake Massapoag Weed Control	\$3,500.00	Open Space and Recreation
10 Merrimac Way Unit C Acquisition	\$350,000.00	Fund Balance
Town Center Digital Sign Project	\$100,000.00	Open Space and Recreation
Lake Mascuppic Weed Treatment	\$7,000.000	FY25 Receipts
Administrative Expenses (5% Allowance)	\$50,000.00	FY25 Receipts

Debt Service (First Parish) Year 4/10	\$235,625.00	FY25 Receipts
Deb Service (Old Town Hall) Year 7/10	\$188,100.00	FY25 Receipts
Total Project Appropriation	\$934,225.00	
Deposit to Historic Preservation Reserve	\$100,000.00	
Deposit to Affordable Housing Reserve	\$100,000.00	
Deposit to Open Space/Recreation Reserve	\$100,000.00	
Total Deposit to Reserve	\$300,000.00	

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 13: Approve Prior Year Bills

To see if the Town will vote to approve payment on the following bills which were incurred during a previous fiscal year (FY23):

Vendor	Invoice	Amount	Account	Department
Law Office of Ronald J. Berenson	12940	\$418.00	01145200-530880	Tax Office
University of Massachusetts Lowell Police Dept.	22-61-DV	\$741.39	01410200-578010	Engineering

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 14: Acceptance of Land with Clubhouse from Toll Brothers

To see if the Town will vote to authorize the Select Board to acquire, by gift, purchase, eminent domain or otherwise, for open space and recreation purposes, to be under the care, custody and control of the Select Board, certain property off Sherburne Avenue identified as Parcels A, C and D on a plan entitled "Tyngsborough Country Club, Sherburne Avenue, Tyngsboro, Massachusetts," dated February 12, 1987 and recorded with the Middlesex North District Registry of Deeds at Plan Book 158, Page 89, and as Parcel D on a plan entitled "Plan of Land in Tyngsboro, Mass.," dated July 14, 1980 and recorded with the aforesaid Registry of Deeds at Plan Book 141, Page 137, a.k.a. Assessor's Tax Parcels 27-73, 27-74 and 21-41, together with any and all structures and improvements thereon, presently owned of-record by Toll Northeast V Corp.; and, further, to authorize the Select Board to negotiate and enter into any and all agreements and/or to execute any and all instruments as may be necessary on behalf of the Town to effect the aforesaid acquisition; or take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 15: Home Rule Petition: Additional Liquor Licenses

To see if the Town will vote to authorize the Select Board to petition the General Court of the Commonwealth of Massachusetts to pass an act entitled "An Act Authorizing the Town of Tyngsborough to Grant Additional Licenses for the Sale of Alcoholic Beverages", being substantially as set forth below:

An Act Authorizing the Town of Tyngsborough to Grant Additional Licenses for the Sale of Alcoholic Beverages

SECTION 1

- (a) Notwithstanding the maximum number of licenses authorized to be granted under section 17 of chapter 138 of the General Laws or any other general or special law to the contrary, the licensing authority of the Town of Tyngsborough may grant up to three (3) additional all-alcoholic beverages restaurant licenses for the sale of alcoholic beverages to be drunk on the premises, under section 12 of said chapter 138 to operators and locations to be determined by the licensing

authority. The licenses shall be subject to all of said chapter 138, except section 17 and section 17A.

- (b) If the licenses granted under this section are cancelled, revoked or no longer in use, they shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority which may then grant the licenses to new applicants and under the same conditions as specified in this Act.

SECTION 2

This act shall take effect upon its passage.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 16: Terminate Special Purpose Stabilization Fund Dedication

To see if the Town will vote to terminate the dedication of 75% of adult use marijuana local sales tax revenues to the Road Maintenance Stabilization Fund effective July 1, 2025 as approved by Article 3 on the 2021 Special Town Meeting Warrant, or take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Hand count. 63 yes, 50 no. Does not carry

Article 17: Special Purpose Stabilization Fund for Road Maintenance; Revenue Dedication

To see if the Town will vote to dedicate 50% of adult use marijuana local sales tax revenues collected under Massachusetts General Laws Chapter 64N, Section 3, to the Road Maintenance Stabilization Fund, for the period beginning on July 1, 2025 through June 30, 2028; or take any other action relative thereto

Motion: To withdraw.

Action: Unanimous.

Article 18: Special Purpose Stabilization Fund for Debt Stabilization; Revenue Dedication

To see if the Town will vote to dedicate 25% of adult use marijuana local sales tax revenues collected under Massachusetts General Laws Chapter 64N, Section 3, to the Debt Stabilization Fund, for the period beginning on July 1, 2025 through June 30, 2028; or take any other action relative thereto

Motion: To withdraw.

Action: Unanimous.

Article 19: Street Acceptance – Farmers Way

To see if the Town vote to accept the layout of certain town ways below described, made by the Select Board under the provisions of M.G.L. c.82 §§ 21 through 24, and any other enabling statute, filed in the Office of the Town Clerk with the plans there mentioned and referred to for a more particular description, as follows:

Farmers Way, Tyngsborough, Mass. Shown on a plan entitled "Street Acceptance Plan. Famers Way, Tyngsboro, Mass. Dated: January 24, 2024 Scale: 1"= 40' prepared by Norse Design Services, Inc.". Being sheet 1 of 2 to be recorded with the Middlesex North District Registry of Deeds.

And, further, to authorize the Select Board to accept an instrument conveying for nominal consideration the aforesaid roadway or interest(s) therein, together with all easements and appurtenances thereto, as are shown on the aforementioned plan; or to take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 20: Citizen’s Petition: Zoning Amendment to Allow Continuing Care Campus and Assisted Living Use in a B-2 District

To see if the Town will vote to amend the Town of Tyngsborough Zoning Bylaw, Section 4.3 Table of Uses, by adding the language in bold and removing the language with the strikethrough, or take any other action relative thereto.

	Residential Districts			Business Districts				Industrial
	R-1	R-2	R-3	B-1	B-2	B-3	B-4	I-1
Nursing Home	O	O	PB	P	P	O	O	O
Assisted Living	O	O	O	O	⊖ PB	PB	O	O
Independent Living	O	O	O	O	O	O	O	O
Continuing Care Campus	O	O	O	O	⊖ PB	PB	O	O

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass. Moderator counted 2 no, in excess of 50 yes.

Article 21: Zoning Amendment: Solid Waste Disposal

To see if the Town will vote to amend the Town of Tyngsborough Zoning Bylaw, Section 4.3 Table of Uses, by adding the language in bold and removing the language with the strikethrough, or take any other action relative thereto.

CODES:
P = A Permitted Use
O = A Prohibited Use
PB = Special Permit-Planning Board
SB = Special Permit – Board of Selectmen
SPR = Site Plan Review by Planning Board Pursuant to section 2.8

Principal Uses	Residential Districts			Business Districts				Industrial Districts
	R-1	R-2	R-3	B-1	B-2	B-3	B-4	I-1
...								
Other Uses								
Storage	O	O	O	O	O	O	O	O
Truck Terminal	O	O	O	O	O	O	O	O
Slaughterhouse & Similar Processing	O	O	O	O	O	O	O	O
Solid Waste Disposal	O	O	O	O	O	O	O	O
Massage Parlors	O	O	O	O	O	O	O	O
Biological Research	O	O	O	O	O	O	O	SB
Adult Entertainment	O	O	O	O	O	O	SB	O
Fairs, Carnivals, Etc. ⁴	O	O	O	O	SB	SB	SB	SB

Principal Uses	Residential Districts			Business Districts				Industrial Districts
	R-1	R-2	R-3	B-1	B-2	B-3	B-4	I-1

Motion: To approve as printed in the Finance Committee Guidebook.
Action: Does pass unanimously.

Article 22: Zoning Amendment: Inclusionary Zoning Bylaw

To see if the Town will vote to amend the Town of Tyngsborough Zoning Bylaw, Section 9.1 Inclusionary Zoning, by adding the language in bold and removing the language with the strikethrough, or take any other action relative thereto.

9.1 Inclusionary Zoning

A. Intent and Purpose – This section is adopted for the following purpose:

1. To provide multiple housing choices for people of all economic backgrounds;
2. To increase the supply of housing that is available and permanently affordable to low or moderate-income households in Tyngsborough;
3. To contribute to the Town’s Subsidized Housing Inventory (SHI).

The intent of the Bylaw is that all units created under this Bylaw count towards the satisfaction of the Town’s affordable housing requirements under the Comprehensive Permit Law, M.G.L c. 40B, §§ 20-23.

B. Applicability. The inclusionary zoning provisions of this Bylaw are applicable to:

1. Any project, other than a conventional subdivision, that results in a new increase of 7 or more residential dwelling units, whether by new construction or by the alteration, expansion, reconstruction, or change of existing residential or non-residential space including mixed-use developments.
2. Willful evasion of this section of the Bylaw is prohibited. Developments may not be segmented land or properties over any 5-year period with the intention of avoiding inclusionary housing requirements by either subdividing one parcel of land into two parcels of land or purposefully dividing a project that would be subject to this Bylaw into phases in such a way that would not result in the creation of affordable units.
3. If requested by the Planning Board or Zoning Board of Appeals, the Building Commissioner shall determine in writing the number of pre-existing, legal housing units on a development site.

C. Methods of Providing Affordable Housing Units

1. On-Site Units may be provided by-right and is the preferred method of providing affordable units under this Bylaw as follows:
 - a) For age-restricted housing, at least 15 percent of the new housing created must be designated as affordable in perpetuity.
 - b) For all other housing development subject to this requirement, at least 12 percent of the new housing units created shall be restricted as affordable in perpetuity.
 - c) For Assisted Living or Continuing Care Campus development, at least 10 percent of the new units created must be designated as affordable in perpetuity.
2. When the calculation results in a fractional affordable housing unit (FAHU) of 0.5-0.9, the developer shall provide a whole on-site unit for that fractional unit.

~~D. The Planning Board shall serve as the permit granting authority. The Planning Board may grant a special permit for one or more of the following methods, alone or in combination. In no event shall land area or cash payments provided be less than the equivalent number or value of affordable housing units that could be built on site under Subsection C above:~~

- ~~1. Payment of a fee in lieu to the Town Affordable Housing Trust Fund made shall be allowed for housing developments with 16 units or less in compliance with Paragraph 3 below.~~
- ~~2. Donation of developable land in the Town to the Tyngsborough Housing Authority, the Town Affordable Housing Trust Fund, or a comparable entity, providing the receiving organization agrees in writing to accept the land, and the applicant demonstrates to the Planning Board's satisfaction that the land is developable for an equivalent number of affordable units in conformance with this section.~~
- ~~3. Contribution in lieu of on-site units — The cash payment shall be equal to the most current "Total Residential Development Cost Limit" as articulated in the DHCD's Qualified Allocation Plan for Low Income Housing Tax Credit, for the areas described as the Lowell MA HUD Metro Area, as adjusted for the type of project and number of units.~~

E. General Provisions for Affordable Housing

- 1. The Planning Board shall serve as the permit granting authority.**
2. Applicants are encouraged to consult with the Town Affordable Housing Trust early in the development process concerning the Town's affordable housing needs and the optimum manner in which the Town's needs and the developer's affordable housing requirement can be met by the proposed development consistently with any housing and/or master plan then in effect.

- 3. Each affordable unit shall be subject to an affordable housing restriction as defined herein. The developer shall be responsible for preparing any documentation required by DHCD and the Town to qualify the unit for listing on the SHI.
- 4. The selection of qualified purchasers or qualified renters shall be carried out under an affirmative fair housing marketing plan prepared by the developer in compliance with the DHCD LIP guidelines.
- 5. Developers may sell affordable for-sale units to the Town, the Town Affordable Housing Trust, or to a private nonprofit entity serving the Town for the purpose of providing affordable housing opportunities and to permit the entity to market the affordable housing units and manage the choice of buyers.

Motion: To approve as printed in the Finance Committee Guidebook.
Action: Does pass unanimously.

Article 23: Zoning Amendment: Open Space Residential Development

To see if the Town will vote to amend the Town of Tyngsborough Zoning Bylaw, Section 9.2 Special Permit; Open Space Residential Development, by adding the language in bold and removing the language with the strikethrough, or take any other action relative thereto.

9.2 Special Permit; Open Space Residential Development

A. The Planning Board may grant a special permit for Open Space Residential Development in the R-1 District for single-family detached dwellings and accessory structures subject to the provisions of this section.

~~B. Town Meeting approval of an Open Space Residential Plan is required prior to the granting of a Special Permit.~~

B. Objectives. The objective of this section is to allow an optional scheme of development so as to encourage the preservation of common land for conservation, acquisition, open space and recreational use; to preserve historical or archeological resources; to protect existing or potential municipal and private water supplies; to promote more sensitive siting of buildings and better overall site planning; to promote better utilization of land in harmony with its natural features and with the general intent of the Zoning Bylaw through a greater flexibility in design; and to allow for the more efficient provision of municipal services.

Motion: To approve as printed in the Finance Committee Guidebook.
Action: Does pass unanimously.

Article 24: Zoning Amendment: Farmer’s Market

To see if the Town will vote to amend the Town of Tyngsborough Zoning Bylaw, Section 4.3 Table of Uses, by adding the language in bold and removing the language with the strikethrough, or take any other action relative thereto.

CODES:
P = A Permitted Use
O = A Prohibited Use
PB = Special Permit-Planning Board
SB = Special Permit – Board of Selectmen

SPR = Site Plan Review by Planning Board Pursuant to section 2.8

Principal Uses	Residential Districts			Business Districts				Industrial Districts
	R-1	R-2	R-3	B-1	B-2	B-3	B-4	I-1
...								
Other Uses								
Storage	○	○	○	○	○	○	○	○
Truck Terminal	○	○	○	○	○	○	○	○
Slaughterhouse & Similar Processing	○	○	○	○	○	○	○	○
Solid Waste Disposal	○	○	○	○	○	○	○	○
Massage Parlors	○	○	○	○	○	○	○	○
Biological Research	○	○	○	○	○	○	○	SB
Adult Entertainment	○	○	○	○	○	○	SB	○
Fairs, Carnivals, Etc. ⁴	○	○	○	○	SB	SB	SB	SB
Telecommunication Towers ⁷	○	○	○	○	○	○	○	○
Outdoor Sales of Holiday Trees, Etc. ⁸	○	○	○	SB	SB	SB	SB	SB
Farmer's Markets, Farm Stands, Etc. ⁹	○	○	○	SB P	SB P	SB P	SB P	SB P

Motion: To approve as printed in the Finance Committee Guidebook.

Action: Does pass unanimously.

Article 25: Zoning Amendment: MBTA Communities Multifamily Overlay District

To see if the Town will vote to amend Section 10, "Special District Regulations," of the Town's Zoning Bylaw, by adding a new subsection shown below, or take any other action relative thereto.

SECTION 10.5: MBTA Communities Multi-Family Overlay District

A. PURPOSE

The purpose of the MBTA Communities Multi-Family Overlay District (MCMOD) is to allow multi-family housing as of right in accordance with Section 3A of the Zoning Act (Massachusetts General Laws Chapter 40A). This zoning provides for as of right multi-family housing to accomplish the following purposes:

1. Encourage the production of a variety of housing sizes and typologies to provide equal access to new housing throughout the community for people with a variety of needs and income levels;
2. Support vibrant neighborhoods by encouraging an appropriate mix and intensity of uses to support an active public space that provides equal access to housing, jobs, gathering spaces, recreational opportunities, goods, and services.
3. Locate housing within walking distance of public transit and commercial centers to promote general public health, reduce the number of vehicular miles traveled, support economic development, and meet community-based environmental goals, including reducing greenhouse gasses and improving air quality.
4. Preserve open space in a community by locating new housing within or adjacent to existing developed areas and infrastructure.

5. Support public investment in public transit and pedestrian- and bike-friendly infrastructure.
6. Increase the municipal tax base through private investment in new residential developments.
7. Comply with Massachusetts General Laws Chapter 40A Section 3A.

B. ESTABLISHMENT AND APPLICABILITY

This MCMOD is an overlay district having a land area of approximately 51 acres in size that is superimposed over the underlying zoning district (s) and is shown on the Zoning Map.

1. **Effective Date.** This overlay district will go into effect on December 31, 2024 in accordance with the requirements of MGL Chapter 40A Section 3A.
2. **Applicability of MCMOD.** An applicant may develop multi-family housing with a minimum of eight (8) dwelling units located within a MCMOD in accordance with the provisions of this Section 10.5.
3. **Underlying Zoning.** The MCMOD is an overlay district superimposed on underlying zoning districts. The regulations for use, dimension, and all other provisions of the Zoning Bylaw governing the respective underlying zoning district(s) shall remain in full force, except for uses allowed as of right or by special permit in the MCMOD. Uses that are not identified in Section 10.5 are governed by the requirements of the underlying zoning district(s).
4. **Sub-districts.** The MCMOD contains the following sub-districts, all of which are shown on the MCMOD Boundary Map:
 - a. Southeast Middlesex Rd Multi-Family Subdistrict (SMRMS)
 - b. Pheasant Lane Mall Parking Area Subdistrict (PLMPAS)
 - c. Northwest Middlesex Rd Subdistrict (NMRS)
5. **Frontage and Access.** Notwithstanding anything herein to the contrary, a development within the MCMOD may utilize property outside the MCMOD for access thereto or therefrom and/or to satisfy the Zoning Bylaw’s applicable minimum frontage requirement.

C. DEFINITIONS

For purposes of this Section 10.5, the following definitions shall apply.

1. **Affordable unit.** A multi-family housing unit that is subject to a use restriction recorded in its chain of title limiting the sale price or rent or limiting occupancy to an individual or household of a specified income, or both.
2. **As of right.** Development that may proceed under the Zoning in place at time of application without the need for a special permit, variance, zoning amendment, waiver, or other discretionary zoning approval.
3. **Building coverage.** The maximum area of the lot that can be attributed to the footprint of the buildings (principal and accessory) on that lot. Building Coverage does not include surface parking.
4. **Compliance Guidelines.** Compliance Guidelines for Multi-Family Zoning Districts Under Section 3A of the Zoning Act as further revised or amended from time to time.
5. **EOHLC.** The Massachusetts Executive Office of Housing and Livable Communities, or any successor agency.
6. **MBTA.** Massachusetts Bay Transportation Authority.
7. **Mixed-use development.** Development containing a mix of residential uses and non-residential uses, including, commercial, institutional, industrial, or other uses, arranged vertically (in multiple stories of one or more buildings) or horizontally (adjacent to one another in one or more buildings) within a lot.
8. **Multi-family housing.** A building with three or more residential dwelling units or two or more buildings on the same lot with more than one residential dwelling unit in each building.
9. **Open space.** Contiguous undeveloped land within a parcel boundary.

- 10. **Parking, surface.** One or more parking spaces without a built structure above the space. A solar panel designed to be installed above a surface parking space does not count as a built structure for the purposes of this definition.
- 11. **Residential dwelling unit.** A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.
- 12. **Section 3A.** Section 3A of M.G.L. Chapter 40A, the Zoning Act.
- 13. **Site plan review authority.** The site plan review authority is the Planning Board.
- 14. **Subsidized Housing Inventory (SHI).** A list of qualified Affordable Housing Units maintained by EOHLC used to measure a community's stock of low-or moderate-income housing for the purposes of M.G.L. Chapter 40B, the Comprehensive Permit Law.

D. PERMITTED USES

- 1. **Uses Permitted As of Right.** The following uses are permitted as of right within the MCMOD.
 - a. Multi-family housing with a minimum of eight (8) units.
- 2. **Accessory Uses.** The following uses are considered accessory as of right to any of the permitted uses in Section D.1.
 - a. Parking, including surface parking and parking within a structure such as an above ground or underground parking garage or other building on the same lot as the principal use.
 - b. Recreation facilities, cafes, lounges, shared workspaces, and other amenities for the use of residents and guests of the residential use.

E. DIMENSIONAL STANDARDS

- 1. Table of Dimensional Standards. Notwithstanding anything to the contrary in this Zoning, the dimensional requirements applicable in the MCMOD are as follows:

Standard		
Minimum Lot Size	40,000 square feet	
Density	Maximum 15 Units per acre (MCMOD land area only) with no more than 5% of the total site area within the wetlands and/or floodplain shall be used in calculating maximum density for the site.	
Minimum open space	25%	
Maximum Building Coverage	20%	
Building Height		
Subdistrict	Stories	Height
Southeast Middlesex Rd Multi-Family Subdistrict (SMRMS)	3	36 feet
Northwest Middlesex Rd Subdistrict (NMRS)	3	40 feet

Pheasant Lane Mall Parking Area Subdistrict (PLMPAS)	3	40 feet
Minimum Yard Setbacks		
Front, Sides, Rear	30 feet	

2. **Multi-Building Lots.** In the MCMOD, lots may have more than one (1) principal building.
3. **Exceptions.** The limitation on height of buildings shall not apply to chimneys, ventilators, towers, silos, spires, or other ornamental features of buildings, which features are in no way used for living purposes and do not constitute more than 25% of the ground floor area of the building.
4. **Exceptions: Renewable Energy Installations.** The Site Plan Review Authority or Special Permit Granting Authority may waive the height and setbacks in Section E. Dimensional Standards to accommodate the installation of solar photovoltaic, solar thermal, living, and other eco-roofs, energy storage, and air-source heat pump equipment. Such installations shall not create a significant detriment to abutters in terms of noise or shadow and must be appropriately integrated into the architecture of the building and the layout of the site. The installations shall not provide additional habitable space within the development.

F. OFF-STREET PARKING

These parking requirements are applicable to development in the MCMOD.

1. **Number of parking spaces.** The following minimum numbers of off-street parking spaces shall be permitted by use, either in surface parking or within garages or other structures:

Use	Minimum Spaces
Studio and one (1) bedroom units	1 parking space per unit
Two (2) bedroom or more unit	2 parking spaces per unit

2. **Bicycle storage.** Covered parking bicycle parking spaces shall be integrated into the structure of the building(s) with at least one (1) space per four (4) Residential Dwelling Units.
3. **Shared Parking within a Mixed-Use Development.** Parking requirements for a mix of uses on a single site may be adjusted through the Site Plan Review process, if the applicant can demonstrate that shared spaces will meet parking demands by using accepted methodologies.

G. GENERAL DEVELOPMENT STANDARDS

1. Development standards in the MCMOD are applicable to all multi-family development within the MCMOD. These standards are components of the Site Plan Review process in Section 10.5 I. Site Plan Review.
2. **Site Design.**
 - a. **Connections.** Sidewalks shall provide direct connections among building entrances, the public sidewalk (if applicable), bicycle storage, and parking.
 - b. **Vehicular access.** Where feasible, curb cuts shall be minimized, and shared driveways encouraged.
 - c. **Open Space.** Acceptable activities within the minimum required open space include natural areas (including wetlands and surface waters), wildlife and native plant habitat, landscape plantings, active recreation amenities, agricultural activities, low impact design stormwater management, non-

motorized trails, and other low-impact activities. Open Space shall not contain habitable structures.

- d. **Screening for Parking.** Surface parking adjacent to a public sidewalk shall be screened by a landscaped buffer of sufficient width to allow the healthy establishment of trees, shrubs, and perennials, but no less than 6 (six) feet. The buffer may include a fence or wall of no more than three feet in height unless there is a significant grade change between the parking and the sidewalk.
- e. **Parking Materials.** The parking surface may be concrete, asphalt, bricks, or pavers, including pervious materials but not including grass or soil not contained within a paver or other structure.
- f. **Off-Street Loading Zone.** Off-street loading spaces shall be at least twelve (12') feet in width, and shall be at least fifty (50') feet in length, have a vertical clearance of at least fourteen (14') feet, and have an area of not less than one thousand three hundred (1,300) square feet including access and maneuvering space, available exclusively for loading and unloading of goods and materials from one vehicle.
- g. **Plantings.** Plantings shall include species that are native or adapted to the region. Plants on the Massachusetts Prohibited Plant List, as may be amended, shall be prohibited.
- h. **Street Trees.** Street trees should be provided within the sidewalk or along the property line. The trees should match the existing street trees in type and planting detail. Existing rows of trees along a street should be maintained. Missing street trees should be provided, one tree per 25 lineal feet of street frontage. The caliper width should be not less than 3" diameter. Trees should be of indigenous species and of a growth form suited to their intended location and function. Tree species selection and locations should consider their proximity to underground utilities and overhead wires. Street and parking lot trees should be provided at a typical spacing of one tree per 15 ft for columnar shaped trees, 25 ft for small to medium height shade and ornamental trees, and 35 ft for large, spreading shade trees. Trees planted in close proximity to sidewalks should be deep-rooting species. Tree root barriers should be installed to protect adjacent pavements from tree root damage.
- i. **Lighting.** Light levels shall meet or exceed the minimum design guidelines defined by the Illuminating Engineering Society of North America (IESNA) and shall provide illumination necessary for safety and convenience while preventing glare and overspill onto adjoining properties and reducing the amount of skyglow.
- j. **Mechanicals.** Mechanical equipment at ground level shall be screened by a combination of fencing and plantings. Rooftop mechanical equipment shall be screened if visible from a public right-of-way.
- k. **Dumpsters.** Dumpsters shall be screened by a combination of fencing and plantings. Where possible, dumpsters or other trash and recycling collection points shall be located within the building.
- l. **Stormwater management.** Strategies that demonstrate compliance of the construction activities and the proposed project with the most current versions of the Massachusetts Department of Environmental Protection Stormwater Management Standards, the Massachusetts Stormwater Handbook, Massachusetts Erosion Sediment and Control Guidelines, and, if applicable, additional requirements under the Tyngsborough MS4 Permit for projects that disturb more than one acre and discharge to the Town's municipal stormwater system, and an Operations and Management Plan for both the construction activities and ongoing post-construction maintenance and reporting requirements.

- m. **Snow storage areas.** Adequate snow storage areas adjacent to traveled ways and parking areas must be reserved for the storage of snow cleared from the paved surfaces. This area should be located away from environmentally sensitive areas.
- 3. **Buildings: General.**
 - a. **Position relative to principal street.** The primary building shall have its principal façade and entrance facing the principal street where possible.
 - b. **Entries.** Where feasible, entries shall be clearly defined and linked to a paved pedestrian network that includes ~~the public~~ a sidewalk.
 - c. **Fenestration.** Blank, unfenestrated elevations should be avoided especially along traveled ways.
- 4. **Buildings: Multiple buildings on a lot.**
 - a. For a mixed-use development, uses may be mixed within the buildings or in separate buildings.
 - b. Parking and circulation on the site shall be organized so as to reduce the amount of impervious surface. Where possible, parking and loading areas shall be connected to minimize curb cuts onto public rights-of-way.
 - c. A paved pedestrian network shall connect parking to the entries to all buildings and the buildings to each other.
 - d. The orientation of multiple buildings on a lot should reinforce the relationships among the buildings. All building façade(s) shall be treated with the same care and attention in terms of entries, fenestration, and materials.
 - e. The building(s) adjacent to the public street shall have a pedestrian entry facing the public street.
- 5. **Buildings: Mixed-use development.**
 - a. In a mixed-use building, access to and egress from the residential component shall be clearly differentiated from access to other uses. Such differentiation may occur by using separate entrances or egresses from the building or within a lobby space shared among different uses.
 - b. Paved pedestrian access from the residential component shall be provided to residential parking and amenities and to the public sidewalk, as applicable.
 - c. Materials for non-residential uses shall be stored inside or under cover and shall not be accessible to residents of the development.
 - d. Parking and circulation on the site shall be organized so as to reduce the amount of impervious surface. Where possible, parking and loading areas shall be connected to minimize curb cuts onto public rights-of-way.
- 6. **Buildings: Shared Outdoor Space.** Multi-family housing shall have common outdoor space that all residents can access. Such space may be located in any combination of ground floor, courtyard, or terrace. All outdoor space shall count towards the project's minimum Open Space requirement.
- 7. **Buildings: Infill Lots.** If the adjacent buildings are set back at a distance that exceeds the minimum front yard requirements, infill buildings shall meet the requirements of **Section 10.5 E. Dimensional Standards**. Otherwise, infill buildings may match the setback line of either adjacent building, or an average of the setback of the two buildings to provide consistency along the street.
- 8. **Buildings: Principal Façade and Parking.** Parking shall be subordinate in design and location to the principal building façade.
 - a. **Surface parking.** Surface parking shall be located to the rear or side of the principal building. Parking shall not be located in the setback between the building and any lot line adjacent to the public right-of-way.
 - b. **Integrated garages.** The principal pedestrian entry into the building shall be more prominent in design and placement than the vehicular entry into the garage.

- c. **Parking structures.** Building(s) dedicated to structured parking on the same lot as one or more multi-family buildings or mixed-use development shall be subordinate in design and placement to the multi-family or mixed-use building(s) on the lot.
- 9. **Waivers.** Upon the request of the Applicant and subject to compliance with the Compliance Guidelines, the Site Plan Review Authority may waive requirements of this **Section 10.5 G. General Development Standards**, in the interests of design flexibility and overall project quality, and upon a finding of consistency of such variation with the overall purpose and objectives of the MCMOD.

H. AFFORDABILITY REQUIREMENTS

- 1. **Purpose.**
 - a. Promote the public health, safety, and welfare by encouraging a diversity of housing opportunities for people of different income levels;
 - b. Provide for a full range of housing choices for households of all incomes, ages, and sizes;
 - c. Increase the production of affordable housing units to meet existing and anticipated housing needs; and
 - d. Work to overcome economic segregation allowing the Town of Tyngsborough to be a community of opportunity in which low and moderate-income households have the opportunity to advance economically.
- 2. **Applicability.** This requirement is applicable to all residential and mixed-use developments with eight (8) or more dwelling units, whether new construction, substantial rehabilitation, expansion, reconstruction, or residential conversion (Applicable Projects). No project may be divided or phased to avoid the requirements of this section.
- 3. **Affordability requirements.**
 - Subsidized Housing Inventory.** All units affordable to households earning 80% or less of AMI created in the MCMOD under this section must be eligible for listing on EOHLIC’s Subsidized Housing Inventory.

Provision of Affordable Housing. In Applicable Projects, not fewer than twelve and a half percent (12.5%) of housing units constructed shall be Affordable Housing Units. For purposes of calculating the number of units of Affordable Housing required within a development project, any fractional units shall be rounded up to the next whole number. The Affordable Units shall be available to households earning income up to eighty percent (80%) of the Area Median Income and be eligible for inclusion on the Town’s Subsidized Housing Inventory. If EOHLIC determines in writing that the Town has not shown this 12.5% requirement to be feasible, at least 10% of the dwelling units in any development containing 10 or more units shall be Inclusionary Dwelling Units with household income limited to 80% of the Area Median Income and eligible for inclusion on the Subsidized Housing Inventory.

- 4. **Development Standards.** Affordable Units shall be:
 - a. Integrated with the rest of the development and shall be compatible in design, appearance, construction, and quality of exterior and interior materials with the other units and/or lots;
 - b. Dispersed throughout the development;
 - c. Located such that the units have equal access to shared amenities, including light and air, and utilities (including any bicycle storage and/or Electric Vehicle charging stations) within the development;
 - d. Located such that the units have equal avoidance of any potential nuisances as market-rate units within the development;
 - e. Distributed proportionately among unit sizes; and
 - f. Distributed proportionately across each phase of a phased development.

- g. Occupancy permits may be issued for market-rate units prior to the end of construction of the entire development provided that occupancy permits for Affordable Units are issued simultaneously on a pro rata basis.

I. SITE PLAN REVIEW

1. **Administration.** The provisions of this Section 10.5 shall be administered by the Planning Board.
2. **Applicability.** Site Plan Review is required for a project that proposes eight (8) dwelling units or more. An application for Site Plan Review shall be reviewed by the Planning Board for consistency with the purpose and intent of Sections 10.5 D through 10.5 H.
3. **Submission Requirements.** As part of any application for Site Plan Review for a project within the MCMOD submitted under Sections 10.5 E through 10.5 I (or, for projects not requiring Site Plan Review, prior to submission of any application for a building permit), the Applicant must follow the submission Requirements and Procedures defined in Section 2.8 Applications that do not comply with the requirements from section 2.8 will be rejected.
4. **Timeline.** Site Plan Review should be commenced no later than 30 days of the submission of a complete application and should be completed expeditiously. The site plan review authority may, when appropriate, seek the input of other municipal boards or officials. In general, site plan review should be completed no more than 6 months after the submission of the application.
5. **Site Plan Approval.** Site Plan approval for uses listed in Section 10.5 D Permitted Uses shall be granted upon determination by the Site Plan Review Authority that the following conditions have been satisfied. The Site Plan Review Authority may impose reasonable conditions, at the expense of the applicant, to ensure that these conditions have been satisfied.
 - a. The Applicant has submitted the required fees and information as set forth in Tyngsborough’s requirements for a Building Permit and Site Plan Review; and
 - b. The project as described in the application meets the development standards set forth in Section 10.5 G. General Development Standards and Site Plan Approval Criteria in Section 2.8.D.
6. **Project Phasing.** An Applicant may propose, in a Site Plan Review submission, that a project be developed in phases subject to the approval of the Site Plan Review Authority, provided that the submission shows the full buildout of the project and all associated impacts as of the completion of the final phase. However, no project may be phased solely to avoid the provisions of Section H. Affordability Requirements.

J. SEVERABILITY

If any provision of this Section 10.5 is found to be invalid by a court of competent jurisdiction, the remainder of Section 10.5 shall not be affected but shall remain in full force. The invalidity of any provision of this Section 10.5 shall not affect the validity of the remainder of the Town of Tyngsborough’s Zoning By-Law.

Motion: To approve as printed in the Finance Committee Guidebook.
Action: Does pass. 80 yes, 21 no.

Article 26: Zoning Map Amendment: MBTA Communities Multifamily Overlay District

To see if the Town will vote to amend the Town of Tyngsborough Zoning Map to include the MBTA Communities Multifamily Overlay Districts, or take any other action relative thereto.

Motion: To approve as printed in the Finance Committee Guidebook.
Action: Does pass unanimously.

Motion: To adjourn the meeting.

Action: Meeting adjourned at 9:44 pm.

A true copy: Attest

Joanne Shifres



SPECIAL TOWN MEETING MINUTES

OCTOBER 22, 2024

PLACE: Tyngsborough Elementary School **TIME:** 7:03 PM
MODERATOR: Robert L. Kydd, Jr. **Voters:** 106

Meeting opens with the Pledge of Allegiance.

MOTION: To allow the following non-residents to speak at the meeting: Colin Loisel, Town Manager, Adam Costa, Town Council, Bob Mitchell, Barrett Planning Group, Katharine Foster, Assistant Town Manager, Rony Camille, Media Director, David Andrus, Finance Director and Katherine Growney, Library Director.

ACTION: Does carry.

Article 1: Appropriations – General Fund for Fiscal Year 2025

To see if the Town will vote to raise and appropriate and/or transfer from available funds such sums of money as may be necessary to fund Town expenses for Fiscal Year 2025, as follows, or take any other action relative thereto.

Amount	From	To	For the following purpose:
\$109,588.13	FY25 Local Receipts	Debt Service	Town portion of Phase 2 Sewer Debt
\$32,240.84	FY25 Local Receipts	Debt Service	Town portion of Phase I West Sewer Debt
\$23,567.34	FY25 Local Receipts	Police Dept. Salaries & Wages	Salaries & Wages for recently settled Police Superior Union Collective Bargaining Agreement.
\$21,207.14	FY25 Local Receipts	Communications Salary & Wages	Salaries & Wages for recently settled Police Communication Specialists Union Collective Bargaining Agreement

MOTION: To move that the Town vote to raise and appropriate and or transfer from available funds the sums of money as printed in Article 1 of the Finance Committee Guidebook.

ACTION: Does carry.

Article 2: Approve Prior Fiscal Year Bills

To see if the Town will vote to approve payment on the following bills which were incurred during a previous fiscal year, or take any other action relative thereto:

Vendor	Invoice	Amount	Account	Department
McGovern Ford	762347	\$80.13	01410200-578010	Engineering
Tri-State Mechanical	7094	\$710.50	01541200-524015	Council on Aging
National Grid	52532-58002	\$222.26	60460200-521010	Sewer
National Grid	52532-58002	\$4258.67	60460200-521010	Sewer

MOTION: To move that the Town approve Article 2 as printed in the Finance Committee Guidebook.

ACTION: Does carry unanimously.

Article 3: Rescind In-Part Prior Funding Authorization – Community Preservation Committee Fund

To see if the Town will vote to rescind a portion of the funding authorization voted at the May 7, 2024 Annual Town Meeting, pursuant to Article 12 on the warrant therefor, which portion authorized the expenditure of \$350,000 to acquire the affordable unit identified as 10 Merrimac Way Unit C, or take any other action relative thereto.

MOTION: To move that the Town approve Article 3 as printed in the Finance Committee Guidebook.

ACTION: Does carry unanimously.

Article 4: Appropriation – Community Preservation Committee Fund

To see if the Town will vote a sum of money to be appropriated or reserved from estimated annual revenues of the Community Preservation Fund for Fiscal Year 2025, with each item to be considered a separate appropriation, as follows, or take any other action relative thereto.

Description	Amount	Fund Category
Tyngsborough Public Library Historic Preservation Project	\$55,000.00	Fund Balance
Sherburne Road Recreation Parcel Phase II	\$550,000.00	Fund Balance

MOTION: To move that the Town approve Article 4 as printed in the Finance Committee Guidebook.

ACTION: Does carry unanimously

Article 5: Town General Bylaw Addition: Prohibition of beaching motorboats on the shore of Lake Mascuppic.

To see if the Town will vote to amend Article X of the Town’s General Bylaws by adding the text shown below in bold and by deleting the text shown below as stricken-through, or take any other action relative thereto.

Article X: Motorboats

SECTION 1. No motorboat may be operated under power within a distance of 200 feet from the shore of Pinehaven Beach (Town Beach), or any other recognized beach, between the hours of 10 A.M. and one hour after sunset.

SECTION 2. Any motorboat used for the purpose of towing persons on water-skis or an aquaplane shall be occupied by at least two persons, one, who will give his full attention to the operation of the boat, and the other to direct his full attention to the welfare and safety of the person or persons being towed.

SECTION 3. No motorboat shall be operated unless it fully complies with the provisions set forth in Chapter 102, Section 15, of the General Laws as to proper lighting and exhaust muffling devices.

SECTION 4. No person shall operate upon the waters of this town any boat propelled by electric or mechanical power recklessly or so that the lives and safety of others might be endangered. No person shall, while under the influence of intoxicating liquor, or any narcotic or habit producing drug, operate any such boat upon such waters.

SECTION 5. These provisions shall not restrict in anyway the duly licensed operations of party boats used to convey the public for hire; or to craft operating on the Merrimack River within the town limits.

SECTION 6. No motorboat shall be parked or beached along any public shoreline along Lake Mascuppic except in the case of emergency. The provision of Article X, Section 6 shall be enforced by the Tyngsborough Police Department or other duly authorized law enforcement agency. Fines for violations of Article X, Section 6 shall be \$100 for the first offense, and \$250 for each subsequent offense.

~~SECTION 6~~ SECTION 7 Penalty – not more than \$20 fine **except for violations of Section 6 of this Article X as further specified in said Section 6. The Town is authorized to enforce the provisions of Article X, including Section 6, under the non-criminal disposition process specified in G.L. c. 40, § 21D, or by any other process or procedure authorized by law.**

MOTION: To move that the Town approve Article 5 as printed in the Finance Committee Guidebook.

ACTION: Does carry with Majority Vote.

Article 6: Zoning Bylaw Amendment – Sign Bylaw

To see if the Town will vote to amend the Town’s Zoning Bylaw, specifically Section 7.2 thereof, entitled “Signs,” as follows, or take any other action relative thereto:

(a) by adding to Subsections 7.2(B), 7.2(C) and 7.2(D) the text shown below in bold and by deleting therefrom the text shown below as stricken-through:

7.2 Signs

A. Purpose: Section 7.2 is adopted under the zoning authority of the Town in furtherance of the more general purposes set forth in this Bylaw. The purpose of this section is to:

1. Regulate the effective use of signs as a means of communication in the Town;
2. Maintain and enhance the aesthetic environment and the Town’s ability to attract sources of economic development and growth;
3. Maintain pedestrian and traffic safety;
4. Minimize the possible adverse effect of signs on nearby public and private property; and
5. Enable the fair and consistent enforcement of these sign regulations.

B. Exceptions: The following shall not be considered signs within the context of this Bylaw:

1. Flags and insignia of any government, except when displayed in connection with commercial promotion;
2. Legal notices or informational devices erected or required by public agencies, with the exception of Electronic Message Center signs as provided for in Sections 7.2.SI and 7.2.J;

3. Standard gasoline pumps bearing thereon in usual size and form the name, type, and price of the gasoline or similar automobile fuel products;
4. Integral decorative or architectural features on buildings, except that letters, trademarks, moving parts, or parts internally illuminated or decorated with gaseous tubing or other lights shall be considered signs;
5. On-premise devices and incidental signs guiding and directing traffic and parking, not exceeding two square feet in area, and bearing no advertising;
6. Dial-faced clocks, either unlighted or internally lit, bearing no advertising.

C. General Provisions

1. **Permits.** No sign shall be erected, enlarged, or structurally altered without a sign permit issued by the Building Commissioner or other appropriate authority as specified in this Bylaw unless specifically exempted from this requirement. Permits shall only be issued for signs in conformance with this Bylaw. Permit applications must be accompanied by two prints of scale drawings of the sign, supporting structure, and the location. A copy of any relevant Special Permit issued under Section 2.7 of this Bylaw shall also accompany the application. All freestanding or roof signs shall be registered and identified as required by ~~Section 3102.4 of the State Building Code 780 CMR Chapter 31~~, as amended. All applications must be accompanied by the appropriate fees.
2. **Maintenance.** All signs shall be kept in a safe condition and maintained in accordance with ~~Sections 3102.5 and 3102.6 of the State Building Code 780 CMR Chapter 31~~, as amended.
3. **Nonconformance.** Any nonconforming sign legally erected prior to the adoption of this provision, or any amendments hereto, may be continued and maintained. Any signs rendered nonconforming through change or termination of activities on the premises shall be removed within thirty days of order by the Building Commissioner. No existing sign shall be enlarged, redesigned, or altered in any way unless it conforms to the provisions contained herein. Any sign which has been destroyed or damaged to the extent that the cost to restore or repair will exceed one third of the replacement value as of the date of destruction shall not be repaired, rebuilt, restored, or altered unless in conformity with this bylaw.

D. Prohibitions

1. No sign shall be lighted, except by a steady, stationary light, shielded and directed solely at or internal to the sign, with the exception of Electronic Message Center signs as provided for in Section 7.2.~~SI~~ and 7.2.~~J~~. Use of neon or other gaseous elements is prohibited except as allowed under specific district regulations.
2. No illumination which casts glare onto any residential premises or onto any portion of a way so as to create a traffic hazard shall be permitted. All determinations on traffic hazards shall be made by the Chief of Police.
3. No sign shall be illuminated in any residential district between the hours of 11:00 P.M. and 7:00 A.M. unless the establishment is legally open to the public during those hours.
4. No sign having red or green lights shall be erected within sight of a traffic signal unless approved as non-hazardous by the Chief of Police.



5. No animated, revolving, or flashing sign shall be permitted, with the exception of Electronic Message
6. No pennants, streamers, advertising flags, spinners, or similar devices shall be permitted, except as allowed by a sign permit from the Select Board.
7. No signs shall be attached to any motor vehicles, trailers, or movable objects such as portable signs, regularly or recurrently located for fixed display.
8. Corner visibility shall not be obstructed in such a manner that will create a traffic hazard. All determinations of traffic hazards shall be made by the Chief of Police.
9. **Billboards, as defined in Section 11 Definitions, are prohibited in all zoning districts.**

and

(b) by deleting Subsections 7.2(H) through 7.2(O) and 7.2(R) through 7.2(S), and substituting the following therefore, sequentially:

7.2H OFF-PREMISE SIGNS	
GENERAL SIGN REQUIREMENTS	
Only signs pertaining exclusively to the premises on which they are located or to products, accommodations, services, or activities on the premises shall be allowed except for the exclusions in this Section 7.2H. Off-premise signs permitted by this Section shall be allowed in every Zoning District subject to the requirements and conditions in this Section 7.2H.	
<i>Directional Signs</i>	
Number	One off-premises directional sign designating the route to an establishment, not located on the street to which the sign is oriented, may be erected and maintained on a free-standing pole within the public right-of-way at any intersection, subject to the permit requirements listed below.
Maximum Size	6 inches by 24 inches
Maximum Height	The sign pole shall not be more than 8 feet above the ground level.
Location	Sign poles and location are subject to the approval of the Building Commissioner and the Superintendent of Public Works.
Standards	<ul style="list-style-type: none"> • An off-premise sign shall be authorized only upon the authorizing agency’s determination that it will promote the public interest and will not endanger the public safety. • In locations where directions to more than one establishment are to be provided, all directional information shall be incorporated into a single pole. The pole shall be no more than eight feet above the road surface and may be shared by a maximum of six businesses. • All directional signs shall be unlighted and shall only bear the name of a business, distance, and directional arrow.
Permit Requirement	If located within a public right-of-way, a Sign Permit from the Select Board is required. If located on private property, a Special Permit from the Zoning Board of Appeals is required.
Local Sales and Public Event Signs	
Number	To be determined by the Select Board
Maximum Size	
Maximum Height	
Location	The sign may be erected on Town-owned designated sign kiosks.
Standards	<ul style="list-style-type: none"> • The signs shall be limited to advertising local sales or special events of a public, charitable, or religious organizations. • The signs shall not contain commercial advertising.
Permit Requirement	Signs shall only be authorized by the issuance of a Sign Permit by the Select Board.

7.2I RESIDENTIAL ZONING DISTRICTS

**R-1 Low Density Residential District;
R-2 Moderate Density Residential District
R-3 Multi-family Residential District**

GENERAL SIGN REQUIREMENTS

- Sign are permitted in the Residential Districts are also permitted in the Business Districts and the Industrial District unless specifically classified in a different manner in the individual Business Districts.
- No part of any sign shall be located within 10 feet of any property line unless attached to a building.

PERMANENT SIGNS

Sign Type	Maximum Number	Maximum Size	Location	Standards	Permit Requirement
Name of Owner or Occupant and Street Number	1	2 square feet	Attached or free-standing		Not required
Sign pertaining to a permitted non-residential principal use of the premises	1	12 square feet	Attached or free-standing	Oriented to the primary street on which the premises has frontage or access.	Sign Permit
Name of residential subdivision, apartments, condominiums, or similar residential use	1	12 square feet			Sign Permit
Ballfield, arena, stadium sign		12 square feet	Fences or walls oriented to be viewed from the inside or playing portion of the field or arena.	<ul style="list-style-type: none"> • Maximum sign coverage of fences or wall area where the signs are attached shall be 50%. • Signs shall be unlighted 	Not required, but written notice shall be submitted to Building Commissioner.
Home occupation sign	1	2 square feet		See Section 4.4	Sign Permit
“Open” or holiday decorative flag	2/residence or business	12 square feet each			Not required unless the flag is an advertising flag as determined by the Building Commissioner.

ELECTRONIC MESSAGE CENTER SIGNS (EMC) – EDUCATIONAL AND MUNICIPAL USES ONLY

Location	<ul style="list-style-type: none"> • EMCs shall be permitted only for the following uses in all Residential Zoning Districts: Educational Institutions and Municipal Uses, subject to the standards listed below. EMCs shall be prohibited for all other uses. • EMCs shall not be located closer than 10 feet to the front property line.
Number	1/use
Maximum Size	32 sq. ft.
Maximum Height	8 feet above ground level

7.2I RESIDENTIAL ZONING DISTRICTS

**R-1 Low Density Residential District;
R-2 Moderate Density Residential District
R-3 Multi-family Residential District**

Standards	<ul style="list-style-type: none"> • EMC signs shall not create any safety hazards based on the sign’s location or position and its effect on traffic patterns, traffic lights, or public safety. • The following illumination standards shall apply to the EMC sign: <ol style="list-style-type: none"> a) There shall be no safety hazards created based on the sign’s illumination effect on traffic patterns, traffic lights, or public safety. b) No sign shall exceed 7,500 nits (nit is the industry standard of luminosity measurement of one candela per square meter) and the sign shall be accompanied by a manufacturer’s certificate to that effect. c) Each sign shall have a photocell sensor that automatically adjusts brightness according to ambient light conditions and include settings to reduce the brightness to 10% or less of the maximum setting at night. d) Each sign must include a factory override to adjust the nighttime brightness to less than 10% if necessary. e) Each sign shall be equipped with a default design or message that will be displayed in the event that a malfunction occurs. • The messages be displayed for a period of at least 10 seconds. • The messages displayed shall be static and the transition from one static display to another static display shall be instantaneous to the human eye without having any transition effects. • EMC signs shall not be lighted or operating between the hours of 10:00 pm and 6:00 am. • Signs shall meet the definition of EMC signs located under the “Sign” subsection of Section 11 DEFINITIONS.
Permit Requirements	Sign permit

TEMPORARY SIGNS (SEE SECTION 7.2E)

Sign Type	Maximum Number	Maximum Size	Location	Standards	Permit Requirement
Construction sign	1	25 square feet		<ul style="list-style-type: none"> • Unlighted • Indicates name and address of parties involved in the construction on the premises. 	<ul style="list-style-type: none"> • Sign Permit required unless the sign is not more than 12 square feet and the sign shall be removed within 45 days of installation.
Real Estate sign	1	6 square feet			<ul style="list-style-type: none"> • Sign Permit required unless written notice is provided to the Building Commissioner that the sign will be removed within 45 days of installation.

7.2J BUSINESS DISTRICTS & INDUSTRIAL DISTRICT

Requirements	B-1 Neighborhood Business District	B-2 Office - Professional Business District	B-3 General Shopping Business District	B-4 Adult Business District	I-1 Industrial Uses District
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GENERAL SIGN REQUIREMENTS

7.2J BUSINESS DISTRICTS & INDUSTRIAL DISTRICT					
Requirements	B-1 Neighborhood Business District	B-2 Office - Professional Business District	B-3 General Shopping Business District	B-4 Adult Business District	I-1 Industrial Uses District
<ul style="list-style-type: none"> Sign are permitted in the Residential Districts are also permitted in the Business Districts and the Industrial District unless specifically classified in the individual Business Districts. No part of any sign shall be located within 10 feet of any property line unless attached to a building. In the Business 3 (B-3) District and the Industrial 1 (I-1) District, the Zoning Board of Appeals may authorize, by issuance of a Special Permit, up to one additional attached sign and/or up to 30% increase in the maximum square footage of attached sign(s) beyond what is otherwise permitted in Section 7.2; provided however that the Zoning Board of Appeals finds that the variation in number or size is not incongruous with the applicable zoning district nor injurious to traffic and safety conditions. 					
PERMANENT SIGNS					
					<i>Attached Signs</i>
Number	1/business	1/business	1/business	1/business	1/business
Maximum Size	12 square feet	25 square feet	100 square feet	100 square feet	200 square feet
Location	Attached flat against the wall or fixed canopy of the building or projecting from it	Same as B-1 District	Same as B-1 District	Same as B-1 District	Attached flat against the wall or fixed canopy of the building.
Standards	<ul style="list-style-type: none"> Oriented to the street on which the premises has frontage or access. The area of sign for any occupant shall not exceed 20 percent of the portion of the wall area assigned to the occupant up to the maximum 12 square feet. One projecting sign of not more than 12 square feet may be used in lieu of a wall sign. Individual unlighted window signs not exceeding 2 square feet and identifying the occupant therein shall be excluded from the above requirements. In the Business 3 (B-3) District only, a business located such that the front wall of the portion of the building where the business is located faces one street and the side wall of its building where the building is located faces a second street, shall be allowed a second attached sign on the building side wall with a maximum size of 100 square feet. 				<ul style="list-style-type: none"> Oriented to the street on which the premises has frontage or access. Roof signs projecting no more than 6 feet above a wall may be used in lieu of the attached sign area.
Permit Requirements	Sign Permit	Sign Permit	Sign Permit	Sign Permit	Sign Permit
<i>Attached Signs Abutting Limited Access, High-Speed Highways</i>					
Special Permit	The Select Board may grant a special permit for an additional attached sign on a building abutting a limited access highway or high-speed highway. The sign shall be limited to the name of the principal building tenant.				
<i>Freestanding Signs</i>					
Number					1 sign per each street on which the premises have access
Maximum Size					25 square feet
Maximum Height					8 feet above ground level
Location					
Standards					Sign shall only contain the name of the firms or

7.2J BUSINESS DISTRICTS & INDUSTRIAL DISTRICT					
Requirements	B-1 Neighborhood Business District	B-2 Office - Professional Business District	B-3 General Shopping Business District	B-4 Adult Business District	I-1 Industrial Uses District
					services available or produced on the premises
Permit Requirements					Sign Permit
Freestanding Signs – Single Business on a Lot					
Number	1	1	1	1	
Maximum Size	12 square feet	25 square feet	25 square feet	25 square feet	
Maximum Height	8 feet above ground level	8 feet above ground level	8 feet above ground level	8 feet above ground level	
Location	On same lot where business is located.	On same lot where business is located.	On same lot where business is located.	On same lot where business is located.	
Standards	Zoning Board of Appeals may allow a sign of no more than 50 square feet and 25 feet above ground level if it determines the sign will not be incongruous with the B-1 District nor injurious to traffic and safety conditions.		Zoning Board of Appeals may allow a sign of no more than 50 square feet and 25 feet in height if it determines the sign will not be incongruous with the B-3 District nor injurious to traffic and safety conditions.	Zoning Board of Appeals may allow a sign of no more than 50 square feet and 25 feet in height if it determines the sign will not be incongruous with the B-4 District nor injurious to traffic and safety conditions.	
Permit Requirements	Sign Permit	Sign Permit	Sign Permit	Sign Permit	
Freestanding Signs – Retail Complex of 50,000 square feet or More of Floor Area, with Three or More Businesses					
Number			1/lot	1/lot	
Maximum Size			100 square feet	100 square feet	
Maximum Height			25 feet above ground level	25 feet above ground level	
Location			Located on a single lot.	Located on a single lot.	
Standards			<ul style="list-style-type: none"> Oriented to the street on which the premises have frontage or access. Sign shall only contain the name of the complex and the 	<ul style="list-style-type: none"> Oriented to the street on which the premises have frontage or access. Sign shall only contain the name of the complex and the 	

7.2J BUSINESS DISTRICTS & INDUSTRIAL DISTRICT					
Requirements	B-1 Neighborhood Business District	B-2 Office - Professional Business District	B-3 General Shopping Business District	B-4 Adult Business District	I-1 Industrial Uses District
			names of businesses or occupants within the complex.	names of businesses or occupants within the complex.	
Permit Requirements			Sign Permit	Sign Permit	
Freestanding Signs – Retail Complex (Shopping Center or Mall of 150,000 square feet or more of Floor Area on a Single Lot)					
Number			1/lot	1/lot	
Maximum Size			300 Square feet	300 square feet	
Maximum Height			25 feet above ground level	25 feet above ground level	
Location			Oriented to the street on which the premises have frontage or access.		
Standards			<ul style="list-style-type: none"> Signs shall only contain the name of the complex and the businesses or occupant within the complex. Where one occupant of the complex is a multiplex theater, the sign may include the theater's current billings. 	<ul style="list-style-type: none"> Signs shall only contain the name of the complex and the businesses or occupant within the complex. Where one occupant of the complex is a multiplex theater, the sign may include the theater's current billings. 	
Permit Requirements			Sign Permit	Sign Permit	
Multiple Business Signs					
Number	1/business	1/business	1/business	1/business	
Maximum Size	<ul style="list-style-type: none"> 20% of wall area if attached 25 sq. ft. if free-standing 	<ul style="list-style-type: none"> 20% of wall area if attached 25 sq. ft. if free-standing 	<ul style="list-style-type: none"> 20% of wall area if attached 25 sq. ft. if free-standing 	<ul style="list-style-type: none"> 20% of wall area if attached 25 sq. ft. if free-standing 	
Maximum Height	8 feet above ground level	8 feet above ground level	8 feet above ground level	8 feet above ground level	

7.2J BUSINESS DISTRICTS & INDUSTRIAL DISTRICT

Requirements	B-1 Neighborhood Business District	B-2 Office - Professional Business District	B-3 General Shopping Business District	B-4 Adult Business District	I-1 Industrial Uses District
Location	On same lot where business is located	On same lot where business is located	On same lot where business is located	On same lot where business is located	
Standards	<ul style="list-style-type: none"> Sign shall identify the businesses or occupants of the premises. Zoning Board of appeals may allow a sign of no more than 50 square feet and 25 feet in height if it determines the sign will not be incongruous with the B-1 District nor injurious to traffic and safety conditions. 	<ul style="list-style-type: none"> Sign shall identify the businesses or occupants of the premises. 	<ul style="list-style-type: none"> Sign shall identify the businesses or occupants of the premises. Zoning Board of appeals may allow a sign of no more than 50 square feet and 25 feet in height if it determines the sign will not be incongruous with the B-3 District nor injurious to traffic and safety conditions. 	<ul style="list-style-type: none"> Sign shall identify the businesses or occupants of the premises. Zoning Board of appeals may allow a sign of no more than 50 square feet and 25 feet in height if it determines the sign will not be incongruous with the B-4 District nor injurious to traffic and safety conditions. 	
Permit Requirements	Sign Permit	Sign Permit	Sign Permit	Sign Permit	
<i>Electronic Message Center Signs (EMC) – Educational Institutions and Municipal Uses only</i>					
Location	<ul style="list-style-type: none"> EMCs shall be permitted only for the following uses in all Business and Industrial Zoning Districts: Educational Institutions and Municipal Uses, subject to the standards listed below. EMCs shall be prohibited for all other uses. They shall not be located closer than 10 feet to the front property line. 				
Number	1/use	1/use	1/use	1/use	1/use
Maximum Size	32 sq. ft.				
Maximum Height	8 feet above ground level				
Standards	<ul style="list-style-type: none"> EMC signs shall not create any safety hazards based on the sign’s location or position and its effect on traffic patterns, traffic lights, or public safety. The following illumination standards shall apply to the EMC sign: <ol style="list-style-type: none"> There shall be no safety hazards created based on the sign’s illumination effect on traffic patterns, traffic lights, or public safety. No sign shall exceed 7,500 nits (nit is the industry standard of luminosity measurement of one candela per square meter) and the sign shall be accompanied by a manufacturer’s certificate to that effect. Each sign shall have a photocell sensor that automatically adjusts brightness according to ambient light conditions and include settings to reduce the brightness to 10% or less of the maximum setting at night. Each sign must include a factory override to adjust the nighttime brightness to less than 10% if necessary. 				

7.2J BUSINESS DISTRICTS & INDUSTRIAL DISTRICT					
Requirements	B-1 Neighborhood Business District	B-2 Office - Professional Business District	B-3 General Shopping Business District	B-4 Adult Business District	I-1 Industrial Uses District
	e) Each sign shall be equipped with a default design or message that will be displayed in the event that a malfunction occurs. <ul style="list-style-type: none"> • The messages be displayed for a period of at least 10 seconds. • The messages displayed shall be static and the transition from one static display to another static display shall be instantaneous to the human eye without having any transition effects. • EMC signs shall not be lighted or operating between the hours of 10:00 pm and 6:00 am. • Signs shall meet the definition of EMC signs located under the “Sign” subsection of Section 11 DEFINITIONS. 				
Permit Requirements	Sign Permit	Sign Permit	Sign Permit	Sign Permit	Sign Permit
Internally Lit Window Signs					
Number	1 per business or occupant	Prohibited	1 per business or occupant	1 per business or occupant	Prohibited
Maximum Size	6 square feet		6 square feet	6 square feet	
Location	Window		Window	Window	
Standards	Neon sign is allowed		Neon sign is allowed	Neon sign is allowed	
Permit Requirements	Sign Permit		Sign Permit	Sign Permit	
Business “Open” or Holiday Decorative Flag Sign					
Number	2 per residence or business	2 per residence or business	2 per residence or business	2 per residence or business	2 per residence or business
Maximum Size	12 square feet each	12 square feet each	12 square feet each	12 square feet each	12 square feet each
Maximum Height					
Location					
Standards					
Permit Requirements	Not required unless the flag is an advertising flag as determined by the Building Commissioner				
Office/Industrial Development Lot Subdivision Identification Sign					
Number	Prohibited	1	1	1	1
Maximum Size		25 square feet	25 square feet	25 square feet	25 square feet
Maximum Height		8 feet above ground level			
Location		Signs shall be oriented to the primary street on which the premises have access.	Signs shall be oriented to the primary street on which the premises have access.	Signs shall be oriented to the primary street on which the premises have access.	Signs shall be oriented to the primary street on which the premises have access.
Standards					
Permit Requirements		Sign Permit	Sign Permit	Sign Permit	Sign Permit
Local Sales and Public Event Signs					

7.2J BUSINESS DISTRICTS & INDUSTRIAL DISTRICT					
Requirements	B-1 Neighborhood Business District	B-2 Office - Professional Business District	B-3 General Shopping Business District	B-4 Adult Business District	I-1 Industrial Uses District
Number	To be determined by the Select Board				
Maximum Size					
Maximum Height					
Location	The sign may be erected on Town-owned designated sign kiosks.				
Standards	<ul style="list-style-type: none"> The signs shall be limited to advertising local sales or special events of a public, charitable, or religious organizations. The signs shall not contain commercial advertising. 				
Permit Requirement	Signs shall only be authorized by the issuance of a sign permit by the Select Board.				
TEMPORARY SIGNS (SEE SECTION 7.2E)					
<i>Unlighted Window Sign</i>					
Number					
Maximum Size	Shall not occupy more than 30% of the glass area of the window	Shall not occupy more than 30% of the glass area of the window	Shall not occupy more than 30% of the glass area of the window	Shall not occupy more than 30% of the glass area of the window	
Maximum Height					
Location	Window	Window	Window	Window	
Standards					
Permit Requirements	No permit required	No permit required	No permit required	No permit required	
<i>Unlighted Real Estate Sign</i>					
Number	1	1	1	1	1
Maximum Size	25 square feet	12 square feet	25 square feet	25 square feet	25 square feet
Maximum Height	8 feet above the ground level				
Location	Setback a minimum of 10 feet from the front property line.				
Standards	For advertising the sale, rental, or lease of the premises or subdivision on which the sign is erected.				
Permit Requirements	Permit required unless written notice is provided to the Building Commissioner that the sign will be removed within 45 days of installation.				

and

- (c) by relettering the remaining Subsections 7.2(P), entitled “Submittals Generally,” and 7.2(Q), entitled “Decision Criteria,” as Subsections 7.2(K) and 7.2(L), respectively;

and

- (d) by adding to former Subsection 7.2(Q), now Subsection 7.2(L) per the above, the text shown below in bold and by deleting therefrom the text shown below as stricken-through:

L. Decision Criteria. A special permit for a sign pursuant to this section shall be approved only upon determination of the Select Board that the requirements of Section 2.7 Special Permits including

Section 2.7(F) Mandatory Findings of Special Permit Granting Authority and the following additional criteria:

1. Efficient Communication

- a) Signs should not contain selling slogans or other advertising that is not an integral part of the name or other identification of the occupant.
- b) Sign letter size should be related to the reader’s distance and speed.
- c) Signs should be simple and avoid distracting elements so that the contents can be read quickly and easily.

2. Environmental Relationship

- a) Sign design should take into consideration the scale of the ~~limited access highway~~ **roadway** to which the sign is oriented as well as the size, brightness, style, height, and colors of other signs in the vicinity and background lighting levels.
- b) Projecting signs shall be used only in locations such as on side streets where projecting position is necessary for visibility from the ~~limited access highway~~ **roadway**.

3. Building Relationship

- a) Signs should be sized and located so as to not interrupt, obscure, or hide the continuity of columns, cornices, roof eaves, sill lines, or other elements of the building structural form.

MOTION: To move that the Town vote to approve Article 6 as printed in the Finance Committee Guidebook.

ACTION: Does carry unanimously.

Article 7: Zoning Bylaw Amendment – Sign Definitions

To see if the Town will vote to amend the Town’s Zoning Bylaw, specifically Section 11 thereof, entitled “Definitions,” by adding the text shown below in bold, or take any other action relative thereto:

SECTION 11. DEFINITIONS

Sign

Any device, fixture, placard, or structure that uses any color, form, graphic, illumination, symbol, or writing to advertise, attract attention, announce the purpose of, identify the purpose of a person or entity, or to communicate information of any kind to the public.

Related definitions include:

Advertising flags. flags that contain any commercial message, but not including “open” or holiday decorative flags.

Animated or moving sign. any sign that uses movement or change of lighting to depict action or create a special effect or scene.

Banner. any sign of lightweight fabric or similar material.

***Billboard.* an advertising sign or other commercial sign that directs attention to a business, commodity, service, or attraction sold, offered, or existing elsewhere than upon the same lot where the sign is displayed.**

Commercial message. any sign wording, logo, or other representation that directly or indirectly names, advertises, or calls attention to a business, product, service, or other commercial activity.

Electronic Message Center Sign. any sign that utilizes computer-generated messages, or some other electronic means of changing copy, that are displayed using light emitting diodes (LED), liquid crystal display (LCD), plasma, or other similar display technologies.

Freestanding or pole sign. any **double-faced** sign supported by structures or supports that are placed on or anchored to the ground and are independent from any building or other structure.

Gasoline Station Changeable Copy Sign: a freestanding sign that is designed to include letters or numbers that can be changed or rearranged either manually or automatically for the purpose of displaying the price of gasoline grades offered at the pump. The Copy Sign shall be included as part of the allowed business freestanding sign area and shall not exceed 40 % of the total size of that sign. Gasoline price signs on the pumps themselves are exempt from the Sign Bylaw under Section 7.2.B.3.

MOTION: To move that the Town vote to approve Article 7 as printed in the Finance Committee Guidebook.

ACTION: Does carry unanimously.

Article 8: Borrowing and Appropriation – Capital Improvement for Fiscal Year 2025

To see if the Town will vote to raise, appropriate and borrow the sum of \$900,000 and that the Town be authorized to accept any available grant funds, for the purposes of funding the following capital requests, or take any other action relative thereto.

DEPT.	PROJECT	NOT TO EXCEED	EXPENDED BY
Fire Department	New Fire Engine	\$900,000	Select Board

MOTION: To move that the Town vote that \$900,000 is appropriated for acquiring a new fire engine, including the payment of costs incident or related thereto; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$900,000 under G.L. c.44, Section 7(1) or any other enabling authority; that the Treasurer with the approval of the Select Board is authorized to contract for and expend any federal or state aid available for the project; and that the Select Board is authorized to take any other action necessary or convenient to carry out this project.

ACTION: Does carry unanimously.

MOTION: To adjourn the meeting.

ACTION: Meeting was adjourned at 7:45 PM

Attest: a true copy

Jessica A. Brunelle, Town Clerk

TOWN OF TYNGSBOROUGH
 PRESIDENTIAL PRIMARY TUESDAY
 MARCH 5, 2024

GRAND TOTAL	1	2	3	4	TOTAL
OFFICES AND CANDIDATES					
DEMOCRATIC					
PRESIDENTIAL PREFERENCE					
Dean Phillips	22	24	13	16	75
Joseph R. Biden	267	203	200	256	926
Marianne Williamson	13	14	4	12	43
No Preference	20	25	24	25	94
Write-In	0	0	0	0	0
Blank	7	7	6	7	27
Totals	329	273	247	316	1,165
STATE COMMITTEE MAN					
Geoffrey Feldman	96	66	50	58	270
Rafael Glod	118	103	103	136	460
Mitchell Edward Paulin	39	41	30	37	147
Write-In	0	0	0	0	0
Blank	76	63	64	85	288
Totals	329	273	247	316	1,165
STATE COMMITTEE WOMAN					
Elizabeth A. Coughlin	234	189	177	218	818
Judith A. Durant	53	37	32	47	169
Write-In	0	0	0	0	0
Blank	42	47	38	51	178
Totals	329	273	247	316	1,165
TOWN COMMITTEE					
Group	75	47	53	78	253
Blanks	83	62	56	75	276
TOTAL	158	109	109	153	529
TOWN COMMITTEE					
Sherrie A. Dunbar	228	178	159	211	776
Elizabeth A. Coughlin	206	175	156	218	755
James R. Hustins	187	155	144	194	680
Susan G. Keefe	187	154	147	204	692
Francis A. Keefe	182	147	143	194	666
Douglas W. Times	215	164	154	202	735
Kenneth A. Times	217	167	154	202	740
Valerie A. Times	210	166	155	203	734
Cindy D. Ramaska	185	155	142	197	679
Kerry A. Sheehan	186	159	153	187	685
Becky S. Sheehan	185	155	151	192	683
Elizabeth S. Reilley	181	155	151	193	680



**TOWN OF TYNGSBOROUGH
PRESIDENTIAL PRIMARY TUESDAY MARCH
5, 2024**

Rose B. McGarry	190	157	149	198	694
Kenneth A. Times, III	211	160	155	200	726
Richard D. Reault	185	158	145	192	680
Susan C. Reault	181	157	147	194	679
Mary Gail Martin	192	159	144	191	686
Brian J. Martin	189	159	144	186	678
Steven P. O'Neill	185	154	146	190	675
Vicki Lynn O'Neill	182	156	147	191	676
Amy A. Schade	196	158	146	219	719
Tamara Kaye Adams	178	150	149	191	668
Colleen J. Gabriel	195	155	150	192	692
Carolyn A. Scaffidi	179	155	148	197	679
Write-In	0	0	0	0	0
Blank	6,824	5,642	5,066	6,322	23,854
Total	11,456	9,450	8,645	11,060	40,611
OFFICES AND CANDIDATES	1	2	3	4	TOTAL
REPUBLICAN					
PRESIDENTIAL PREFERENCE					
Chris Christie	2	2	4	5	13
Ryan Binkley	1	0	0	1	2
Vivek Ramaswamy	1	1	2	2	6
Asa Hutchinson	0	0	0	0	0
Donald J. Trump	336	277	210	323	1,146
Ron DeSantis	7	3	0	4	14
Nikki Haley	129	120	114	204	567
No Preference	4	4	4	5	17
Write-Ins	0	0	0	0	0
Blanks	1	2	2	3	8
TOTAL	481	409	336	547	1,773
STATE COMMITTEE MAN					
Brian K. Genest	338	272	227	370	1,207
Write-Ins	0	0	0	0	0
Blanks	143	137	109	177	566
TOTAL	481	409	336	547	1,773
STATE COMMITTEE WOMAN					
Noreen E. Crowley	331	271	227	368	1,197
Write-Ins	0	0	0	0	0
Blanks	150	138	109	179	576
TOTAL	481	409	336	547	1,773
TOWN COMMITTEE					
Group	206	157	140	261	764
Blanks	275	252	196	286	1,009
TOTAL	481	409	336	547	1,773



**TOWN OF TYNGSBOROUGH
PRESIDENTIAL PRIMARY TUESDAY MARCH
5, 2024**

TOWN COMMITTEE					
John C. Murphy	268	209	200	328	1,005
Billy Crawford	119	99	102	138	458
Spencer E. Riley	79	53	58	93	283
Thelma A. Riley	59	32	41	68	200
Roger L. LaRose, Sr.	104	66	74	109	353
Dianne C. LaRose	229	194	179	232	834
Write-Ins	0	0	0	0	0
Blanks	702	671	469	819	2,661
TOTAL	1,560	1,324	1,123	1,787	5,794

OFFICES AND CANDIDATES	1	2	3	4	TOTAL
LIBERTARIAN					
PRESIDENTIAL PREFERENCE					
Jacob George Hornberger	4	0	1	0	5
Michael D. Rectenwald	0	0	0	1	1
Chase Russell Oliver	0	0	1	1	2
Michael Ter Maat	0	0	0	0	0
Lars Damian Mapstead	1	0	0	0	1
No Preference	2	1	1	1	5
Write-Ins	0	0	0	0	0
Blanks	4	1	3	1	9
TOTAL	11	2	6	4	23

STATE COMMITTEE MAN					
Write-Ins	0	0	0	0	0
Blanks	11	2	6	4	23
TOTAL	11	2	6	4	23

STATE COMMITTEE WOMAN					
Write-Ins	0	0	0	0	0
Blanks	11	2	6	4	23
TOTAL	11	2	6	4	23

TOWN COMMITTEE					
Write-Ins	0	0	0	0	0
Blanks	110	20	60	40	230
TOTAL	110	20	60	40	230

Democratic Vote	329	273	247	316	1,165
Republican Vote	481	409	336	547	1,773
Libertarian Vote	11	2	6	4	23
Total Turnout	821	684	589	867	2,961
Percentage	32%	28%	24%	33%	29%
Attest True Copy:					
Registered Democrats	470	426	420	424	1,740
Registered Republicans	287	260	223	290	1,060
Registered Libertarians	12	6	6	9	33
Registered All Others	1,822	1,759	1,829	1,896	7,306
Total Registered	2,591	2,451	2,478	2,619	10,139
Provisional ballots cast	-	-	-	-	-
Provisional ballots counted	-	-	-	-	-

TOWN ELECTION
MAY 21, 2024

OFFICIAL
RESULTS

Registered Voters	2,585	2,456	2,510	2,623	10,174
Precinct voters	94	91	89	134	408
Precinct voting %	3.64%	3.71%	3.55%	5.11%	4.01%
Offices & Candidates	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Board of Selectmen (2)					
Blanks	35	66	45	61	207
Eric C. Eldridge	75	58	65	107	305
Jacquelyn M. Geilfuss	78	58	68	100	304
Write-Ins:	0	0	0	0	0
Total	188	182	178	268	816
Board of Assessors					
Blanks	25	28	15	29	97
Marie R. Lambert	69	63	74	105	311
Write-Ins:	0	0	0	0	0
Total	94	91	89	134	408
Board of Health (2)					
Blanks	32	43	44	62	181
Michael-Ryan Roache	79	71	64	100	314
Stephen A. Jeannette	77	68	70	106	321
Write-Ins:	0	0	0	0	0
Total	188	182	178	268	816
Cemetery Commissioner					
Blanks	17	24	17	30	88
Edwin R. Derby, III	77	67	72	104	320
Write-ins	0	0	0	0	0
					0
Total	94	91	89	134	408
Constables (2)					
Blanks	31	43	50	72	196
John R. Pelletier	81	69	60	98	308
Donald W. Desmarais	76	70	68	98	312
Write-Ins:	0	0	0	0	0
					0
Total	188	182	178	268	816
Finance Committee (2)					
Blanks	33	63	42	64	202
Earl B. Mason	78	59	68	103	308
Carolyn A. Scafidi	77	60	68	101	306
Write-Ins:	0	0	0	0	0
					0
Total	188	182	178	268	816
Library Trustee (2)					
Blanks	31	44	33	60	168
Paula M. Flaherty	76	65	71	103	315
Mary A. Allgrove	81	73	74	105	333
Write-Ins:	0	0	0	0	0
Total	188	182	178	268	816

TOWN ELECTION
MAY 21, 2024

OFFICIAL
RESULTS

Offices & Candidates	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Housing Authority (5 yrs)					
Blanks	10	23	25	35	93
John R. Pelletier	84	68	63	97	312
Write-Ins:			1	2	3
					0
Total	94	91	89	134	408
Housing Authority (2 yrs)					
Offices & Candidates	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Total
Blanks	17	30	20	35	102
Michael Robert Page	77	61	69	99	306
Write-Ins:	0	0	0	0	0
					0
Total	94	91	89	134	408
Planning Board					
Blanks	31	20	24	44	119
David E. Robson	63	71	65	90	289
Write-Ins:	0	0	0	0	0
Total	94	91	89	134	408
School Committee (3)					
Blanks	46	63	49	67	225
Robert L. Mullin II	73	50	58	99	280
Anthony F. Tinnirella	64	70	60	107	301
Stacey Guido	57	56	67	97	277
David E. Merwin	42	34	33	32	141
Write-Ins:	0	0	0	0	0
Total	282	273	267	402	1,224
Sewer Commissioner					
Blanks	11	20	21	18	70
Darryl A. Wickens	83	71	68	116	338
Write-Ins:	0	0	0	0	0
Total	94	91	89	134	408
Town Clerk					
Blanks	10	21	14	25	70
Jessica A. Brunelle	84	70	75	109	338
Write-Ins:	0	0	0	0	0
Total	94	91	89	134	408

A true copy: Attest Joanne Shifres, Town Clerk



**TOWN OF TYNGSBOROUGH
STATE PRIMARY 3 SEPTEMBER 2024
OFFICIAL RESULTS**

GRAND TOTAL

TOTAL VOTED	419	341	335	460	1,555
ELIGIBLE VOTERS	2,609	2,497	2,564	2,660	10,330
DEMOCRATIC VOTERS	457	437	428	416	1,738
REPUBLICAN VOTERS	287	252	229	293	1,061
LIBERTARIAN VOTERS	13	4	6	8	31
PRECINCT VOTING %	29.01%	27.75%	25.86%	26.95%	27.40%
	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
DEMOCRATIC					
SENATOR IN CONGRESS					
Blanks:	21	35	24	23	103
Elizabeth Ann Warren	238	191	194	255	878
Write-ins:	0	0	0	0	0
TOTAL	259	226	218	278	981
REP IN CONGRESS					
Blanks:	15	25	19	16	75
Lori Loureiro Trahan	244	201	199	262	906
Write-ins:	0	0	0	0	0
TOTAL	259	226	218	278	981
COUNCILLOR					
Blanks:	36	46	37	32	151
Eunice Delice Zeigler	223	180	181	246	830
Write-ins:	0	0	0	0	0
TOTAL	259	226	218	278	981
SENATOR IN GENERAL COURT					
Blanks:	23	39	25	25	112
Edward J. Kennedy Jr.	236	187	193	253	869
Write-ins:	0	0	0	0	0
TOTAL	259	226	218	278	981
REP IN GENERAL COURT					
Blanks:	28	39	28	31	126
Colleen M. Garry	231	187	190	247	855
Write-ins:	0	0	0	0	0
TOTAL	259	226	218	278	981
CLERK OF COURTS					
Blanks:	34	42	32	26	134
Michael A. Sullivan	225	184	186	252	847
Write-ins:	0	0	0	0	0
TOTAL	259	226	218	278	981
REGISTER OF DEEDS					
Blanks:	11	13	15	18	57
Karen M. Cassella	99	93	71	117	380
Sokhary Chan Chau	77	69	75	61	282
Joseph D. Ready	72	51	57	82	262
Write-ins:	0	0	0	0	0
TOTAL	259	226	218	278	981

TOWN OF TYNGSBOROUGH
 STATE PRIMARY 3 SEPTEMBER 2024
 OFFICIAL RESULTS

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
REPUBLICAN					
SENATOR IN CONGRESS					
Blanks:	3	2	3	3	11
Robert J. Antonellis	42	41	37	55	175
Ian Cain	8	5	6	10	29
John Deaton	99	66	69	112	346
Write-ins:	0	0	0	0	0
TOTAL	152	114	115	180	561
REP IN CONGRESS					
Blanks:	152	114	115	180	561
Write-ins:	0	0	0	0	0
TOTAL	152	114	115	180	561
COUNCILLOR					
Blanks:	43	29	29	36	137
Anne M. Manning-Martin	109	85	86	144	424
Write-ins:	0	0	0	0	0
TOTAL	152	114	115	180	561
SENATOR IN GENERAL					
Blanks:	39	17	28	33	117
Karla J. Miller	113	97	87	147	444
Write-ins:	0	0	0	0	0
TOTAL	152	114	115	180	561
REP IN GENERAL COURT					
Blanks:	152	114	115	180	561
Write-ins:	0	0	0	0	0
TOTAL	152	114	115	180	561
CLERK OF COURTS					
Blanks:	152	114	115	180	561
Write-ins:	0	0	0	0	0
TOTAL	152	114	115	180	561
REGISTER OF DEEDS					
Blanks:	152	114	115	180	561
Write-ins:	0	0	0	0	0
TOTAL	152	114	115	180	561

**TOWN OF TYNGSBOROUGH
STATE PRIMARY 3 SEPTEMBER 2024
OFFICIAL RESULTS**

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
LIBERTARIAN					
SENATOR IN CONGRESS					
Blanks:	8	1	2	2	13
Write-ins:	0	0	0	0	0
TOTAL	8	1	2	2	13
REP IN CONGRESS					
Blanks:	8	1	2	2	13
Write-ins:	0	0	0	0	0
TOTAL	8	1	2	2	13
COUNCILLOR					
Blanks:	8	1	2	2	13
Write-ins:	0	0	0	0	0
TOTAL	8	1	2	2	13
SENATOR IN GENERAL COURT					
Blanks:	8	1	2	2	13
Write-ins:	0	0	0	0	0
TOTAL	8	1	2	2	13
REP IN GENERAL COURT					
Blanks:	8	1	2	2	13
Write-ins:	0	0	0	0	0
TOTAL	8	1	2	2	13
CLERK OF COURTS					
Blanks:	8	1	2	2	13
Write-ins:	0	0	0	0	0
TOTAL	8	1	2	2	13
REGISTER OF DEEDS					
Blanks:	8	1	2	2	13
Write-ins:	0	0	0	0	0
TOTAL	8	1	2	2	13

Attest: True Copy, Jessica Brunelle, Town Clerk

GRAND TOTAL					
TOTAL VOTED	1,886	1,838	1,748	2,120	7,592
ELIGIBLE VOTERS	2,633	2,577	2,611	2,675	10,496
DEMOCRATIC VOTERS	460	447	436	418	1,761
REPUBLICAN VOTERS	292	264	235	300	1,091
LIBERTARIAN VOTERS	14	4	6	6	30
PRECINCT VOTING %	71.63%	71.32%	66.95%	79.25%	72.33%
	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
OFFICES AND CANDIDATES					
ELECTORS OF PRESIDENT & VICE PRES					
AYYANDURAI and ELLIS	13	4	6	7	30
DE LA CRUZ and GARCIA	7	4	3	3	17
HARRIS and WALZ	895	889	870	1113	3,767
OLIVER and TER MAAT	8	13	9	16	46
STEIN and CABALLERO-ROCA	19	15	13	11	58
TRUMP and VANCE	917	897	823	938	3,575
Write-In	0	0	2	0	2
Blank	27	16	22	32	97
TOTAL	1,886	1,838	1,748	2,120	7,592
SENATOR IN CONGRESS					
ELIZABETH ANN WARREN	869	882	870	997	3,618
JOHN DEATON	953	894	813	1,063	3,723
Write-In	0	0	0	0	0
Blank	64	62	65	60	251
TOTAL	1,886	1,838	1,748	2,120	7,592
REPRESENTATIVE IN CONGRESS					
LORI LOUREIRO TRAHAN	1,281	1,271	1,227	1,477	5,256
Write-In	0	0	0	0	0
Blank	605	567	521	643	2,336
TOTAL	1,886	1,838	1,748	2,120	7,592
COUNCILLOR					
ANNE M. MANNING-MARTIN	788	728	689	876	3,081
EUNICE DELICE ZEIGLER	671	682	661	746	2,760
JODY A. ELLIOTT	197	192	198	242	829
Write-In	0	0	0	0	0
Blank	230	236	200	256	922
TOTAL	1886	1838	1748	2120	7,592
SENATOR IN GENERAL COURT					
EDWARD J. KENNEDY, JR	980	984	940	1,086	3,990
KARLA J. MILLER	777	722	681	883	3,063
Write-In	0	0	0	0	0
Blank	129	132	127	151	539
TOTAL	1,886	1,838	1,748	2,120	7,592
REP. IN GENERAL COURT					
COLLEEN M. GARRY	1,347	1,297	1,245	1,513	5,402
Write-In	0	0	0	0	0
Blank	539	541	503	607	2,190
TOTAL	1886	1838	1748	2120	7,592
CLERK OF COURTS					
MICHAEL A. SULLIVAN	1,280	1,239	1,216	1,421	5,156
Write-In	0	0	0	0	0
Blank	606	599	532	699	2,436
TOTAL	1,886	1,838	1,748	2,120	7,592

TOWN OF TYNGSBOROUGH
STATE ELECTION 5 NOVEMBER

OFFICIAL RESULTS

OFFICES AND CANDIDATES	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
REGISTER OF DEEDS					
KAREN M. CASSELLA	1,260	1,237	1,187	1,406	5,090
Write-In	0	0	0	0	0
Blank	626	601	561	714	2,502
TOTAL	1,886	1,838	1,748	2,120	7,592
REG. SCHOOL COMMIT. DRACUT					
PAUL E. MORIN	1,246	1,207	1,121	1,359	4,933
Write-Ins:	0	0	0	0	0
Blanks	640	631	627	761	2,659
TOTAL	1886	1838	1748	2120	7,592
REG. SCHOOL COMMIT. LOWELL					
LEE GITSCHIER	981	947	883	1,106	3,917
CURTIS J. LeMAY	996	966	908	1,157	4,027
Write-Ins:	0	0	0	0	0
Blanks	1,795	1,763	1,705	1,977	7,240
TOTAL	3,772	3,676	3,496	4,240	15,184
QUESTIONS 1					
YES	1,334	1,222	1,140	1,485	5,181
NO	433	479	480	518	1,910
Blank	119	137	128	117	501
TOTAL	1,886	1,838	1,748	2,120	7,592
QUESTION 2					
YES	1,075	1,033	962	1,163	4,233
NO	765	748	738	930	3,181
Blank	46	57	48	27	178
TOTAL	1,886	1,838	1,748	2,120	7,592
QUESTION 3					
YES	865	827	813	878	3,383
NO	919	898	836	1,123	3,776
Blank	102	113	99	119	433
TOTAL	1,886	1,838	1,748	2,120	7,592
QUESTION 4					
YES	746	732	715	832	3,025
NO	1069	1028	955	1232	4,284
blank	71	78	78	56	283
TOTAL	1886	1838	1748	2120	7,592
QUESTION 5					
YES	534	514	582	580	2,210
NO	1288	1254	1098	1489	5,129
Blanks	64	70	68	51	253
TOTAL	1,886	1,838	1,748	2,120	7,592

OFFICIAL RESULTS

Attest: true copy Jessica Brunelle Town Clerk

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